

Appendix B: Introduction to PAIVED Study Email and Phone Scripts

[IF EMAILING FATHERHOOD PROGRAM OR PARTNER ORGANIZATION USE THIS LANGUAGE]

Dear **[FATHERHOOD PROGRAM POINT OF CONTACT]**,

My name is Mindy, and I work at Child Trends, an independent research organization. Together with my partners, I am leading a study contracted by the Administration for Children and Families in the U.S. Department of Health and Human Services to better understand fatherhood programs and partner organization services that are provided to prevent and address violence that occurs between fathers and their current or former romantic partners. We are calling this intimate partner violence or IPV. The goal of this study is to describe organizations' approaches to addressing IPV.

[FOR FATHERHOOD PROGRAMS] We are reaching out to you because we would like to learn more about your program.

[FOR PARTNER ORGANIZATIONS] We are reaching out to you because of your partnership with **[FATHERHOOD PROGRAM NAME]**, and we would like to learn more about your program.

As a part of this effort, the study team will be conducting interviews with fatherhood program directors, program facilitators, and staff from partnering organizations. Six of these programs will be asked to participate in program visits. During the program visits, we will conduct observations of fatherhood program sessions or staff trainings in addition to interviewing program staff. We hope to visit and interview staff at programs throughout the country that serve a diverse range of target populations and offer different IPV services. Any information we gather for the study will be kept private, and neither your organization nor your staff will be named in any reports without your permission. To help us reach a diverse range of fatherhood programs for our program visits and ensure eligibility, we would need to ask you a few questions as part of a study screener call. During the study screener call, we'll discuss information about your program such as the characteristics of program clients, services provided, and information about partnerships. **Please email or call us at your earliest convenience with days and times you would be available to participate in the study screener call.** We expect the call to take about an hour. Preparation time is not required, and the call is completely voluntary. Our study point of contact, Lisa Kim, can be reached at (240) 223-9330 or lkim@childtrends.org.

Please note that an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. The OMB control number for the described collection is 0970-0516 and it expires on 9/30/2019.

Thank you in advance for your participation,

Mindy Scott, Study Director

[IF CALLING USE THIS LANGUAGE]

Hello. My name is **[SCREENER'S NAME]**. I'm calling from **[CHILD TRENDS/FUTURES WITHOUT VIOLENCE/BOSTON MEDICAL CENTER]**. May I speak with **[FATHERHOOD PROGRAM/PARTNER CONTACT PERSON]**?

I'm calling about a research study that Child Trends and their partners are conducting with fatherhood programs and their partner organizations. The goal of this study is to describe how fatherhood programs address violence that occurs between fathers and their former or current romantic partners to better serve fathers and families in fatherhood programs.

[FOR FATHERHOOD PROGRAMS] We are reaching out to you because we would like to learn more about your program.

[FOR PARTNER ORGANIZATIONS] We are reaching out to you because of your partnership with **[FATHERHOOD PROGRAM NAME]**, and we would like to learn more about your program.

As a part of this effort, the study team will be conducting program visits with up to six fatherhood programs. During the program visits, we will conduct observations of one or two fatherhood program sessions or staff trainings and conduct interviews with program facilitators, program directors, and staff working at partner organizations. Staff from additional fatherhood programs will be asked to participate in interviews by phone. Any information we gather for the study will be kept private, and neither your organization nor your staff will be named in any reports without your permission.

We want to collect information from a range of service sites all around the country that serve a diverse range of target populations and offer different IPV services. In order to make sure that your organization is eligible to participate in the study, I would need to ask you a few questions as part of a study screener. This will take about 60 minutes, will require no preparation time, and is voluntary. What are some times in the upcoming weeks that you would be available to answer these questions?

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