

Attachment L: Semi-Structured Reabstraction Telephone Protocol (2018)

Form Approved: OMB No. 0920-0278 Exp. Date: xx/xx/20xx

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Notice – Public reporting burden for this collection of information is estimated to average 1 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a current valid OMB control number. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing burden to: CDC/ATSDR Information Collection Review Office, 1600 Clifton Road, MS D-74, Atlanta, GA 30333, ATTN: PRA (0920-0278).

- **Introduction**
 - This is [new Field Representative's name]; I am a colleague of [previous Field Representative's name] at the U.S. Census Bureau. I'm calling for the Centers for Disease Control and Prevention concerning your recent participation in the National Hospital Ambulatory Medical Care Survey.

- **Explain why calling**
 - The CDC is conducting a small study to verify the consistency of data previously collected for NHAMCS, to validate our data collection procedures. For this study, I will visit your [emergency service area/clinic/ambulatory surgery location] to reabstract data from 10 medical records previously abstracted by [previous Field Representative's name].
 - Your participation would only involve pulling and refiling the 10 medical records that have been randomly selected for reabstraction.

- **Share confidentiality, informed consent, and voluntary participation information**
 - As with the original NHAMCS survey, all information which would permit identification of an individual, a practice, or an establishment will be held confidential.
 - Participation is voluntary, but will assist greatly in helping us ensure the consistency of our data collection procedures.

- **Set up time to reabstract**
 - Make appointment to come in and reabstract.

- **Thank you and closure.**
 - Verify phone number and address for followup.