Fidelity Process Report Form for TPP Cohort Grantees
September 2018

The grantee project director should complete the questions below every six months.

All grantees complete Questions 1- 16.
Tier 1 grant recipients replicating the SMARTool would complete 1 - 25.
Tier 1 grant recipients replicating the TAC would complete 1-16 & and 26 – 29

Score 0 for each item you mark "not at all", 1 for each item you score as "in progress" and 2 for each item you score as "fully implemented" Your total score is what will be entered into the web-based performance measures reporting system.

Orientation and Training

1. Have all facilitators received training on the program intervention?

   Not at all   In Progress   Fully Implemented

2. Have all independent observers received training on the program intervention?

   Not at all   In Progress   Fully Implemented

3. Does staff training include the use of a logic model to facilitate staff understanding of the "logic" or "theory" supporting the intervention?

   Not at all   In Progress   Fully Implemented

4. Does staff training provide staff with an understanding of the core components of the intervention?

   Not at all   In Progress   Fully Implemented

5. Are all of the intervention structures and processes stated in written training materials and are these communicated in staff training?

   Not at all   In Progress   Fully Implemented

6. Does staff training include detailed instructions on the use of and expectations for completing fidelity monitoring logs after each session?

   Not at all   In Progress   Fully Implemented

Ongoing Fidelity Management

7. Does the grantee have processes to assess fidelity to the curriculum in place?

       Not at all   In Progress   Fully Implemented

8. Is the grantee implementing its curriculum as intended?

       Not at all   In Progress   Fully Implemented

9. Does the grantee's fidelity monitoring include:

    a. Facilitator completion of fidelity monitoring logs after each session

       Not at all   In Progress   Fully Implemented

    b. Independent observation of at least 10% of all sessions

       Not at all   In Progress   Fully Implemented

    c. Systematic review of completed fidelity monitoring logs and observation reports

       Not at all   In Progress   Fully Implemented

10. Have specific areas for improvement been identified and remedied as a result of the fidelity monitoring process?

       Not at all   In Progress   Fully Implemented

11. Does the grantee use data collected through fidelity monitoring logs and observations to provide periodic feedback to program facilitators to support continuous quality improvement?

       Not at all   In Progress   Fully Implemented

12. Is there evidence that corrective feedback has been used by program staff to increase fidelity?

       Not at all   In Progress   Fully Implemented

Public Health Priorities from the Funding Opportunity Announcement

13. Does the grant project weave the goal of optimal health into all participant activities?

       Not at all   In Progress   Fully Implemented

14. Does the grant project clearly communicate risk to participants?

    Not at all   In Progress   Fully Implemented

15. Does the grant project provide skills to participants so that they may avoid sexual risk?

    Not at all   In Progress   Fully Implemented

16. Does the grant project provide cessation support to participants?

    Not at all   In Progress   Fully Implemented

SMARTool (For Tier 1 Projects replicating the SMARTool):

17. Does the project enhance knowledge of physical development and sexual risks and personal relationships?

    Not at all   In Progress   Fully Implemented

18. Does the project support personal attitudes and beliefs that value sexual risk avoidance?

    Not at all   In Progress   Fully Implemented

19. Does the project acknowledge and address common rationalizations for sexual activity?

    Not at all   In Progress   Fully Implemented

20. Does the project improve perception of and independence from negative peer and social norms?

    Not at all   In Progress   Fully Implemented

21. Does the project build personal competencies and self-efficacy to avoid sexual risk?

    Not at all   In Progress   Fully Implemented

22. Does the grant project strengthen personal intention and commitment to avoid sexual involvement?

    Not at all   In Progress   Fully Implemented

23. Does the grant project provide participants with skills to identify and avoid the opportunities for sexual involvement?

    Not at all   In Progress   Fully Implemented

24. Does the grant project provide opportunities for participants to strengthen future goals and opportunities?

    Not at all   In Progress   Fully Implemented

25. Does the grant project partner with parents?

    Not at all   In Progress   Fully Implemented

Tool To Assess Characteristics of Effective STD/HIV Education Programs (For Tier 1 Projects Replicating the Tool To Assess Characteristics of Effective STD/HIV Education Programs).

26. Has the project secured at least minimal support from appropriate authorities such as ministries of health, school districts, or community organizations?

    Not at all   In Progress   Fully Implemented

27. Has the project selected educators with desired characteristics (whenever possible), trained them, and provided monitoring, supervision and support?

    Not at all   In Progress   Fully Implemented

28. Has the project implemented activities to recruit and retain youth and overcome barriers to their involvement?

    Not at all   In Progress   Fully Implemented

29. Has the project implemented virtually all activities with reasonable fidelity?

Not at all   In Progress   Fully Implemented