

**Supporting Statement for
Wage Reports and Pension Information
20 CFR 422.122(b)
OMB No. 0960-0547**

A. Justification

1. Introduction/Authoring Laws and Regulations

Pension plan administrators annually file pension plan information with the Internal Revenue Service (IRS), who then forwards the information to the Social Security Administration (SSA). SSA maintains and organizes this information by plan number; plan participant name; and Social Security number. Under Section 1131(a) of the *Social Security Act (Act)*, pension plan participants are entitled to request this information from SSA. The Wage Reports and Pension Information Regulation, 20 CFR 422.122(b), of the *Code of Federal Regulations*, stipulates that before SSA disseminates this information, the requester must first submit a written request with identifying information to SSA.

2. Description of Collection

SSA uses the identifying information the requesters supply to verify they are the individuals to whom the requested pension plan information pertains; and to locate the information needed to respond to inquiries. Once we confirm the requester's identity, we investigate the inquiry and furnish a response. The respondents are requestors of pension plan information.

3. Use of Information Technology to Collect the Information

Government regulations require us to provide Wage Reports and Pension Information to authorized individuals upon request. There is no standardized form for these inquiries, because most requesters write or telephone their local SSA field office for this information. Due to the low number of respondents, we did not create an electronic method to collect this information.

4. Why We Cannot Use Duplicate Information

The nature of the information we collect and the manner in which we collect it preclude duplication. SSA does not use another collection instrument to obtain similar data.

5. Minimizing Burden on Small Respondents

This collection does not significantly affect small businesses or other small entities.

6. **Consequence of Not Collecting Information or Collecting It Less Frequently**
If we did not collect this information, we would have no way of confirming the individuals requesting pension plan information are entitled to receive it. Eliminating this information collection could result in: a) individuals receiving information to which they are not entitled, leading to potential fraud; or b) SSA not providing pension plan information to requesters, thus failing to meet our legal obligations. Because we only collect the information on an as needed basis, we cannot collect it less frequently. There are no technical or legal obstacles to burden reduction.
7. **Special Circumstances**
There are no special circumstances that would cause SSA to conduct this information collection in a manner inconsistent with 5 *CFR* 1320.5.
8. **Solicitation of Public Comment and Other Consultations with the Public**
The 60-day advance Federal Register Notice published on November 9, 2018, at 83 FR 56133, and we received no public comments. The 30-day FRN published on January 25, 2019 at 84 FR 371. If we receive any comments in response to this Notice, we will forward them to OMB.
9. **Payment or Gifts to Respondents**
SSA provides no payment or gifts to the individuals furnishing the collected information.
10. **Assurances of Confidentiality**
SSA protects and holds confidential the information we collect in accordance with 42 *U.S.C.* 1306, 20 *CFR* 401 and 402, 5 *U.S.C.* 552 (Freedom of Information Act), 5 *U.S.C.* 552a (Privacy Act of 1974), and OMB Circular No.A-130.
11. **Justification for Sensitive Questions**
The information collection does not contain any questions of a sensitive nature.
12. **Estimates of Public Reporting Burden**

Modality of Collection	Number of Respondents	Frequency of Response	Average Burden per Response (minutes)	Estimated Total Annual Burden (hours)
Requests for pension plan information	580	1	30	290

The total burden for this ICR is **290** hours. We based this figure on current management information data. This figure represents burden hours, and we did not calculate a separate cost burden.

13. **Annual Cost to the Respondents**

This collection does not impose a known cost burden on the respondents.

14. **Annual Cost to the Federal Government**

The annual cost to the Federal Government is approximately \$6,000. This estimate accounts for costs from the following areas: (1) publicizing the directions for this request; and (2) SSA employee (e.g., field office, 800 number, DDS staff) information collection and processing time.

15. **Program Changes or Adjustments to the Information Collection Request**

There are no changes to the public reporting burden.

16. **Plans for Publication Information Collection Results**

SSA will not publish the results of the information collection.

17. **Displaying the OMB Approval Expiration Date**

SSA is not requesting an exception to publishing the OMB expiration date. (Because this information collection relates to unsolicited correspondence we receive from the public, displaying the OMB approval expiration date does not apply.)

18. **Exceptions to Certification Statement**

SSA is not requesting an exception to the certification requirements at 5 *CFR* 1320.9 and related provisions at 5 *CFR* 1320.8(b)(3).

B. Collections of Information Employing Statistical Methods

SSA does not use statistical methods for this information collection.