

Import Petition - Import for Use Workflow

ODS Landing Page

ODS

https://cdx.epa.gov/cdx-ods/action/home

ODS ODS Reporting Templates Help Andrew Hebert - ANDREW.TEST Test (Log Out)

Ozone Depleting Substances Home

Welcome to the Ozone Depleting Substances (ODS) electronic reporting system!

Below is a summary of your organization's saved and previously submitted ODS reports. Use the "Search" box to search and filter across all of the Submission History columns. To submit a new report, click the "Create New Submission" button that appears below the Submission History table. To edit and/or complete a report that is 'In Progress' or to resubmit a report, click on the "Report ID" link in the Submission History table. If the original submission is still awaiting review by EPA (i.e., the submission status is 'Submitted'), you will need to wait until the submission has been 'Accepted' or 'Not Accepted' to revise and resubmit. To expedite this process, you may notify the ODS Tracking System Manager at 202-343-9192 that your report needs to be resubmitted. To view a previously submitted report as well as any documents provided by EPA, locate the submission in the Submission

Submission Status Legend

In Progress: The report is awaiting submission.
Submitted: The report was transmitted to ODSTS and is awaiting review.
Accepted: The report passed the ODSTS review successfully.
Not Accepted: The report contains errors and requires resubmission.

Company Name: Test Company (123)

Show: 10 entries

ODS Reports Import Petitions Search:

Report ID	Submission Date	Report Type	Reporting Year	Reporting Quarter	Last Modified By	Status	Actions
Pending_XXXX_03661		Class I Producer	2017	4	Andrew Hebert	In Progress	Delete Draft Submission
Pending_XXXX_03234		MeBr Producer	2017	4	Andrew Hebert	In Progress	Delete Draft Submission
Pending_XXXX_03111		Class II RACA	2017	2	Andrew Hebert	In Progress	Delete Draft Submission

Showing 1 to 3 of 3 entries

Select Submission Type

ODS Landing Page - Import Petition Tab and Dropdowns

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Ozone Depleting Substances Home

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Show: 10 entries

ODS Reports **Import Petitions** Search:

Petition ID	Petition Type	Submission Date	Expected Date of Import	Last Modified By	Status	Actions
Pending_XXXX_1111	Import for Use		11/2018	Andrew Hebert	In Progress	Delete Draft Submission
Pending_XXXX_2222	Import for Use		01/2019	Andrew Hebert	In Progress	Delete Draft Submission
Pending_XXXX_3333	Import for Use		06/2018	Andrew Hebert	In Progress	Delete Draft Submission

Showing 1 to 3 of 3 entries

Import Petition | Import for Use | **Create Import Petition - Import for Use**

ODS Report | Import for Destruction

Create Passphrase

ODS

https://devngn.epacdxnode.net/cdx-ods/action/home#!/passphrase

ODS ODS Reporting Templates Help Andrew Hebert - ANDREW.TEST Test (Log out)

Create Passphrase


Please create a passphrase that is at least 8 characters in length and does not exceed 20 characters. To protect your account, your passphrase should contain a combination of letters and numbers. The passphrase you create may include spaces but should not contain special characters (for example, +, ?, and *). You can associate the same passphrase with multiple submissions.

Your passphrase will be used as an encryption key to protect the contents of your data. Your data cannot be accessed without this passphrase. You are responsible for remembering your passphrase and distributing it to only authorized Submitter(s).

Or, you can click "Cancel" to return to Home page.

New Passphrase

Confirm Passphrase



Please Do Not Forget Your Passphrase!
For security reasons, the system administrator does not have access to your passphrase and cannot retrieve it or reset it to a new one. If you have forgotten your passphrase, you must create a new submission.

Importer and Exporter Info – Part 1

[Importer and Exporter Info](#) > [Equipment and Installation Info](#) > [Facilities](#) > [Chemicals](#) > [Optional Uploads](#)

Importer and Exporter Information

Please enter all required information below. Fields with a red asterisk are required. Some information has been pre-populated from your CDX profile and cannot be edited.

Importer Info

* Company Name	CGI Federal	* Importer Number	
* Contact Name	John Doe	If Other Port, Specify:	
* Email	john.doe@test.com	Vessel Name	
* Phone	123-123-1231	* Expected date of import	Month <input type="text"/> Year <input type="text"/>
* Street Address 1	123 Test Avenue	* Intended Port of Entry	Select Port <input type="text"/>
Street Address 2	321 Test Road		
* City	Lafayette		
* State/Province	Louisiana		
* Country	United States		
* Zip/Postal Code	70506		

Please enter all required information below.

Exporter Info

* Company Name	Test Company	* Contact Name	Jane Doe
* Email	test@testcompany.com	* Phone	333-333-3333
* Street Address 1	123 Test Highway	Street Address 2	321 Test Road
* City	Ottawa	* State/Province	Ontario <input type="text"/>
* Country	Canada <input type="text"/>	* Zip/Postal Code	M4C <input type="text"/>

Please provide an Exporter license/application for license, along with an English translation

Document Name	Size (bytes)	Actions
Export License.pdf	4.2 MB	X
Supplemental License Info.pdf	5 MB	X

[Add Document](#)

Was this ODS transferred or sold to one or more intermediate parties after recovery? Yes No

Importer and Exporter Info Expanded - Part 2

Exporter Info

* Company Name	<input type="text" value="Test Company"/>	* Contact Name	<input type="text" value="Jane Doe"/>
* Email	<input type="text" value="test@testcompany.com"/>	* Phone	<input type="text" value="333-333-3333"/>
* Street Address 1	<input type="text" value="123 Test Highway"/>	Street Address 2	<input type="text" value="321 Test Road"/>
* City	<input type="text" value="Ottawa"/>	* State/Province	<input type="text" value="Ontario"/>
* Country	<input type="text" value="Canada"/>	* Zip/Postal Code	<input type="text" value="M4C"/>

Please provide an Exporter license/application for license, along with an English translation

Document Name	Size (bytes)	Actions
Export License.pdf	4.2 MB	X
Supplemental License Infopdf	5 MB	X

[Add Document](#)

Was this ODS transferred or sold to one or more intermediate parties after recovery? Yes No

Intermediate Party(ies)

Company Name	Contact Name	Phone	Email	Address 1	Address 2	City	State/Province	Country	Zip/Postal Code	Action(s)
<input type="text" value="BASF"/>	<input type="text" value="Andrew Hebert"/>	<input type="text" value="333-333-3333"/>	<input type="text" value="test@cgifederal.com"/>	<input type="text" value="123 Test Avenue"/>	<input type="text" value="321 Test Highway"/>	<input type="text" value="Lafayette"/>	<input type="text" value="Louisiana"/>	<input type="text" value="United States"/>	<input type="text" value="70506"/>	X
<input type="text" value="Bayer BMS"/>	<input type="text" value="Zack Connelly"/>	<input type="text" value="111-111-1111"/>	<input type="text" value="test2@cgifederal.com"/>	<input type="text" value="123 Test Road"/>	<input type="text" value="321 Test Avenue"/>	<input type="text" value="Fairfax"/>	<input type="text" value="Virginia"/>	<input type="text" value="United States"/>	<input type="text" value="22030"/>	X
<input type="text" value="Johnson Chemicals"/>	<input type="text" value="John Doe"/>	<input type="text" value="222-222-2222"/>	<input type="text" value="test3@cgifederal.com"/>	<input type="text" value="123 Test Highway"/>	<input type="text" value="321 Test Road"/>	<input type="text" value="Baton Rouge"/>	<input type="text" value="Louisiana"/>	<input type="text" value="United States"/>	<input type="text" value="70801"/>	X
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="Select State"/>	<input type="text" value="Select Country"/>	<input type="text"/>	

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Next Page: Equipment and Installation Info

Equipment and Installation Info

Petition to Import: Pending_XXXX_1111

Step 1 Step 2 Step 3 Step 4 Step 5
[Importer and Exporter Info](#) > [Equipment and Installation Info](#) > [Facilities](#) > [Chemicals](#) > [Optional Uploads](#)

Equipment and Installation Information

Please enter all required information below. Fields marked with a red asterisk are required.

* Purpose of Original Installation

* Best Estimate of Original Installation Month Year

Name of Equipment ODS Was Recovered From

Make of Equipment ODS Was Recovered From

Model Number of Equipment ODS Was Recovered From

* Description of Intended Use

If Other Intended Use, Specify

Was the halon received from a foreign government bank? Yes No

Select one or more banks

- Bank 1
- Bank 2
- Bank 3
- Bank 4

Bank Name	Contact Name	Phone	Email	Address 1	Address 2	City	State/Province	Country	Zip/Postal Code	Action(s)
Bank 1	Andrew Hebert	333-333-3333	test@cgi.com	123 Test Avenue	321 Test Highway	Montreal	Quebec	Canada	H1A	X
Bank 2	John Doe	444-444-4444	test2@cgi.com	321 Test Avenue	111 Test Road	Calgary	Alberta	Canada	T1X	X

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Facilities - Part 1

Petition to Import: Pending_XXXX_11111

Step 1 Step 2 Step 3 Step 4 Step 5
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Facilities

Add the source facilities from which you obtained the chemicals. Indicate Reclamation Facilities and US Purchasers if applicable.

Source Facilities

Company Name	Contact Name	Phone	Email	Address 1	Address 2	City	State/Province	Country	Zip/Postal Code	Action(s)
BASF	Andrew Hebert	333-333-3333	test@cgifederal.com	123 Test Avenue	321 Test Highway	Ottawa	Ontario	Canada	M4C	X
Bayer BMS	Zack Connelly	111-111-1111	test2@cgifederal.com	123 Test Road	321 Test Avenue	Montreal	Quebec	Canada	H1A	X
Johnson Chemicals	John Doe	222-222-2222	test3@cgifederal.com	123 Test Highway	321 Test Road	Calgary	Alberta	Canada	T1X	X
							Select State	Select Country		

Government Source Facility(ies) the ODS was Recovered From (Optional)

Company Name	Contact Name	Phone	Email	Address 1	Address 2	City	State/Province	Country	Zip/Postal Code	Action(s)
Government	Andrew Hebert	333-333-3333	test@cgifederal.com	123 Test Avenue	321 Test Highway	Montreal	Quebec	Canada	H1A	X
							Select State	Select Country		

Government Source Facility(ies) Supporting Documentation (Optional)

Document Name	Actions
Cover Letter.pdf	X
Supplemental Info.pdf	X

[Add Document](#)

Are there one or more US purchasers? Yes No

Was this reclaimed in another country? If so, please indicate the foreign reclamation facility(ies). Yes No

Are there one or more US Reclamation facilities receiving the material? Yes No

Are there one or more US Reclamation facilities receiving the material for processing to sell as a refrigerant? If so, it must be EPA 608 certified. Yes No

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Facilities Expanded - Part 2

Are there one or more U.S. purchasers? Yes No

Please enter one or more purchasers.

U.S. Purchasers

Company Name	Contact Name	Phone	Email	Address 1	Address 2	City	State/Province	Country	Zip/Postal Code	Action(s)
BASF	Andrew Hebert	333-333-3333	test@cgifederal.com	123 Test Avenue	321 Test Highway	Lafayette	Louisiana	United States	70506	X
							Select State	United States		

Was this reclaimed in another country? If so, please indicate the foreign reclamation facility(ies). Yes No

Please enter one or more foreign reclamation facilities.

Foreign Reclamation Facility(ies)

Company Name	Contact Name	Phone	Email	Address 1	Address 2	City	State/Province	Country	Zip/Postal Code	Action(s)
BASF 123	Andrew Hebert	333-333-3333	test@cgifederal.com	123 Test Avenue	321 Test Highway	Montreal	Quebec	Canada	H1A	X
							Select State	Select Country		

Are there one or more U.S. reclamation facilities receiving the material? Yes No

Please enter one or more U.S. reclamation facilities.

U.S. Reclamation Facility(ies)

Company Name	Contact Name	Phone	Email	Address 1	Address 2	City	State/Province	Country	Zip/Postal Code	Action(s)
Test Facility 7	Andrew Hebert	333-333-3333	test@cgifederal.com	123 Test Avenue	321 Test Highway	Lafayette	Louisiana	United States	70506	X
							Select State	United States		

Are there one or more U.S. reclamation facilities receiving the material for processing to sell as a refrigerant? If so, it must be EPA 608 certified. Yes No

Please select one or more EPA 608 certified U.S. reclamation facilities.

Select one or more facilities

- Test Facility 1
- Test Facility 2
- Test Facility 3
- Test Facility 4

EPA 608 Certified U.S. Reclamation Facility(ies)

Company Name	Contact Name	Phone	Email	Address 1	Address 2	City	State/Province	Country	Zip/Postal Code	Action(s)
Test Facility 1	Andrew Hebert	333-333-3333	test@cgifederal.com	123 Test Avenue	456 Test Highway	Lafayette	Louisiana	United States	70506	X
Test Facility 2	John Doe	111-111-1111	test2@cgifederal.com	456 Test Avenue	568 Test Road	Lafayette	Louisiana	United States	70506	X

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Chemicals

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Petition to Import: Pending_XXXX_1111

Step 1 Step 2 Step 3 Step 4 Step 5
Importer and Exporter Info > Equipment and Installation Info > Facilities > **Chemicals** > Optional Uploads

Chemicals

Add chemicals and source facilities from which the chemicals were obtained.

Chemical Name	Commodity Code	Source Country	Export License Amount (kg)	Total From Sources (kg)	Source Facilities	Cylinders	Action(s)
Trichlorotrifluoroethanes (CFC-113)	2903.77.0020	Canada	100	0	Add/Edit	Add/Edit	X
Carbon tetrachloride	2903.14.0000	Japan	50	0	Add/Edit	Add/Edit	X
Methyl bromide	2903.39.1520	China	250	0	Add/Edit	Add/Edit	X
				0	Add/Edit	Add/Edit	

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Save Preview Validate Submit

Chemicals - Add/Edit Source Facility Modal

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Andrew Hebert - Primary Submitter (Test Company)

Add/Edit Source Facilities

Chemical:

Source Country:

Commodity Code:

Total quantity allowed by export licenses:

Select one or more source facilities for the given chemical:

- Test Organization
- Jensen Brothers
- Arch Chemicals
- CGI Federal

Company Name	Contact Name	Phone	Email	Address 1	Address 2	City	State/Province	Country	Zip/Postal Code	Action(s)
Test Organization	Andrew Hebert	333-333-3333	test@cgifederal.com	123 Test Avenue	123 Test Road	Montreal	Quebec	Canada	H1A	X
Jensen Brothers	Zack Connelly	444-444-4444	test2@cgifederal.com	222 Wharf Avenue	321 Test Road	Calgary	Alberta	Canada	T0H	X

Save Preview Validate Submit

Chemicals - Add/Edit Cylinders Modal

ODS

https://cdx.epa.gov/cdx-ods/chemicals

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Add/Edit Cylinders

Cylinders for: **Trichlorotrifluoroethanes (CFC-113)**

Enter the details of the cylinders used to store the Halon. If you do not see the requisite source facility, you may need to add it via the 'Add/Edit' link under the 'Source Facilities' column.

Company: **Test Organization**

Cylinder/Container Identifier	Total Weight (kg)	Cylinder Weight (kg)	Halon Weight (kg)	Actions
<input type="text" value="K 123123"/>	<input type="text" value="20"/>	<input type="text" value="10"/>	<input type="text" value="10"/>	X
<input type="text" value="A 32333"/>	<input type="text" value="80"/>	<input type="text" value="30"/>	<input type="text" value="50"/>	X
<input type="text" value="B 123444"/>	<input type="text" value="60"/>	<input type="text" value="20"/>	<input type="text" value="40"/>	X
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	

Total Number of Cylinders: 3 Total Halon Weight for Test Organization: 100

Company: **Jensen Brothers**

Cylinder/Container Identifier	Total Weight (kg)	Cylinder Weight (kg)	Halon Weight (kg)	Actions
<input type="text" value="Q 3CPO"/>	<input type="text" value="20"/>	<input type="text" value="5"/>	<input type="text" value="15"/>	X
<input type="text" value="I 32552"/>	<input type="text" value="30"/>	<input type="text" value="10"/>	<input type="text" value="20"/>	X
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	

Total Number of Cylinders: 2 Total Halon Weight for Jensen Brothers: 35

Total Halon Weight From All Sources: 135 kg

Save Preview Validate Submit

Chemicals - After Adding Source Facilities and Cylinders

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Petition to Import: Pending_XXXX_1111

Step 1 Importer and Exporter Info > Step 2 Equipment and Installation Info > Step 3 Facilities > Step 4 **Chemicals** > Step 5 Optional Uploads

Chemicals

Add chemicals and source facilities from which the chemicals were obtained.

Chemical Name	Commodity Code	Source Country	Export License Amount (kg)	Total From Sources (kg)	Source Facilities	Cylinders	Action(s)
Trichlorotrifluoroethanes (CFC-113)	2903.77.0020	Canada	150	135	Add/Edit	Add/Edit	X
Carbon tetrachloride	2903.14.0000	Japan	50	0	Add/Edit	Add/Edit	X
Methyl bromide	2903.39.1520	China	250	0	Add/Edit	Add/Edit	X
				0	Add/Edit	Add/Edit	

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Save Preview Validate Submit

Optional Uploads

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Petition to Import: Pending_XXXX_1111

Step 1 Importer and Exporter Info > Step 2 Equipment and Installation Info > Step 3 Facilities > Step 4 Chemicals > Step 5 [Optional Uploads](#)

Optional Uploads

Upload one or more optional documents/resources. Please indicate the type of document/resource uploaded via the 'Document Description' field.

Document Name	Document Description	Action(s)
Website Links.docx	<input type="text"/>	X
Work Performed Summary.pdf	<input type="text"/>	X
Transport Information.docx	<input type="text"/>	X

[Add Document](#)

[Submit](#)

Save Preview Validate Submit