

**Evaluation of TransLife Center (TLC): A Locally-Developed Combination Prevention  
Intervention for Transgender Women at High Risk of HIV Infection**

**Attachment 4d  
TLC Interview**

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Intervention for Transgender Women at High Risk of HIV Infection**

**Semi-structured Interview Guide**

Interview Date: \_\_/\_\_/\_\_\_\_

Start Time: \_\_:\_\_ AM/PM

Interviewer Initials: \_\_\_\_\_

Respondent type:  Staff  Participant

**INTRODUCTION AND PURPOSE OF THE INTERVIEW**

*Thank you for your participation in this interview. As explained to you in the consent process, this interview is being recorded. The interview is confidential so I'm not going to ask your name and I ask that you not identify anyone else by name, if you can avoid it. If you do identify individuals, do not worry, when this interview is transcribed, we will remove all references to individuals.*

*I'm going to go through a set of questions that asks you about the TLC program, including your experiences with the way the program was set-up and how it worked; the impact of the program on health and the role of the intervention in addressing problems frequently experienced by trans women including issues related to housing, employment, legal issues and health care access. Any questions so far?*

*OK, let's begin...*

**Section A: TLC Staff and Participant General Questions**

*Before we begin our conversation, I have a few quick questions about you.*

**A1. TLC Staff (Participants skip to A2):**

A1a. How would you describe your job rank? Would you say it's:  
 Front Line       Middle Management       Executive

A2b. Do you provide services directly within the TLC program or indirectly through affiliated programs (e.g., housing, other program)?  
 Direct Service       Indirect Service  
(Staff skip to Section B)

**A2. TLC Participant:**

A2a. Which TLC services have you participated in (*check all that apply*)?  
 Employment       Housing       Legal  HHO Medical

A2c. How would you describe your ethnicity?  
 Hispanic or Latino       Not Hispanic or Latino

A2b. What race or races do you consider yourself to be? (*select one or more*)  
 Black or African American       Asian       White  
 American Indian or Alaska Native       Native Hawaiian or Other Pacific Islander

A2d. In which of the following categories does your age fit?  
 18-29       30-39       40-49       50+

**Section B: Questions about the TLC Program:**

B1. What were your first impressions of the TLC program?

B2. Do you feel that the program is supporting and affirming of transgender individuals? Why or Why not? Provide some examples.

B3. How would you describe the program in terms of accessibility and convenience?

- a. Probe: location
- b. Probe: time of day
- c. Probe: building access
- d. Probe: staffing

B4. What do you think are the goals of the program? Have these goals been met?

B5. What aspects of the program didn't work or weren't well received?

- a. How was the program changed to address these issues? How were those solutions reached?

B6. What aspects of the program are most effective and why?

B7. Did any positive or negative developments occur within the program during the time you have been involved with the TLC? If so, what were they?

- a. Probe: staffing
- b. Probe: new clients served
- c. Probe: new partnerships made
- d. Probe: changes in time of drop-in

### **Section C - Impact of the TLC on Risk Behavior**

C1. Do you feel that the program helps people and how? Would you refer someone to the program?

C2. How would you describe the impact of the program on risk for HIV infection? How does the program that reduce risk?

### **Section D - Role of the Intervention in Addressing Social Determinants of Health (housing, employment, legal issues, health care access)**

D1. How would you describe the impact of the program on your life / the lives of program participants in terms of access to basic services? Has it helped to address these issues? Why or why not?

- b. Probe: housing
- c. Probe: employment
- d. Probe: legal issues
- e. Probe: health care access

D2. Which of the basic services offered at TLC (housing, employment, legal, health) are most effective? What makes them effective or not effective?

D3. What could be done differently now to improve the program for the future?

**Section E: Closing**

Is there anything else you think is important for me to know to understand how the TLC program is working for transgender women?

*Thank you for your time.*

Pay respondent. Have respondent sign receipt. Turn off recorders.

END TIME: \_\_:\_\_ AM/PM