



**Summer Undergraduate Research Fellowship (SURF)  
National Institute of Standards and Technology**

**STUDENT APPLICATION FORM**

(To be completed by the student applicant and included with the completed institutional application package. DO NOT SEND Separately.)

*Application Deadline: February 15, XXXX*

**APPLICANT INFORMATION**

**Name:** \_\_\_\_\_  
Last First Middle Name

**Permanent Address:** \_\_\_\_\_  
Street Address or PO Box, Apartment #, etc.  
\_\_\_\_\_  
City State (Abbreviation) Zip Code

**Telephone:** \_\_\_\_\_ **Email:** \_\_\_\_\_  
Quickest Contact Number (xxx-xxx-xxxx) Primary email address

**Citizenship:** U.S. Citizen Permanent U.S. Resident (with a valid Green Card)

NOTE: SURF participants **MUST** be U.S. citizens or Permanent Residents

**ACADEMIC INFORMATION**

**\*Please submit unofficial transcripts only.**

**Name of College/University:** \_\_\_\_\_

**Current Class Standing** (check only one): Freshman Sophomore Junior Senior  
**Major/Minor:** \_\_\_\_\_ **Overall GPA:** \_\_\_\_\_

**Do you have experience with computer languages?** Yes No  
If so, please describe *briefly* in the provided space. Please include specific details in your resume.

**SURF PROGRAM LOCATION**

**Which location(s) are you applying to for SURF 20XX?** (Note, the SURF Program accepts ~20 applicants at Boulder and ~120 applicants at Gaithersburg annually)

Boulder Gaithersburg Both

**\*\*Complete research preference based on previously selected NIST location ONLY.**

**HOUSING**

**If accepted, will you require housing?** Yes for Boulder Yes for Gaithersburg No **Gender** (for housing purposes only) Female Male

**\*\*Note:** Participants should expect to share a bedroom with one other student.  
Local students will **ONLY** receive housing under special circumstances.

Name:

\_\_\_\_\_

Last

\_\_\_\_\_

First

\_\_\_\_\_

University Name

**BOULDER SURF RESEARCH PREFERENCE**

List (by reference number) the 6 research opportunities which you are most interested in order of preference. Include opportunities from at least two different divisions. (Go to <https://www.nist.gov/surf/surf-boulder/research-opportunities> for the current list of research opportunities.)

1	2	3	4	5	6
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Are you available for the entire 11-week SURF Program in Boulder, CO on May 21, 20XX-August 3, 20XX?  
Yes      No  
If no, give availability dates. \_\_\_\_\_ \*\*Total amount of time must span 11 weeks.  
**NOTE: All students must attend through August 3, 20XX.**

**GAITHERSBURG SURF RESEARCH PREFERENCE**

Select from the dropdown menu, the 2 research opportunities (by laboratory name) in which you are most interested in order of preference. Try to include opportunities from at least two different laboratories. (Go to <https://www.nist.gov/surf/surf-gaithersburg/research-programs> for a description of each laboratory.)

1	2
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Are you available for the for the entire 11-week SURF program in Gaithersburg, MD?  
(May 29, 20XX– August 10, 20XX)  
Yes      No  
If no, give availability dates. \_\_\_\_\_

\*\*Limited number of 9-week fellowships available (June 11, 20XX– August 10, 20XX). **NOTE: All students must attend through August 10, 20XX.**

**PREVIOUS SURF EXPERIENCE**

**Have you participated in the SURF program at NIST previously?**      Yes      No  
If yes, please indicate:    Year (s): \_\_\_\_\_    Location:    Boulder    Gaithersburg  
Mentor's Name: \_\_\_\_\_  
If you were to return, would you prefer to work with the same mentor?  
Yes      No      No Preference

**SPECIAL SKILLS**

**Do you have experience working in a laboratory?**      Yes      No  
If so, please describe *briefly* in the provided space. Please include specific details in your resume.

List any other special skills not included above (e.g., tutoring, extracurricular activities, leadership positions):

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Name:

\_\_\_\_\_

Last

\_\_\_\_\_

First

\_\_\_\_\_

University Name

### TERMS & Conditions

***Please provide your initials by each statement below to acknowledge that you have read the statements below and plan to abide by the conditions.***

\_\_\_\_\_ If invited to participate in the NIST SURF Program, I acknowledge that I must indicate in this application if I require housing. I will not have the opportunity to request housing once my application is submitted.

\_\_\_\_\_ If invited to participate in the NIST SURF Program, I acknowledge that I am required to undergo a background check which includes fingerprinting.

\_\_\_\_\_ If invited to participate in the NIST SURF Program, I acknowledge that I will provide the required federal identification for entry to NIST on the first day of the program established under the [REALID Act of 2005](#). Drivers' licenses from the following states and territories will **NOT** be accepted for entry to NIST: American Samoa, Arizona, and Louisiana. In addition, only enhanced drivers' licenses (identified by the American flag on the face of the card) will be accepted from the following three states: Minnesota, New Hampshire, and New York state. Individuals without licenses from compliant jurisdictions may present alternative forms of identification such as an unexpired U.S. Passport.

**Application Deadline: February 15, 20XX**

### Checklist:

- Resume (Important: be sure to include any laboratory skills or computer languages, etc.)
- Personal Statement of Commitment to participate (includes research interest)
- Two letters of recommendation
- Transcripts (unofficial acceptable)
- Verification of US citizenship or permanent legal residence (e.g. legible copy of birth certificate, passport, or green card)

**Please submit this application and the items listed in the checklist above to your University Contact for inclusion with institutional application—DO NOT SEND SEPARATELY.**

SURF Program Contact: Dr. Brandi Toliver, Email: [brandi.toliver@nist.gov](mailto:brandi.toliver@nist.gov)

Website: <http://www.nist.gov/surf>

Note: This collection of information contains Paperwork Reduction Act (PRA) requirements approved by the Office of Management and Budget (OMB). Notwithstanding any other provisions of the law, no person is required to respond to, nor shall any person be subject to a penalty for failure to comply with, a collection of information subject to the requirements of the PRA unless that collection of information displays a currently valid OMB control number. Public reporting burden for this collection is estimated to be 30 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed and completing and reviewing the collection of information. **OMB Control No. 0693-0042 Expiration Date: 10-31-2018**

### Privacy Act Statement

**Authority:** 15 U.S.C. § 278g-1(a)

**Purpose:** The National Institute for Standards and Technology (NIST) hosts the Summer Undergraduate Research Fellowship (SURF) which provides an opportunity for the NIST laboratories to encourage outstanding undergraduate students to pursue careers in science and technology. This information collection will serve as the application and submission process for the SURF program.

**Routine Uses:** NIST will use the information collected to perform the requisite reviews of the applications to determine eligibility, and to meet programmatic requirements. Disclosure of this information is also subject to all the published routine uses as identified in the Privacy Act System of Records Notices: NIST-1: NIST Associates.

**Disclosure:** Furnishing this information is voluntary. When you submit the form, you are indicating your voluntary consent for NIST to use of the information you submit for the purpose stated.