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Expiration Date: xx/xx/20xx
Length of time for instrument: 20 minutes

MULTI-SITE IMPLEMENTATION EVALUATION OF TRIBAL HOME VISITING (MUSE)

PROGRAM IMPLEMENTATION SURVEY FOR MANAGERS

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MUSE Program Implementation Survey for Managers

Thank you for taking part in the Multi-Site Implementation Evaluation of Tribal Home Visiting (MUSE). The purpose of this study is to learn about tribal home visiting program implementation and the experiences of families receiving home visiting services.

We are asking you to complete this survey because you are a program coordinator/manager in one of the home visiting programs participating in MUSE. Your answers will help us understand your perspective on your program's operations. You can complete this survey by yourself or ask the Program Director to complete it with you or provide information for any of the responses.

Your participation in this survey is voluntary. If you choose to participate, it will take about 20 minutes to complete this survey. If you are unsure how to answer a question, please give the best answer you can instead of leaving it blank.

Your answers will be kept private. Only the MUSE study team will have access to this information. Your answers will not be shared with anyone at your program or any other agencies (other than the Program Director if you choose to complete this with them). We will not report information collected in this study in a way that could identify you or your program.

We would appreciate your response by MM/DD/YYYY. If you have questions about the survey or at any time during the study, please call Tess Abrahamson at James Bell Associates at ### or email _____.

A. THE SERVICE ENVIRONMENT

This next section asks about the availability of services in the community you provide home visiting services to. If you serve multiple communities, please answer the questions to the best of your ability, thinking about the service environments of the communities you serve in general. You will be asked a series of questions about different service types, for example, prenatal care and mental health treatment.

[SERVICE TYPES – The following service types will prefill in question 1 below. Respondents will be asked about each service type once.]

A. Prenatal Care
B. Labor and Delivery
C. Breastfeeding Support
D. Primary Adult Healthcare
E. Family Planning and Reproductive Health Care
F. Substance Use (Alcohol and other drugs) Treatment
G. Mental Health Treatment
H. Domestic Violence Shelter
I. Domestic Violence Counseling/Anger Management
J. Job Training and Adult Education Services (including GED and ESL)
K. Employment Services
L. Pediatric Primary Care
M. Affordable Licensed Childcare
N. Early Intervention Services
O. Food Assistance
P. Basic Necessities (clothing, diapers, etc.)
Q. Transportation Services
R. Assistance with Housing

1. Is there at least one organization which provides [SERVICE TYPE] in your area?
   ☐ Yes [→ GO TO Question 1a]
   ☐ No [→ SKIP TO next service type]
   ☐ Don't know [→ SKIP TO next service type]

   1a. [If Question 1 = Yes] Does the home visiting program have a memorandum of understanding (MOU) or other service agreement in place with at least one agency that provides services in this area?
       ☐ Yes
       ☐ No
       ☐ Don't Know

   1b. [If Question 1 = Yes] Do you have a designated point of contact with at least one agency that provides services in this area?
       ☐ Yes
       ☐ No
       ☐ Don't Know

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1c. [If Question 1 = Yes] Overall, how would you rate your current coordination with agencies in this area for making referrals?
☐ Poor or no coordination
☐ Fair
☐ Good
☐ Excellent
☐ Don't know
☐ We partner with multiple agencies in this area and the level of coordination is different with each agency

1d. [If Question 1 = Yes] How easy or hard is it for the families you work with to get services in this area?
☐ Unsure [→ GO TO next service type]
☐ Very easy [→ GO TO next service type]
☐ Relatively easy [→ GO TO next service type]
☐ Relatively difficult [→ GO TO #1e]
☐ Very difficult [→ GO TO #1e]

1e. [If Question 1d = relatively difficult or very difficult] Why is it hard for families to get services in this area? (CHECK ALL THAT APPLY)
☐ Caregivers lack transportation to service
☐ Services or appointments are rarely available (e.g. few providers in the area, wait lists, etc.)
☐ Caregivers can't afford services
☐ Poor follow through by provider
☐ Difficulty meeting eligibility criteria
☐ Caregivers do not want to receive services from certain providers (e.g., lack of cultural competency, etc.)
☐ Home visitors are not confident in the service

B. MIECHV and Major Sources of Funding for the Home Visiting Program

1. Aside from Tribal MIECHV, what are the top two sources of funding for the home visiting program (the sources that provide the most amount of money) and the percent of its funding that comes from each?

A. _____ provides
[Enter Funding Source 1]

☐ less than 20% of the program's funding
☐ 20-49% of the program's funding
☐ 50-74% of the program's funding
☐ 75% or more of the program's funding

B. _____ provides
[Enter Funding source 2]

☐ less than 20% of the program's funding
☐ 20-49% of the program's funding
☐ 50-74% of the program's funding

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☐ 75% or more of the program's funding

2. How much of the home visiting program's funding comes from Tribal MIECHV?
   - ☐ Less than 20%
   - ☐ 20-49%
   - ☐ 50–74%
   - ☐ 75%-95%
   - ☐ 95% or more

3. Not including funding from Tribal MIECHV, how stable would you say the home visiting program's funding is?
   - ☐ Very stable
   - ☐ Moderately stable
   - ☐ Not too stable
   - ☐ Not at all stable

4. Does your program site receive reimbursement for home visiting services from any of the following sources? SELECT ALL THAT APPLY
   - ☐ No
   - ☐ Medicaid
   - ☐ Early Intervention
   - ☐ Other (Please name) _____

C. FAMILIES SERVED

1. If the home visiting program has more families identified as eligible than open slots at a particular time, how does the home visiting program prioritize the eligible families for enrollment? CHECK ALL THAT APPLY
   - ☐ Our program does not set priorities within identified eligible families.
   - ☐ Expectant mothers are enrolled first.
   - ☐ Expectant mothers who are early on in their pregnancy are enrolled first.
   - ☐ Expectant mothers who are late in their pregnancy are enrolled first.
   - ☐ Low income families are enrolled first.
   - ☐ Families of children with special health care needs are enrolled first.
   - ☐ Families with the largest number of risk factors are enrolled first.
   - ☐ Families living in particular communities are enrolled first.
   - ☐ Other [SPECIFY] _____

2. How closely aligned are the home visiting program's family eligibility requirements with the family eligibility requirements of the [NATIONAL MODEL]?
   - ☐ Perfectly aligned
   - ☐ Very well aligned
   - ☐ Moderately well aligned
   - ☐ Not well aligned
   - ☐ Unsure

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D. INCENTIVES

1. Does the home visiting program provide incentives or gifts to families for participating in the program? If so, what kind of incentives?
    ☐ Does not provide incentives/gifts [→ SKIP to next section]
    ☐ Provides cash incentives/gifts [→ GO TO Question 1a]
    ☐ Provides gift card incentives [→ GO TO Question 1a]
    ☐ Provides child gifts or incentives [→ GO TO Question 1a]
    ☐ Provides coupons redeemable for items [→ GO TO Question 1a]
    ☐ Other type of incentive (specify): _____ [→ GO TO Question 1a]
    ☐ Unsure [→ SKIP to next section]

    1a. [If Question 1 = provides cash incentives/gifts, provides gift card incentives, provides child gifts or incentives, provides coupons redeemable for items, or other type of incentive] What are the circumstances for providing gifts or incentives? [CHECK ALL THAT APPLY]
    ☐ Give to all families
    ☐ Completing visits
    ☐ Participating in group meetings
    ☐ Following through on recommended activities
    ☐ Birth of child or subsequent birthdays
    ☐ Reengaging in program
    ☐ Other circumstance (specify): _____
    ☐ Unsure

E. STAFFING LEVELS AND CASELOADS

1. In the past 12 months, how often has your program been fully staffed, that is, with home visitor positions fully filled?
    ☐ 100% of the time
    ☐ 75-99% of the time
    ☐ 50-74% of the time
    ☐ 25-49% of the time
    ☐ less than 25% of the time

2. When a home visitor position becomes vacant, what strategies does your program use to provide services to the families that were in that home visitor's caseload? CHECK ALL THAT APPLY
    ☐ Close intake
    ☐ Graduate those families early
    ☐ Suspend visits for those families
    ☐ Reduce the expected visit frequency for those families
    ☐ Shift responsibility for those families to other home visitors
    ☐ Shift responsibility for those families to supervisor
    ☐ Other (specify): _____

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3. On average, how long does it take from the time a new home visitor is hired for him/her to be fully trained and ready to be assigned families?
   ☐ 1 week
   ☐ 1 month
   ☐ 2 months
   ☐ 3 months
   ☐ 4-6 months
   ☐ More than six months
   ☐ Other (specify): _____

4. Do any of your home visitors currently have caseloads greater than the maximum called for in the home visiting program's policies?
   ☐ Our site does not have a policy for caseload limit.
   ☐ No, all home visitors have caseloads within the maximum allowed by our policy.
   ☐ Yes, one or more home visitors currently have caseloads above the maximum allowed by our policy.

5. In the past 12 months, how often has one or more of your home visitors had a caseload greater than the maximum called for in your program site's policy?
   ☐ 100% of the time
   ☐ 75-99% of the time
   ☐ 50-74% of the time
   ☐ 25-49% of the time
   ☐ 1-25% of the time
   ☐ Not at all

F. HOME VISITOR RECRUITMENT AND HIRING

1. Did the home visiting program hire any new home visitors in the past 12 months?
   ☐ Yes
   ☐ No [→ SKIP to next section]

2. [If Question 1 = Yes] How many home visitor positions did you need to fill in the past 12 months?
   _____ NUMBER OF POSITIONS

3. [If Question 1 = Yes] On average, how long has it taken the program to find and select a candidate for a home visitor position? Please include the time it takes to obtain approval to publish a job announcement, the amount of time a job announcement must remain open, and the time it takes to interview and select candidates.
   ☐ 2 weeks
   ☐ 1 month
   ☐ 2 months
   ☐ 3 months
   ☐ 4-6 months
   ☐ More than six months
   ☐ Other (specify): _____

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4. [If Question 1 = Yes] On average, how long does it take between selecting a candidate and being able to officially offer the candidate a position?
    ☐ Less than a week
    ☐ 2 weeks
    ☐ 3 weeks
    ☐ 1 month
    ☐ 2 months
    ☐ 3 months or more
    ☐ Other (specify): _____

5. [If Question 1 = Yes] How would you rate your experience recruiting qualified home visitor candidates?
    ☐ Very hard
    ☐ Somewhat hard
    ☐ Somewhat easy
    ☐ Very easy

6. [If Question 1 = Yes] Did you have difficulty recruiting home visitors with any of the following particular qualifications? CHECK ALL THAT APPLY.
    ☐ Experience in home visiting
    ☐ Required education/degree
    ☐ Experience working in the community served
    ☐ Own transportation
Other (specify): _____

[NEXT SCREEN]

THANK YOU FOR TAKING THE TIME TO COMPLETE THIS SURVEY.

Please click NEXT to exit the survey.