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### Step-by-St

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[ICR Desk C](#)

## Instructions for using ICRAS Jr.

workbook is intended to replace many of the functionalities of the previous system (ICRAS) used to send Information Requests (ICRs) to reviewers in the Office of Environmental Information, and mimics the online forms that must be used for ICR submissions to OMB.

**\*\*Please fill out the workbook using information from your completed ICR Supporting Statement.\*\***

### Step Instructions:

If you are renewing or revising an existing approved ICR, go to <http://www.reginfo.gov/public/do/PRAsearch> and find the ID of your previous ICR submission. Sort results by "Current Expiration Date" to ensure that you pull up the most recent version of your ICR.

<http://www.reginfo.gov/public/do/PRAsearch>

Complete Part 1. This form gathers basic information about your ICR.

Complete Part 2. This form requests specific details about the scope and burden of the information that you will be submitting. Your ICR may have several Part 2 forms to cover specific types of Information Collections (ICs). At minimum, the information on different categories of respondents (i.e. Private sector, Individuals, State/Local/Tribal governments) must be provided in individual Part 2 IC forms. However, you may choose or need to break down your ICR burden further in order to more fully characterize different types of response.

Consult RegInfo.gov to see how many ICs were used previously (if renewing or revising an ICR). Create as many copies of the blank Part 2 worksheet as needed before starting. (To do this, right-click on the "Part 2" tab, select "Move or Copy", then check the "Create a copy" box before hitting "OK".)

Fill out the Part 2 IC form with information from your Supporting Statement. You may also reference RegInfo.gov to copy over information that will not be changing from your previous approved ICR.

If renewing or revising an existing ICR, enter the currently approved total number of responses, burden and non-labor cost from RegInfo.gov into cells G78-G80. The rest of the "Burden Worksheet" section should be taken from your new supporting statement.

Use the "Notes" tab to capture any relevant information that could not be included on the Part 1 & 2 forms, or which may be useful to the OEI Desk Officers reviewing your package.

Save this workbook with a new filename reflecting the following format: "2060.07 Forms.xlsx" (e.g. for ICR #2060.07)

Submit this completed workbook to your OEI Desk Officer along with all other supporting documents CLEARLY LABELED, such as:

Supporting Statement A (and B, if required)

Draft (unsigned) 2nd Federal Register Notice

All forms & instruments listed in Part 2

Misc. Supporting Documents (such as separate appendices)

A copy of the Final Rule document (only for Final Rule ICRs being submitted to OMB in advance of rule publication)

**Contact your ICR Desk Officer if you have questions while filling out this workbook.**

[Officer List](#)

### Basic Information about your ICR

|   |  |
|---|--|
| Office:   | OAR  |
| Title of ICR:   | Standards of Performance for Crude Oil and Natural Gas Production, Transmission and Distribution |
| EPA ICR Number  |  |
| OMB Control Number  | 2060-New   |
| Type of Information Collection:   | New Collection (Request for New OMB Control Number)  |
| Type of Review Requested:   | Regular  |
| Requested expiration date:  | Three years from approval date   |
| Does this ICR contain surveys, censuses, or employ statistical methods?   | No   |
| Does the Supporting Statement serve as a Joint ICR and Privacy Impact Assessment per OMB Memorandum 03-22, Section II.D.? | No   |
| Is this ICR related to the Affordable Care Act [PPACA, P.L. 111-148 & 111-152]?   | No   |
| Is this ICR related to the Dodd-Frank Act [Dodd-Frank Wall Street Reform and Consumer Protection Act, P.L. 111-203]?      | No   |
| Is this ICR related to the American Recovery and Reinvestment Act of 2009 (ARRA)?   | No   |

### Agency Contact

|        |                     |
|--------|---------------------|
| Name:  | Bruce Moore         |
| Email: | moore.bruce@epa.gov |
| Phone: | 919-541-5460        |

### Abstract

|           |   |
|-----------|---|
| Abstract: | This ICR covers information collection requirements in the Oil and Natural Gas Production Facilities (40 CFR part 60, information collected will be used by EPA and delegated to determine the compliance status of sources subject to th |
|-----------|---|

### Legal Statutes

|  |                       |
|--|-----------------------|
| Authorizing Statute(s):  | Clean Air Act (CAA)   |
| <i>If more than one statute applies, or the statute is not on list, enter name and legal citation: (otherwise leave blank)</i> | Citation: 42 USC:7401 |
| <b>Rulemaking</b>  |                       |
| RIN  | 2060-AS30             |
| Stage of Rulemaking:   | Proposed Rule         |
| <b>Federal Register Notices &amp; Public Comments</b>  |                       |
| <u>Publication Date</u>  |                       |
| 60-Day Notice:   |                       |
| Did the Agency receive public comments on this ICR?  |                       |
| Annual Cost to Federal Government: \$  | \$ 532,526.98         |
| <b>END OF PART 1. PLEASE PROCEED TO FILL OUT DETAILS OF BURDEN ON THE PART 2 WORKSHEET(S)</b>                                  |                       |

*If Emergency, please provide justification:*

*If Other, please specify date or # of months from approval date:*

e proposed new source rule for subpart OOOOa). The state and local agencies to e rule.

|  |
|--|
|  |
|  |

| FR Citation   |                    |
|---------------|--------------------|
| <u>Volume</u> | <u>Page Number</u> |
| FR            |                    |

**Part 2 - Details of a specific Information Collection (IC)**

IC Title: Oil and Natural Gas Production, Transmission and Distribution NSPS

IC Status: New IC

Obligation to Respond: Mandatory

**CFR Citation(s)**

Must enter at least one CFR citation, unless your collection does not have basis in a regulation.

If more than 10 citations, please record them in the "Notes" tab

| <u>Title</u> | <u>Part</u>  |
|--------------|--------------|
| 40 CFR       | 60.5360-5499 |
| CFR          |              |
| CFR          |              |
| CFR          |              |
| CFR          |              |
| CFR          |              |
| CFR          |              |
| CFR          |              |
| CFR          |              |
| CFR          |              |
| CFR          |              |

**Information Collection Instruments (e.g. Reporting Forms)**

List individually any instruments used in this collection, and attach a copy of them (clearly titled) with your submission.

If more than 5 instruments, please record them in the "Notes" tab.

| <u>Document Type</u> | <u>Form Number</u> | <u>Form Name</u> |
|----------------------|--------------------|------------------|
|                      |                    |                  |
|                      |                    |                  |
|                      |                    |                  |
|                      |                    |                  |

Federal Enterprise Architecture Line of Business: Environmental Management - Pollution Prevention and Control

**Privacy Act System of Records**

Fill out ONLY if the information collected will be housed in a system subject to the Privacy Act. (rare)

Title:

FR Citation:

## Burden Worksheet

Affected Public:

Frequency of Reporting: *(select as many as applicable)*

|                                  |   |
|----------------------------------|---|
| <input type="checkbox"/> Hourly  | <input type="checkbox"/> Every Decade               |
| <input type="checkbox"/> Daily   | <input type="checkbox"/> Quarterly                  |
| <input type="checkbox"/> Weekly  | <input type="checkbox"/> Semi-Annually              |
| <input type="checkbox"/> Monthly | <input type="checkbox"/> Biennially                 |
| <input type="checkbox"/> Yearly  | <input type="checkbox"/> Only Once                  |
|                                  | <input type="checkbox"/> On Occasion / As Necessary |

### Respondents

|   |      |
|---|------|
| Total Number of Respondents:                            | 2554 |
| Number of these which are small entities:               | 0    |
| Percentage of Respondents Reporting Electronically: (%) | 80%  |

### Responses

|  |                |
|--|----------------|
| Number of Responses per Respondent (per year): | 1.9232576351   |
| <b>Total Annual Responses:</b>                 | <b>4912.00</b> |

### Burden Calculations

*Enter burden and costs in "Annual" section below. Burden per response will be auto-calculated.*

| Burden per Response    | <u>Hours Per Response</u> | <u>Cost Per Response (\$)</u> |
|------------------------|---------------------------|-------------------------------|
| Reporting              | 4.11                      | \$ 140.31                     |
| Recordkeeping          | 15.93                     | \$ 543.95                     |
| Third-Party Disclosure | 0.00                      | \$ -                          |
| <b>TOTAL</b>           | <b>20.04</b>              | <b>\$ 684.26</b>              |

| Annual Burden          | <u>Annual Time Burden (Hours)</u> | <u>Annual Non-Labor Cost (\$)</u> |
|------------------------|-----------------------------------|-----------------------------------|
| Reporting              | 20185.00                          | \$ 689,188.00                     |
| Recordkeeping          | 78254.00                          | \$ 2,671,886.00                   |
| Third-Party Disclosure | 0.00                              | \$ -                              |
| <b>TOTAL</b>           | <b>98439.00</b>                   | <b>\$ 3,361,074.00</b>            |

### Burden Summary and Reason for C

*Enter "Previously Approved" from last approval from RegInfo.gov. Then attribute the difference in burden by*



|                              | <u>Total Requested (from above)</u> | <u>New Statute</u> |
|------------------------------|-------------------------------------|--------------------|
| Annual Number of Responses   | 4912                                |                    |
| Annual Time Burden (Hour)    | 98439                               |                    |
| Annual Cost Burden (Dollars) | \$ 3,361,074                        |                    |

*Briefly explain the reason(s) for any changes from the previously approved estimates; that is, how the reduction is being achieved.*

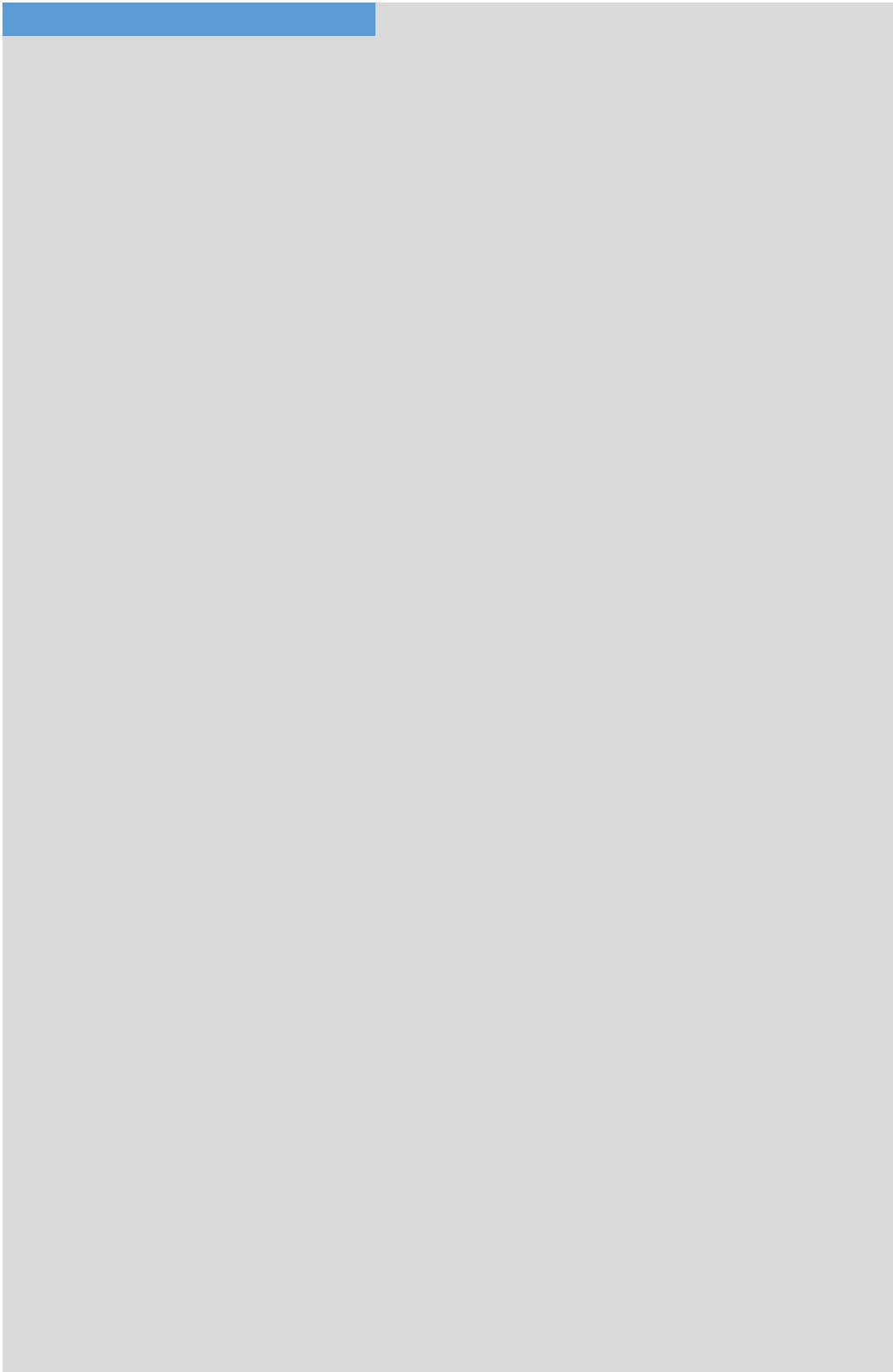
This is a new NSPS.

**END OF THIS PART 2 IC. IF YOUR ICR REQUIRES MORE THAN ONE PART 2 IC, PLEASE MAKE A COPY OF THIS**

**Forms, Surveys, Focus Group Scripts)**

Submission.

| <u>Available Electronically?</u> | <u>Can Be Submitted Electronically?</u> | <u>Electronic Capability</u> | <u>URL</u> |
|----------------------------------|---|------------------------------|------------|
|                                  |   |                              |            |
|                                  |   |                              |            |
|                                  |   |                              |            |
|                                  |   |                              |            |



**Change in Burden**

*category if other than change in estimates.*

**Change due to:**

| <u>Agency Actions<br/>(New Rules, etc.)</u> | <u>Potential<br/>Violation of the<br/>PRA</u> | <u>Revised Estimates</u> | <u>Previously Approved</u> |
|---|---|--------------------------|----------------------------|
|   |   | 4912                     | 0                          |
|   |   | 98439                    | 0                          |
|   |   | \$ 3,361,074             | \$ -                       |

tion or increase in burden was achieved.

WORKSHEET WITHIN THE WORKBOOK.

**Add any notes or information that could not be entered on previous worksheets:**

Note that the numbers in this worksheet do not reflect the reporting and recordkeeping costs for the fugitive emission station components at well sites and compressor stations. These hours and costs were included in the total program costs estimated in the Support Document (TSD) for the final standards. In order to avoid double-counting of these impacts, the hours and costs associated with the fugitive program were not included in the hours or cost totals reported in this worksheet.