

0920-1132 - PERFORMANCE PROGRESS AND MONITORING REPORT (PPMR)

(Expiration 8/31/2019)

Non-Substantive Change Request

Program Official/Project Officer

Jeffrey Zirger, Ph.D.

Health Scientist / ICRO Desk Officer

Office of the Director / Office of the Associate Director of Science

Information Collection Review Office

1600 Clifton Road, NE MS D-74

Atlanta, GA 30333

Telephone: (404) 639-7118

Mobile: (470) 217-8909

Fax: (404) 639-3249

Email: wtj5@cdc.gov

This is a Non-Material/Non-Substantive Change Request for OMB Control No. 0920-1132 (Expiration Date 8/31/2019). The PERFORMANCE PROGRESS AND MONITORING REPORT (PPMR) covers the collection of performance information from recipients of CDC funds awarded under CDC programs, excluding those that support research.

CDC requests OMB approval for a Non-Substantive Change to add an additional form related to 0920-1132:

- Attachment G - PERFORMANCE PROGRESS and MONITORING REPORT – OFR Risk Questionnaire

The Center for Disease Control and Prevention’s (CDC) Office of Grants Services (OGS) Financial Assessment & Audit Resolution Unit (FAARU) has developed the OFR Risk Questionnaire to gather data from grant applicants in order to effectively and efficiently assess the risk posed by a grant applicant prior to making an award of federal funds. This Risk Questionnaire is part of CDC’s overall grantee risk management framework in accordance with U.S. Code of Federal Regulations (CFR) at 2 CFR Part 200, and is a necessary instrument to collect data about the grant applicant that otherwise would not be available to CDC prior to award.

Proposed Change(s)	
Form	Requested Change
Attachment G - PERFORMANCE PROGRESS and MONITORING REPORT – OFR Risk Questionnaire	Add

The OFR Risk Questionnaire empowers the grant applicant by providing them a voice in their risk evaluation and the opportunity to respond to certain risk criteria. As determined by the Programs that offer grants, applicants who apply for CDC funds will be requested to complete the OFR Risk Questionnaire as part of their response to CDC Funding Opportunity Announcements (FOAs) published on Grants.gov. CDC receives grant applications from a wide variety of organizations, such as foreign and domestic non-profit organizations (NPOs) and for-profit companies, domestic state and local governmental agencies, foreign public health agencies, and international organizations. Data gathered will be for CDC internal use only in the review and assessment of the applicant’s risk level using a standard, objectively-applied scoring rubric, and will help CDC to gain a better understanding of its grant applicants, so that it can better serve those who receive awards.

FEDERAL COST:

The estimated annual cost to the Federal government is nominal. Survey responses will be collected and analyzed by CDC employees in conjunction with their normal duties.

BURDEN:

Completion of Attachment G - PERFORMANCE PROGRESS and MONITORING REPORT – OFR Risk Questionnaire will not be required of all applicants. Completion of the PPMR Attachment G – OFR Risk Questionnaire results will add 136 Burden Hours to the previously approved 0920-1132 PPMR collection.

Type of Respondents	Form Name	Number of respondents	Number of responses per respondent	Average burden per response (in hours)	Total burden (in hours)
CDC Award Applicants	Performance Progress and Monitoring Report (PPMR) – Attachment G	1,632	1	5/60	136