



DEPARTMENT OF HEALTH & HUMAN SERVICES

and Prevention

Public Health Service

Centers for Disease Control

Atlanta, GA

30333

[INSERT DATE]

Recently a survey titled “**2018-2019 Survey of Administrators of Health Centers that Provide Family Planning**” was mailed to your health center to be completed by a health center administrator. Your health center was selected randomly from a list of publicly-funded health centers across the country.

If an administrator in your health center has already completed and returned the survey, please accept our sincere thanks. If not, please consider doing so today. We are very grateful for your help. Results will be used to develop educational materials and tools for providers and administrators related to family planning service provision.

If you did not receive a survey, or if it was misplaced, please contact Dr. Lauren Zapata (770-488-6358), or send an email to: [familyplanningsurvey@cdc.gov](mailto:familyplanningsurvey@cdc.gov), and another survey will be mailed to you.

**If your health center does not provide family planning services to at least 2 women of reproductive age per week, on average, please let us know so we can remove your health center from our list.**

Sincerely,

Lauren B. Zapata, PhD

Epidemiologist

CDC, Division of Reproductive Health