

**U. S. DEPARTMENT OF AGRICULTURE
AGRICULTURAL MARKETING SERVICE
DAIRY PROGRAMS**

EQUIPMENT REVIEW REQUEST

Applicant (Name and Address)	Party Responsible for Payment if other than Applicant (Name and Address) Confirmation Required (Letter or Fax) Received <input type="checkbox"/>	Equipment Located at (Name and Address)
Website		
Tax Identification No. (TIN)	Tax Identification No. (TIN)	Inspection Date(s) Requested:
Contact	Contact	Contact
Telephone	Telephone	Telephone
Fax	Fax	Fax
Type of Equipment:		
<input type="checkbox"/> Dairy <input type="checkbox"/> Livestock and Poultry <input type="checkbox"/> 3-A Third Party Verification		
Signature of Applicant	Date	Email

Domestic Inspection:
A minimum of seven (7) working days notification is required to insure specialists have ample time to make arrangements for the trip. If specialists are unavailable, the next available date acceptable to all parties will be assigned.

Foreign Inspection:
A minimum of thirty (30) working days advance notice is required for any foreign travel. The 30 days will start from the date this request form is received by the Dairy Grading Branch. If specialists are unavailable, the next available date acceptable to all parties will be assigned.

Hotel accommodations (USDA Dairy must pay): _____ Best mode of transportation from airport (train, taxi, company pickup...): _____
Does the Hotel accept Visa credit cards: Yes No

If not submitting electronically, mail or fax this form to the address below:

Dairy Equipment Review , and Livestock and Poultry Equipment Review Address:
 USDA/AMS/DAIRY PROGRAMS
 Dairy Grading Branch
 Design Review Section
 Room 2746 – South Building
 1400 Independence Ave. SW STOP 0230
 Washington, DC 20250-0230
 Tel: 202 720-3171
 Fax: 202 720-2643

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Date Received: _____	Specialist Assigned: _____
Date Assigned: _____	Project Number (s): _____