

Attachment 6: First Email with Survey Link

Subject line: NORA Councils Feedback Survey

Dear [NAME],

I am the NORA Coordinator and I'm writing to invite you, as a member of a NORA council, to participate in a survey. It has questions about NORA council activities and your opinions on how the council is running.

The survey is part of a larger project we're doing to gather information on council members are satisfied with their experience, and how well councils are achieving their stated purposes of information sharing, networking, and disseminating/implementing evidence-based solutions. The findings will be used to help councils function as effectively as possible to maximize their contributions towards Agendas and to improved occupational safety and health.

To take the survey, please visit [URL]. It will be open until [DATE].

The survey is voluntary and will take about 12 minutes. The information you provide will be used for improvement purposes only, will not be shared in any way that would identify you or your organization. NIOSH will keep information you provide private and secure to the extent permitted by law.

For additional information about this project, please contact me at NORACoordinator@cdc.gov or 404-498-2581.

Thank you, in advance, for your help with this important project.

Sincerely,

Emily J.K. Novicki, MA, MPH