

FINANCIAL INFORMATION - SECTION 3

Enter the name and location of the financial institution you use for grower or poultry payments.

301	Name of Financial Institution			
302	Physical Address			
303	City, State, Zip+4			
304	Contact Name	305	Contact Telephone	
306	At the end of the reporting period, were Accounts Receivable and/or Inventories, or any part thereof, pledged or assigned as collateral under a financing or loan agreement?			<input type="checkbox"/> Yes <input type="checkbox"/> No
307	At any time during the year, Have you been notified by your financial institution that you were in violation of any of the terms, conditions, and/or covenants of your financial agreement?			<input type="checkbox"/> Yes <input type="checkbox"/> No
308	If so notified, have you been provided a waiver from your financial institution?			<input type="checkbox"/> Yes <input type="checkbox"/> No
309	If the financial institution named in line 301 is the same as that used for your financial or loan agreement, check this box. Otherwise, complete lines 307 through 312, as necessary. <input type="checkbox"/>			

If the answer to 307 is "Yes", complete lines 308 through 312 for each financial lending institution. Attach additional sheets if more than one.

310	Name of Lending Institution			
311	Mailing Address			
312	City, State, Zip +4			
311	Contact Name	312	Contact Telephone	

Poultry Trust Ratio Calculation

Reference the instruction sheet in calculating your Poultry Trust ratio

313	Calculated Trust Ratio	
-----	------------------------	--

OPERATING INFORMATION - SECTION 4

ACTIVITIES ENGAGED IN (check all that apply)

401	<input type="checkbox"/> Producing poultry under growout contracts for slaughter
402	<input type="checkbox"/> Producing poultry under marketing agreements for slaughter
403	<input type="checkbox"/> Producing poultry under either of the above growing arrangements for sale to another for slaughter
404	<input type="checkbox"/> Producing poultry under either of the above growing arrangements for slaughter by a custom slaughterer
405	<input type="checkbox"/> Custom poultry slaughterer
406	<input type="checkbox"/> Buying live poultry for slaughter (e.g. spent fowl plant)
407	<input type="checkbox"/> Buying live poultry for slaughter by a custom slaughterer
408	<input type="checkbox"/> Buying live poultry for resale to a slaughterer
409	<input type="checkbox"/> Buying live poultry for resale to a live bird market

INPUT AND PRODUCT MARKETS

410 Enter the number of active growout contracts and marketing agreements on the last day of this reporting period _____

411	<input type="checkbox"/> Yes <input type="checkbox"/> No	Poultry purchased or obtained under growing arrangements performed outside the state in which it was slaughtered or sold?
412	<input type="checkbox"/> Yes <input type="checkbox"/> No	Live poultry sold outside the state in which it was bought or obtained under a growing arrangement?
413	<input type="checkbox"/> Yes <input type="checkbox"/> No	Poultry meat sold outside the state in which the poultry was slaughtered?

LOCATION OF FACILITIES (attach additional page if needed).

	Slaughter Facility Name	FSIS #	Street, City, State, Zip+4	Phone
414				
415				
416				
417				
418				
419				
420				

	Feed Mill Name	Street, City, State, Zip+4	Phone
421			
422			
423			
424			
425			
426			
427			
428			
429			
430			

TOTAL SLAUGHTER - SECTION 5

	Total slaughter	a. Chickens		b. Turkeys		c. Other (Head)	
		Head	Lbs.	Head	Lbs.	Head	Lbs.
501	Poultry Grown under growout contracts						
502	Poultry grown under marketing agreement						
503	Poultry grown by the company (e.g. company owned farms)						
504	Live Poultry purchased						
505	Total Poultry Procured (sum lines 501 to 504)						
506	Live Poultry sold						
507	Total Poultry custom slaughtered by you for others						
508	Total slaughter (line 505 minus 506 plus 507)						

STATEMENT OF ASSETS, LIABILITIES, AND EQUITY - SECTION 6

ASSETS

Current Assets:

Cash (Enter overdrafts on line 619) 601 \$ _____
 Current Cash Equivalents (CD's, Savings, etc.) 602 \$ _____

Trade Accounts Receivables-Net (Due in 1 year or less):

Owners, Officers, and Affiliated Companies 603 \$ _____
 All Others (Sources Not Related to Company) 604 \$ _____

Total Trade Accounts Receivables-Net (Due in 1 year or less) (Total lines 603 and 604) 605 \$ _____

Inventory 606 \$ _____

Notes and Loans Receivable (Due in 1 Year or Less):

Owners, Officers, and Related Entities 607 \$ _____
 Others (Sources Not Related to Company) 608 \$ _____

Total Notes and Loans Receivable (Due in 1 Year or Less) (Total lines 607 and 608) 609 \$ _____

Other Current Assets 610 \$ _____

Total Current Assets (Total of lines 601, 602, 605, 606, 609, and 610) 611 \$ _____

Property, Plant, & Equipment Net of Depreciation and Amortization 612 \$ _____

Other Assets:

Investments in Subsidiaries and Affiliated Companies 613 \$ _____
 Due from Owners, Officers, and Related Entities (Due in 1 year or more) 614 \$ _____
 Other Assets 615 \$ _____

Total Other Assets (Total of lines 613 through 615) 616 \$ _____

TOTAL ASSETS (Total of lines 611, 612, and 616) 617 \$ _____

LIABILITIES

Current Liabilities:

Overdraft		618	\$	
Payables to Owners, Officers, and Related Entities	619	\$		
Other Payables (Sources Not Related to Company)	620	\$		
Total Payables (Total lines 619 and 620)		621	\$	
Current Maturities of Long-Term Debt: (Demand notes and portion of long-term notes due in 1 year or less)				
Owners, Officers, and Related Entities	622	\$		
Others	623	\$		
Total Current Maturities of Long-Term Debt (Total lines 622 and 623)		624	\$	
Other Current Liabilities		625	\$	
Total Current Liabilities (Total of Lines 618, 621, 624, and 625)			626	\$

Other Liabilities:

Long -Term Debt, Less Current Maturities: (Due after 1 year)				
Owners, Officers, and Related Entities		627	\$	
Others (Sources Not Related to Company)		628	\$	
Total Long-Term Debt, Less Current Maturities (Total lines 627 and 628)			629	\$
TOTAL LIABILITIES (Total of lines 626, and 629)			630	\$

EQUITY

Owner's Equity (Unincorporated)		631	\$	
OR				
Stock Issued (Incorporated)		632	\$	
Additional Paid-in Capital		633	\$	
Retained Earnings		634	\$	
TOTAL EQUITY (total of lines 631 through 634)			635	\$
TOTAL LIABILITIES AND EQUITY (should equal line 617)			636	\$

STATEMENT OF REVENUES AND EXPENSES - SECTION 7

INCLUDE VALUES ONLY FOR REPORTING ENTITY.

Net Sales (Gross sales less sales returns & allowances)		701	\$	
Cost of Sales				
Opening Inventory	702	\$		
Live Poultry Purchases	703	\$		
Poultry Grow-outs	704	\$		
Other Purchases	705	\$		
Subtotal (sum lines 702 through 705)		706	\$	
Closing Inventory		707	\$	
Total Cost of Sales (line 706 less 707)			708	\$
Gross Profit (line 701 less 708)			709	\$
Operating Expenses				
Manufacturing	710	\$		
General, Sales, and Administrative	711	\$		
Depreciation & Amortization	712	\$		
Total Operating Expenses		713	\$	
Operating Income or Loss (line 709 less 713)			714	\$
Adjustments to Operating Income				
Other Additions to Income	715	\$		
Interest Expense (Enter as a negative number)	716	\$		
Other Deductions from Income (Enter as a negative number)	717	\$		
Adjustments to Operating Income + or - (Enter the sum total of lines 615 through 717; enter as + or -)			718	\$
Net Profit or Loss (Add line 718 plus line 714)			719	\$

CERTIFICATION - SECTION 8

Under the Packers and Stockyards Act any person who willfully makes, or causes any false entry or statement of fact in this report shall be deemed guilty of offense against the United States, and be subject to a fine of \$1,000 to \$5,000, or to imprisonment for a term of not more than 3 years, or to both fine and imprisonment.

With my signature, I certify the information provided on this form is true and correct to the best of my knowledge and belief, I am an owner, officer, or have been authorized by responsible management to certify this report.

801. Print Name:	802. Signature:
803. Telephone:	804. Date:
	805. Title:

Submitted information is confidential (9 CFR 201.96). Failure to report will result in forfeiture to the United States \$110 per day until report receipt 7 (U.S.C. 222).

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information is 0581-0308. The time required to complete this information collection is estimated to average 7 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

In accordance with Federal law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, disability, and reprisal or retaliation for prior civil rights activity. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible State or local Agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information is also available in languages other than English.

To file a complaint alleging discrimination, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (a) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (b) fax: (202) 690-7442; or (c) email: program.intake@usda.gov.

**Instructions to Complete
Annual Report of Live Poultry Dealers
Form PSD 3002**

Each individual, corporation, and association engaged in business as a live poultry dealer is required to file an annual report with the U.S. Department of Agriculture, Agricultural Marketing Service, Fair Trade Practices Program, Packers and Stockyards Division (hereinafter known as “PSD”) on Form PSD 3002, Annual Report of Live Poultry Dealers.

If you report on a calendar year basis, your form must be postmarked/e-filed by April 15 each year. If you file on a fiscal year basis, you must submit your Annual Report form by 90 days after the close of your fiscal year. Requests for additional time to file this report must be received no later than the applicable filing dates above. Failure to file this form may result in a fine of \$110 for each day the report is delinquent. **All items must be completed on this form in its entirety. Failure to do so will result in the form being returned as incomplete. If available, you may provide financial statements as an attachment to the fully completed annual report form.**

For questions about Form PSD 3002, or additional copies of the form, please contact the PSD Central Reporting Unit at 303-375-4264 or PSD-CRU@ams.usda.gov. Forms and instructions are also on PSD’s website at www.ams.usda.gov. Please fax the completed form to the Central Reporting Unit at 314-457-4421/844-303-0332, email to PSD-CRU@ams.usda.gov or mail to:

USDA PSD
P.O. Box 110639
Aurora, CO 80042

Definition of a marketing agreement: *Packers and Stockyards Division defines a marketing agreement (also known as a marketing contract) as an agreement in which a seller agrees to sell all or part of its poultry to a processor when price is determined by an agreed-upon formula that may reflect live animal or carcass quality, prices paid by the processor to other sellers at the time of delivery, publicly reported prices, or some other method where price is not negotiated for each lot of poultry. The terms of the agreement may include other conditions affecting the seller’s and processor’s rights and responsibilities. Terms of sale are not negotiated for individual lots of poultry when animals are purchased through a marketing agreement. A marketing agreement may include a commitment for the seller to deliver a specified number of birds each week, month, etc. or may allow the seller considerable discretion in the number of birds delivered under the agreement.*

SECTION-BY-SECTION INSTRUCTIONS

FORM HEADER – BUSINESS ENTITY ID

Business Entity ID should be completed using information on the report letter or email.

FORM HEADER – ELECTRONIC FILING

By selecting the Electronic filing check box, you will receive an email message from our system to the address listed on line 111 of the form each year that you file an annual report, reminding you that your annual report is due, with instructions to go to the E-Forms website located at <https://forms.sc.egov.usda.gov/> to file your report. The forms are also located on our website at <http://www.ams.usda.gov>.

Line No.	Subject	Instruction
GENERAL INFORMATION - SECTION		
101 a and b	Reporting Period	The reporting year covers the period of time operated the previous year, either calendar year or fiscal year. (FROM: should be the beginning of your reporting year; TO: should be the end of your reporting year, i.e., 01/01/20YY to 12/31/20YY) If you recently registered, please enter the date you started operating (FROM) and the end of your reporting year (TO). If you cease operations and go inactive, the end of your reporting year (TO) will be the last date of operation.
102	Entity Name	Enter the name under which you are registered with PSD.
103	Trade Name/d.b.a.	Enter the trade name under which you operate. This is the name the business uses, if applicable.
104 and 105	Mailing Address	Enter your mailing address. Enter street, city, state, and zip +4. This is the address where all correspondence from Packers and Stockyards Program should be sent.
106 and 107	Operating Address	Enter the physical location of your operating address. Enter street, city, state, and zip +4. This is the address where you conduct your business services.
108	Contact Name	Enter the name of the person to be contacted regarding questions on the annual report.
109	Contact Telephone	Enter the telephone where the person may be reached.
110	Fax	Enter the Fax used by the entity.
111	E-Mail Address	Enter the entity's e-mail address.
112	Web Site Address (if applicable)	Enter the complete Web site address the business operates. For example: www.WebSiteName@domain.com
ORGANIZATIONAL STRUCTURE – SECTION 2		
201a through 205c	Owners, Members, Partners, Or Officers, (Name and Title), Percent Ownership	For each owner, officer, member, and every partner, enter their name, title, and respective percentage of ownership. Provide this information for every individual with any ownership interest, 10% or greater, in the applicant's operation. The person signing this report on line 802, must be listed in this section.
206	Type of Organization	Check the appropriate box to indicate the type of organization as it applies to the business' operation.
207	Same Organization Reported	Check the appropriate box to indicate if your organization is the same as operated the previous year.
208	Business Control/Ownership	Check the appropriate box to indicate if this entity is owned or controlled by another business entity.
209	Business Name and Address	If line 208 is yes, list the name and address of the owner/controlling business.
210	Interest in other Market Agency, Dealer Organization or Packing Company	Check the appropriate box to indicate if this entity, or any of its owners, officers, directors, members or employees own an interest in any other market agency, dealer business, or packing company.

Line No.	Subject	Instruction
211a. through 215a.	Related firms' names	List the names of the related firms owned by the reporting business.
211b. through 215b.	Person or firm with Relationship	List the name of the person or firm with ownership or control of the entity listed in column a.
211c. through 215c.	Percentage	List the percentage of ownership/control held by the person/firm listed in column b.
FINANCIAL INFORMATION – SECTION 3		
301 through 305	Name, Address, City, State, Zip+4, Contact Name, Contact Number	Enter the name, mailing address, contact name, and contact telephone number of the financial institution used for grower or poultry payments.
306	Accounts Receivables/Inventories committed as collateral	Check the appropriate box indicating whether or not any Accounts Receivable and/or Inventories, or any part thereof, have been pledged or assigned as collateral under a financing or loan agreement.
307	Violation of Financial Agreement	Check appropriate box indicating whether you received notification you were in violation of any terms, conditions, and/or covenants of your financial agreement.
308	Waiver provided	If line 307 is “Yes”, check appropriate box indicating financial institution provided a waiver.
309	Financial Institution same for grower payments and loan agreements	Check the box if using the same financial institution for growing/poultry payments and financial or loan agreements. If not checked, complete lines 310 through 312 with appropriate information.
310 through 312	Name, Address, City, State, Zip+4, Contact Name, Contact Number	Enter the name, mailing address, contact name, and contact telephone number of the financial institution used for financial or loan agreements.
313	Livestock Trust Ratio	To calculate your Poultry Trust ratio, add Cash, Short-Term Securities (Certificate of Deposits, Money Market accounts, etc.) Account Receivables, and Inventory together, as of the analysis date. Divide this number by the amount of livestock Account Payables as of the analysis date. Enter this amount. (Add lines 601, 602, 605, 606, and 609, then divide by line 621)
OPERATING INFORMATION – SECTION 4		
401	Producing poultry under growout contracts for slaughter	Check box if you slaughter poultry produced under growout contract with independent growers for which the poultry and feed were provided by you to the grower.
402	Producing poultry under marketing agreements for slaughter	Check box if you slaughter poultry produced under marketing agreement with independent growers. <i>(For a definition of a marketing agreement, see the first page of the instructions.)</i>
403 through 409	Type of activity	Check all appropriate boxes.

Line No.	Subject	Instruction
410	Number or growout and/or marketing agreements	Enter the number of broiler farms with which you have a contract(s) as of the last day of the reporting period.
411 through 413	Poultry purchased, obtained, sold outside state of slaughter or sale. Poultry meat sold outside of state.	Check either Yes or No.
414 through 420	Location of Slaughter Facilities	Enter Slaughter Facility name, FSIS number, address (street, city, state and zip+ 4) and telephone for each slaughtering facility in the spaces provided. If more space is needed, you may attach additional pages.
421 through 430	Location of Feed Mills	Enter Feed Mill name, address (street, city, state and zip+ 4) and telephone phone or each facility in the spaces provided. If more space is needed, you may attach additional pages.
TOTAL SLAUGHTER – SECTION 5		
501 a - c	Growout Contracts	For each category of poultry, enter the number of head and number of pounds (lbs.) grown under growout contracts.
502 a – c	Marketing Agreement	For each category of poultry, enter the number of head and number of pounds (lbs.) raised under marketing agreement with independent grower. <i>(For a definition of a marketing agreement, see the first page of the instructions.)</i>
503 a – c	Company or Company owned	For each category of poultry, enter the number of head and number of pounds (lbs.) grown by your company or company-owned farm.
504 a – c	Live Poultry Purchased	For each category of poultry, enter the number of head and number of pounds (lbs.) livestock poultry as purchased during the reporting period. Include in this number fully grown birds purchased, DO NOT include chicks or poult purchased for raising in this number.
505 a – c	Total Poultry Procured	For each column, enter the sum of lines 501 through 504.
506 a – c	Live Poultry Sold	For each category of poultry, enter the number of head and number of pounds (lbs.) sold live during the reporting period.
507 a – c	Total Poultry custom slaughtered by you for others	For each category of poultry, enter the number of head and number of pounds (lbs.) slaughtered by you for others during the reporting period.
508 a – c	Total Slaughter	For each column, subtract line 506 from 505, add line 507; enter as Total Slaughtered.

Line No.	Subject	Instruction
STATEMENT OF ASSETS, LIABILITIES AND EQUITY – SECTION 6		
This section must be completed <u>on this form</u> . Include only the Assets, Liabilities and Net Worth of the reporting Entity. If available, you may provide financial statements as an attachment to the fully completed annual report form.		
601	Cash	Enter the total book balances of all bank accounts, except the custodial account. An overdraft should be reported on line 619.
602	Cash Equivalents	Enter the dollar value of any current cash investments (savings, securities, CD’s, etc.). Include only those marketable securities that represent the cash available for current operations and not otherwise pledged as security.
603	Accounts Receivables from Owners, Officers, and Affiliated Companies	Enter the dollar amounts owed by owners, officers, or affiliated companies as a result of delivering goods or services, and extending credit in the ordinary course of business.
604	Accounts Receivables from All Others (Sources Not Related to Company)	Enter the dollar amounts owed by customers as a result of delivering goods or services, and extending credit in the ordinary course of business.
605	Total Accounts Receivable-Net (Due in 1 year or less)	Enter the sum total of lines 603 and 604.
606	Inventory	Enter the dollar amounts of inventory
607	Notes Receivable from Owners Officers, Related Entities	Enter the total dollar value owed to the company by owners, officers, or related entities that is due in 1 year or less.
608	Notes Receivable from All Others (Sources Not Related to Company)	Enter the total dollar value owed to the company by other than owners, officers or related entities that is due in 1 year or less.
609	Total Notes and Loans Receivable (Due in 1 year or less)	Enter the sum total of lines 607 and 608.
610	Other Current Assets	Enter the dollar value of prepaid expenses and other assets expected to be converted to cash or sold or consumed during the next year.
611	Total Current Assets	Enter the sum total of lines 601, 602, 605, 606, 609 and 610.
612	Plant, Property and Equipment	Enter the dollar value of land, buildings, plant, equipment and amortizable assets less accumulated depreciation and amortization.
613	Investments in subsidiaries and affiliated companies	Enter the total dollar value of any investments in subsidiaries and related companies.
614	Due from owners , officers and related entities	Enter the dollar value due from owners, officers, and related entities that is expected to be received in more than 1 year from the reporting date of this report.

Line No.	Subject	Instruction
615	Other Assets	Enter the total dollar value of all others assets expected to be converted to cash, or sold or consumed in more than 1 year from the reporting date of this report.
616	Total Other Assets	Enter the sum total of line 613 through 615.
617	Total Assets	Enter the sum total of lines 611, 612, and 616.
618	Overdraft	Enter the total overdraft balances of all bank accounts.
619	Payables to Owners, Officers, and Related Entities	Enter the total dollar amount you owe to owners, officers, and related entities.
620	Other Payables (Sources Not Related to Company)	Enter the total dollar amount you owe to all other vendors.
621	Total Payables	Enter the sum total of lines 619 and 620.
622	Amount due to owners, officers, or related entities, 1 year or less	Enter dollar amount of notes and loans due by you to owners, officers, and related entities in 1 year or less.
623	Amount due to others 1 year or less	Enter the dollar amount of notes and loans due by you to other than owners, officers, and related entities in 1 year or less.
624	Total Current Maturities of Long Term Debt	Enter the sum total of lines 622 and 623.
625	Accrued and Other Current Liabilities	Enter the total dollar value of any accrued liabilities and other current liabilities due within 1 year of the reporting date of this report.
626	Total Current Liabilities	Enter the sum total of lines 618, 621, 624, and 625.
627	Amount due to owners, officers, or related entities, after 1 year	Enter the total dollar value of notes, mortgages, bonds, and installments that are payable to owners, officers, and related entities after 1 year.
628	Amount due to others after 1 year (Sources Not Related to Company)	Enter the total dollar value of notes, mortgages, bonds, and installments that are payable to other than owners, officers, and related entities after 1 year.
629	Total Long-Term Debt, Less Current Maturities	Enter the sum total of lines 627 and 628.
630	Total Liabilities	Enter the sum total of lines 626 and 629
631	Owner's Equity (Unincorporated)	If unincorporated, enter the dollar value of the owner's net worth
632	Stock Issued (Incorporated)	If incorporated, enter the dollar value of common stock.
633	Additional paid-in capital	If incorporated, enter the dollar value of any additional paid-in capital.
634	Retained Earnings	If incorporated, enter the retained earnings.
635	Total Equity	Enter the sum of lines 631 through 634 (should equal line 617 less line 630).
636	Total Liabilities and Equity	Enter the sum total of lines 630 and 635 (should equal line 617)

Line No.	Subject	Instruction
STATEMENT OF REVENUES AND EXPENSES – SECTION 7		
701	Net Sales	Enter the value of gross sales less sales returns and allowances
702	Opening Inventory	Enter the dollar amount of inventory at the beginning of the reporting period.
703	Live Poultry Purchases	Enter the dollar amount spent on poultry growouts during the reporting period if poultry was acquired through a growout contract, or poultry grown by your company or company-owned farm (Line 501 a-c and/or 503 a-c). Include in this number chick or poultry cost, grower payments, and all of the following costs: feed, medication, disinfectant, litter supplement, fuel supplement, veterinary expenses, etc.
704	Poultry GrowOuts	Enter the dollar amount of poultry procured through marketing agreements (line 502 a- c).
705	Other Purchases	Enter the dollar amount of live poultry purchased during the reporting period. If you reported live poultry purchased on line 504 a – c. Include in this number the cost of poultry purchased for slaughter, i.e. fully grown birds. DO NOT include chicks or poults purchased for raising in this number.
706	Subtotal	Enter the sum of lines 702 through 705.
707	Closing Inventory	Enter the dollar amount of inventory at the end of the reporting period.
708	Total Cost of Sales	Subtract line 707 from 706; enter the difference as the Total Cost of Sales.
709	Gross Profit	Subtract line 708 from line 701; enter the difference as Gross Profit.
710	Manufacturing	Enter the dollar amount of manufacturing expenses incurred during the reporting period. This includes all direct costs related to your slaughtering and process operations.
711	General, Sales, and Administrative	Enter the dollar amount of all General Sales, and Administrative expenses incurred during the reporting period.
712	Depreciation and Amortization	Enter the dollar amount of depreciation and amortization during the reporting period.
713	Total Operating Expenses	Enter the sum of lines 710 through 712
714	Operating Income or Loss	Subtract line 713 from line 709; enter the difference as Operating Income (+) or Loss (-).
715	Other Additions to Income	Enter any other additions to income during the reporting period.
716	Interest Expense	Enter the dollar amount of all interest expenses incurred during the reporting period as a negative number.
717	Other Deductions from Income	Enter any other deductions from income during the reporting period as a negative number.
718	Adjustments to Operating Income (+) or Loss (-)	Enter the sum of lines 715 through 717.

Line No.	Subject	Instruction
719	Net Profit or Loss	Add line 718 to line 714; enter the sum as Net Profit (+) or Loss (-).
CERTIFICATION – SECTION 8		
801	Print Name	Print the name of the owner, officer, partner, or member responsible for this report.
802	Signature	The report must be signed a responsible person.
803	Telephone	Enter the telephone of the person signing the report
804	Date	Enter the date the report is signed.
805	Title	Enter the title of the person signing the report.