

INSTRUCTIONS FOR COMPLETING FORM RAC-28

One copy of this report shall be submitted to the RAC not later than the **seventh day** of each month **by 10:00 a.m.** and shall contain all raisins or raisin material acquired during the preceding month. The reports shall be numbered consecutively beginning at the start of each crop year and shall be certified by a responsible official of the reporting handler. Disposition of the raisins reported herein will be shown on Form RAC-28A.

1. Insert the name and address of the producer, packer or dehydrator from whom the material was received.
2. Show date acquired or received.
3. Indicate varietal type.
4. Show weight of raisin residuals including stemmer waste, tailings, or mixed waste.
5. Show weight of off-grade other than residuals.
6. If off-grade raisins were acquired under exemption (§ 989.173(b)(6)), indicate such by marking an "X" in this column.
7. Insert totals of residuals and off-grade received. If more than one sheet is used, totals should be brought forward.
8. Consult RAC Field Representatives on any points not clear to you.

This report is required by law (7 U.S.C. 608d, 7 CFR 989.173(b)(6)). Failure to report can result in a fine of \$1,100 for each such violation, and each day during which such violation continues shall be deemed a separate violation.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English. To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, SW Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov. USDA is an equal opportunity provider, employer, and lender.