**Attachment E**

**Burden Memo for the Generic Clearance**

**Rapid Response Suicide Investigation Data Collection**

|  |  |
| --- | --- |
| GenIC No.: |  |
| EPI AID No. (if applicable):  |  |
| Requesting entity (e.g., jurisdiction) |  |
| Title of Investigation: |  |
| Purpose of Investigation: (Use as much space as necessary) |  |
| Duration of Data Collection |  |
|  Date Began: |  |
|  Date Ended: |  |
| Lead Investigator |  |
|  Name: |  |
|  CIO/Division/Branch: |  |
|  E-mail Address: |  |
|  Telephone No.: |  |
|  Mail Stop: |  |

**INTRODUCTION**

**Describe any need and circumstances of changes to the initial submitted GenIC. In case of no changes specify no changes to initial GenIC.**

**Complete the following for each instrument used during the investigation.**

**Data Collection Instrument 1**

*Name of Data Collection Instrument:*

*Type of Respondent*

 [ ] Public health authorities

 [ ] Medical examiners

 [ ] Coroners

 [ ] Hospital providers

 [ ] Community health care providers

 [ ] School personnel

 [ ] Individuals who engage in nonfatal suicidal behavior

 [ ] Family members of individuals who engage in nonfatal suicidal behavior

 [ ] Friends of individuals who engage in nonfatal suicidal behavior

 [ ] Emergency Medical Services personnel

 [ ] Representatives of community organizations that provide information or support to the identified

geographic location or vulnerable population

 [ ] Other: [describe]

*Data Collection Methods (check all that apply)*

[ ] Epidemiologic investigation (indicate which type(s) below)

[ ] Descriptive (describe):

[ ] Cross-sectional (describe):

[ ] Cohort (describe):

[ ] Case-control (describe):

[ ] Other (describe):

Data Collection Mode (check all that apply)

[ ] Survey Mode (indicate which mode(s) below):

[ ] Face-to-face interview (describe):

[ ] Telephone interview (describe):

[ ] Web-based questionnaire (describe):

[ ] Self-administered questionnaire (describe):

[ ] Focus group (describe):

[ ] Other (describe):

[ ] Archival record abstraction (describe):

[ ] Other (describe):

*Response Rate (if applicable)*

|  |  |
| --- | --- |
|  Total No. Responded (A): |  |
|  Total No. Sampled/Eligible to Respond (B): |  |
|  Response Rate (A/B): |  |

 **(Additional Data Collection Instrument sections may be added if necessary.)**

**Complete the following burden table. Each data collection instrument should be included as a separate row.**

*Burden Table (insert rows for additional respondent types if needed)*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Data Collection Instrument Name | Type of Respondent  | No. Respondents (A) | No. Responses per Respondent (B) | Burden per Response in Minutes (C) | Total Burden (in minutes; A x B x C) |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

Return completed form and a blank copy of each final data collection instrument within 5 business days of data collection completion to the Rapid Response Suicide Investigation Data Collection Information Collection Request Coordinator (e-mail: idy6@cdc.gov).