



May [XX], 2019

Dear Facility Director:

At the end of March, we requested your participation and sent you the materials to complete the **2019 National Survey of Substance Abuse Treatment Services (N-SSATS)**. This annual survey, sponsored by the Federal government's Substance Abuse and Mental Health Services Administration (SAMHSA) and conducted by Mathematica Policy Research, collects data from all known substance abuse treatment facilities in the United States and its jurisdictions.

If you have already responded to this survey, thank you for your participation. If by chance your survey materials have been misplaced, we are resending the information needed to complete this important survey. The enclosed pink flyer provides this facility's unique User ID and Password for accessing the questionnaire on the web. It is important that we receive your response as soon as possible.

Important information about the 2019 N-SSATS:

- **Many** questions are pre-filled if you completed the 2018 N-SSATS
- Ways to complete the web survey: **computer, tablet, or smartphone**
- If eligible, your facility can choose to be listed, at no cost, in the online treatment Locator (<https://findtreatment.samhsa.gov>)
- Standard client count information will be collected
- Ability to preview the questionnaire at <https://info.nssats.com> or *log onto the survey and choose the "Preview" option*

The survey should be completed by you or another person knowledgeable about this facility's daily operations. If you have any questions about the survey, please feel free to call the N-SSATS helpline at **1-888-324-8337** or send an email to nssatsweb@mathematica-mpr.com.

We look forward to your participation in the 2019 N-SSATS!

Sincerely,

Cathie Alderks, Ph.D.
Project Officer
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Center for Behavioral Health Statistics and Quality
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*NOTE: The N-SSATS questionnaire is designed to collect information about a single facility at a single location, that is, the facility whose name and address is printed on the enclosed pink flyer. Even if your organization offers treatment services at more than one location, **please complete this on-line questionnaire for this location only.***