

2019 OMB NO. 0570-0070 - 7 CFR 4280-E RURAL BUSINESS DEVELOPMENT GRANT PROGRAM

Section of Regulation (a)	Title (b)	Form Number (c)	Estimated Number of Respondents (d)	Reports Filed Annually (e)	Total Annual Responses (f)	Estimated Number of Hours per Response (g)	Estimated Total Burden Hours (h)	Wage Class (per hour) (i)	Cost to the Public (j)
REPORTING REQUIREMENTS - NO FORMS									
4280.405	Request for Appeal	letter	130	1	130.00	0.5	65	\$64	\$ 4,160
4280.410(f)	Intergovernmental Consultations	written	540	1	540.00	2	1,080	\$64	\$ 69,120
4280.427(b)	Organizational Documents	written	920	1	920.00	1	920	\$64	\$ 58,880
4280.427(c)	Scope of Work	written	920	1	920.00	40	36,800	\$64	\$ 2,355,200
4280.427(d)(4)	Evidence of Commitment by Small Business	written	920	1	920.00	1	920	\$64	\$ 58,880
4280.427(d)(6)	Evidence of Experience	written	920	1	920.00	1	920	\$64	\$ 58,880
4280.427(e)	Financial Information	written	920	1	920.00	0.5	460	\$64	29440
4280.427(g)	Evidence of Commitment by Other Funding Sources	written	540	1	540.00	0.5	270	\$64	\$ 17,280
4280.427(h)	Budget	written	450	1	450.00	2	900	\$64	\$ 57,600
4280.434	Brief Narrative on Selection Priorities	written	920	1	920.00	4	3,680	\$64	\$ 235,520
4280.435(h)	Commitment by Business of Jobs Created/Supported	written	920	1	920.00	1	920	\$64	\$ 58,880
4280.435(k)	Evidence Project is Covered by a Plan	written	920	1	920.00	1	920	\$64	\$ 58,880
4280.439(c)	Appraisal Report	written	72	1	72.00	4	288	\$64	\$ 18,432
2 CFR 200	Project Performance Report	written	450	4	1800.00	2	3,600	\$64	\$ 230,400
2 CFR 200	Evidence of Fidelity Bond Insurance	policy	450	1	450.00	1	450	\$64	\$ 28,800
2 CFR 200	Audit Report	written	25	1	25.00	6	150	\$64	\$ 9,600
2 CFR 200	Plan to Provide Financial Assistance to Third Parties	written	130	1	130.00	16	2,080	\$64	\$ 133,120
Subtotals					11,497		54,423		\$3,483,072
REPORTING REQUIREMENTS - FORMS									
4280.408(d)	Request for Environmental Information	RD 1970-A Exhibit C	450	1	450	6	2,700	\$64	\$ 172,800
4280.410(d)	Certification Regarding Drug-Free Workplace Requirements (Grants) Alternative I - for Grantees other than individuals	AD - 1049	450	1	450	0.25	113	\$64	\$ 7,200
4280.410(e)	Certification Regarding Debarment Suspension & Other Resp. Matters Primary Covered Trans.	AD - 1047	450	1	450	0.25	113	\$64	\$ 7,200
4280.410(e)	Certification Regarding Debarment, Suspension, Ineligibility and & Vol. Excl.	AD - 1048	450	1	450	0.25	113	\$64	\$ 7,200
Subtotals					1,800		3,038		\$ 194,400
RECORD KEEPING REQUIREMENTS									
Financial Records		Records	450	1	450	3	1,350	\$64	\$ 86,400
Property Records		Records	450	1	450	3	1,350	\$64	\$ 86,400
Totals					900		2,700		\$ 172,800

**REPORTING REQUIREMENTS APPROVED UNDER
OTHER OMB NUMBERS**

4280.408(b)	Equal Opportunity Agreement	RD 400-1 (0575-0018)	450	1	450	0.25	113	\$64	\$ 7,200
4280.439(c)	Letter of Intent to Meet Conditions	RD 1942-46 (0575-0015)	450	1	450	1	450	\$64	\$ 28,800
2 CFR 200	Federal Financial Report	SF - 425 (4040-0014)	450	4	1,644	1.5	2,466	\$64	\$ 157,824
2 CFR 200	Reporting of IRP/RDLF Lending Activity	RD 1951-4 (0570-0015)	75	4	300	1	300	\$64	\$ 19,200
2 CFR 200	Assurance Agreement	RD 400-4 (0575-0018)	450	1	450	0.25	113	\$64	\$ 7,200
	Disclosure of Lobbying Activities	SF-LLL (4040- 0013)	450	1	450	0.16	72	\$64	\$ 4,608
	Application for Federal Assistance	SF - 424 (4040-0004)	920	1	920	2	1,840	\$64	\$ 117,760
	Request for Advance or Reimbursement	SF - 270 (4040-0012)	450	12	5,400	1	5,400	\$64	\$ 345,600
Written and Form requirements					13,297	4.3	57461	\$ 3,483,072.00	
Record keeping requirements					900	3	2700	\$ 172,800.00	
Grand Total			920		14,197	7.3	60161	\$ 3,655,872.00	