

ACES-L1(NE)  
(Draft)



**UNITED STATES DEPARTMENT OF COMMERCE**  
**Economics and Statistics Administration**  
**U.S. Census Bureau**  
Washington, DC 20233-0001  
OFFICE OF THE DIRECTOR

**A Message from the U.S. Census Bureau:**

We request your cooperation with the **2018 Annual Capital Expenditures Survey**. Data compiled from this survey provide the only national-level estimates of annual capital investment in new and used buildings, structures, machinery, and equipment (including computer software) by U.S. non-farm businesses with employees and without employees.

**Website:**

**Authentication Code:**

**Due Date:**

1. **Sign in OR register** at the website above.
2. **Add** your authentication code.
3. **Report** by clicking on "REPORT NOW." You can return to your account over multiple sessions to complete the survey.

**YOUR RESPONSE IS REQUIRED BY LAW** and will be kept strictly **CONFIDENTIAL**. We estimate this survey will take an average of 1 hour to complete. Additional information about the authority, confidentiality, and burden of this data collection can be found on the back of this letter. Answers to the most frequently asked questions about this survey are also included on the back of this letter.

For assistance with completing this survey, please sign into your Census Bureau account or call our customer help line at 1-800-528-3049, Monday through Friday, 8:00 a.m. to 4:45 p.m. Eastern time.

**Thank you** in advance for your time and participation, and for helping the U.S. Census Bureau measure America's people, places, and economy.

Sincerely,

Ron S. Jarmin  
Performing the Non-Exclusive Functions  
and Duties of the Director

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### **OMB Number**

This collection has been approved by the Office of Management and Budget (OMB). The eight-digit OMB approval number is 0607-0782 and appears in the top right corner of each reporting screen. Without this approval, we could not conduct this survey.

### **Authority and Confidentiality**

Title 13, United States Code, Sections 131 and 182, authorizes this collection. Sections 224 and 225 require your response. The U.S. Census Bureau is required by Section 9 of the same law to keep your information confidential and use your responses only to produce statistics. The Census Bureau is not permitted to publicly release your responses in a way that could identify your business, organization, or institution. Per the Federal Cybersecurity Enhancement Act of 2015, your data are protected from cybersecurity risks through screening of the systems that transmit your data.

### **Burden Estimate Statement**

We estimate this survey will take an average of 1 hour to complete, including the time to review instructions, search existing data sources, gather and maintain the data needed, and complete and review the survey.

### **Frequently Asked Questions (FAQs)**

#### **Who is eligible to be selected for this survey?**

All non-farm businesses operating within the U.S. can be selected to participate in this survey, including but not limited to:

- Self-employed persons (e.g., doctors, lawyers, investors, accountants)
- Small employer companies
- Independent contractors (e.g., truckers, private duty nurses, construction contractors)
- Independent salespersons (e.g., cosmetic representatives)
- Independent commission workers (e.g., real estate and life insurance salespersons)

#### **What if I have no capital expenditures to report for 2018?**

In order for us to provide current and useful statistics for small, cyclical, and changing businesses, we need your information, regardless of whether you made capital expenditures in calendar year 2018. Report "0" for each item in which you had no capital expenditures.