

**Health Resources and Services Administration**  
**SUPPORTING STATEMENT**  
**Radiation Exposure Screening and Education Program (RESEP)**  
**0906-0012 Revision**

**A. Justification**

1. Circumstances of Information Collection

The Health Resources and Services Administration (HRSA)'s Federal Office of Rural Health Policy (FORHP) is requesting continued approval to collect information on grantee activities and on new performance measures electronically through the HRSA Electronic Handbook (EHB). The EHB is a web-based portal that grantees use to submit information to HRSA. The Radiation Exposure Screening and Education Program Performance Measures form is a tool that allows FORHP to measure the effectiveness of the grant funding.

It should be noted that in its authorizing language (SEC. 711. [42 U.S.C. 912]), Congress charged FORHP with "administering grants, cooperative agreements, and contracts to provide technical assistance and other activities as necessary to support activities related to improving health care in rural areas." FORHP's mission is to sustain and improve access to quality health care services for rural communities.

This activity collects information for the FY16 Radiation Exposure Screening and Education Program (RESEP). RESEP is funded under Section 417C of the Public Health Service Act (42 USC 285a-9) to make grants available to eligible entities in order to "(1) screen individuals described under section 4(a)(1)(A)(i) or 5(a)(1)(A) of the Radiation Exposure Compensation Act (42 U.S.C. 2210 note) for cancer as a preventative health measure; (2) provide appropriate referrals for medical treatment of individuals screened under paragraph (1) and to ensure, to the extent practicable, the provision of appropriate follow-up services; (3) develop and disseminate public information and education programs for the detection, prevention, and treatment of radiogenic cancers and diseases; and (4) facilitate putative applicants in the documentation of claims as described in section 5(a) of the Radiation Exposure Compensation Act (RECA) (42 U.S.C. 2210 note)."

2. Purpose and Use of the Information

FORHP conducts an annual data collection of user information for the RESEP Program. The purpose of this data collection is to provide HRSA with information on how well each grantee is meeting the goals of the grant program.

These measures cover the principal topic areas of interest to FORHP:

- Demographics for the RESEP program user population;
- Medical screening activities for cancers and other radiogenic diseases;
- Exposure and presentation types for eligible radiogenic malignant and nonmalignant diseases;
- Referrals for appropriate medical treatment;
  
- Eligibility counseling and referral assistance for the Radiation Exposure Compensation

- Act; and
- Program outreach and education activities.

**The proposed revisions to this information collection request are included as an attachment.**

3. Use of Improved Information Technology

This activity is fully (100 percent) electronic. Data are collected through and maintained in a database in HRSA's Electronic Handbook (EHB). The EHB is a website that all HRSA grantees, including those for the program covered in this approval request, are required to use when applying electronically for grants using OMB-approved Standard Forms. The EHB has a helpdesk feature that includes a toll-free number and e-mail address for any technical questions from grantees. As this database is fully electronic and grantees submit the data electronically via a HRSA-managed website utilized routinely by the grantee, burden is reduced for the grantee and program staff. The time burden is minimal since there is no data entry element for program staff due to the electronic transmission from grantee systems to the PIMS; additionally, there is less chance of error in translating data and analysis of the data.

4. Efforts to Avoid Duplication

There is no other data source available that tracks the characteristics of radiation exposure, screening and outreach of such activities. The Department of Justice shares their Radiation Exposure Compensation Act claims data quarterly with HRSA so that grantees are not required to report to both departments.

5. Involvement of Small Entities

Every effort has been made to ensure the data requested are currently being collected by the projects or can be easily incorporated into normal project procedures. Data being requested by projects are useful in determining whether grantee goals and objectives are being met. The data collection activities will not have a significant impact on small entities.

6. Consequences if Information Collected Less Frequently

Respondents will respond to this data collection on an annual basis. This information is needed by the program, FORHP, and HRSA to measure effective use of grant dollars and progress toward strategic goals and objectives in a timely manner.

7. Consistency With the Guidelines in 5 CFR 1320.5(d)(2)

These surveys will be implemented in a manner fully consistent with 5 CFR 1320.5(d)(2).

8. Consultation Outside the Agency

The notice required in 5 CFR 1320.8(d) was published in the *Federal Register* on January 9, 2018 (Vol 83, No. 6, page 1039). No public comments were received. In order to create a final set of PIMS measures that are useful for all Radiation Exposure

Screening and Education Program grantees, FORPH consulted with the following Radiation Exposure Screening and Education Program grantees,

Rebecca Barlow  
Project Director  
RESEP Clinician  
Rebecca.barlow@imail.org  
435-251-2875

Linda Knedler  
Navajo Area RESEP  
Northern Navajo Medical Center  
[Linda.knedler@ihs.org](mailto:Linda.knedler@ihs.org)  
505-368-7392

Shannon Williams  
Health Promotion Program Manager  
North Country HealthCare  
[swillimas@nchcaz.org](mailto:swillimas@nchcaz.org)  
928-522-9425

9. Remuneration of Respondents

There will be no remuneration of respondents.

10. Assurance of Confidentiality

The data system does not involve the reporting of information about identifiable individuals; therefore, the Privacy Act is not applicable to this activity. The proposed performance measures will be used only in aggregate data for program activities.

11. Questions of a Sensitive Nature

There are no sensitive questions.

12. Estimates of Annualized Hour Burden and Cost Burden

*Estimated Annualized Burden Hours:*

Type of Respondent	Form Name	Number of Respondents	Responses per Respondent	Average Burden per Response (in hours)	Total Burden Hours
Radiation Exposure Screening and Education Grantee Key Personnel (Project Director)	Radiation Exposure Screening and Education Program	8	1	12	96

	Performance Indicator Measures				
Total		8			96

These estimates were determined by consultations with three (3) current grantees from the program. These grantees were sent a draft of the questions that pertain to their program. They were asked to estimate how much time it would take to answer the questions.

It should also be noted that the burden is expected to vary across the grantees. This variation is tied primarily to the type of program activities specific to the grantee’s project and current data collection system.

12b. Estimated Annualized Burden Costs

Type of Respondent	Total Burden Hours	Hourly Wage Rate	Total Respondent Costs
Project Director	96	\$105.16	\$10,095.36
Total	96		\$10,095.36*

*Hourly Wage Rate based on the United States Department of Labor, Bureau of Labor Statistics: (<https://www.bls.gov/oes/2016/may/oes119111.htm>)*

\*This amount includes the total respondent costs of eight (8) Radiation Exposure Screening and Education Program grantees and doubles the \$52.58 hourly wage rate to account for fringe benefits and overhead costs.

13. Estimates of other Total Annual Cost Burden to Respondents or Recordkeepers/Capital Costs

Other than their time, there is no cost to respondents.

14. Estimates of Annualized Cost to the Government

Annual data collection for this program is expected to be carried out at a cost to the Federal Government of \$1,303.31. These estimated costs reflect the anticipated time and effort spent by HRSA contractors on the development and maintenance-related tasks associated with the functionality of the PIMS reporting system.

FORHP staff provide guidance to grantee project staff at a cost of \$1,303.31 per year (25.5 hours per year at \$51.11 per hour at a [GS-13, Step 4 salary level](#)).

15. Change in Burden

The current inventory for this information collection request is 1008 hours. This revision request is 96 hours due to a decrease performance measures collected, resulting in a decrease of the estimated average burden per response.

16. Plans for Analysis and Timetable of Key Activities

The data are collected annually and used on an aggregate program level to document the effectiveness and success of program. This information might be used in the FORHP Annual Report produced internally for the agency.

17. Exemption for Display of Expiration Date

No exemption is being requested. The expiration date will be displayed.

18. Certifications

This information collection activity will comply with the requirements in 5 CFR 1320.9.