

# **Attachment H: Action Planning Form**

## **Culture of Continuous Learning Project: A Breakthrough Series Collaborative for Improving Child Care and Head Start Quality**

The purpose of the information collection is to help document the focus of improvement for Core BSC Teams. This information would be used to document the goals set by sites for improvement and, when analyzed along with subsequent PDSA worksheet information, may identify which individuals and sites were most successful in carrying out their Action Plan. Guidance for utilizing this form is described in more detail in person at the Learning Sessions

This information is planned to be used to further the proper performance of the functions of the agency by assessing the extent to which child care and Head Start teachers actively engage in data use and monitoring to inform continuous quality improvement.

Public reporting burden for this collection of information is estimated to average 15 minutes per response. This collection of information is voluntary and all responses collected will be kept private to the extent permitted by law.

An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. The OMB number for this information collection is 0970-XXXX and the expiration date is XX/XX/XXXX.

