

Supplemental Document: Justification for a no material/non-substantive change

ATF requests the following 2 changes to ATF Form 7(5310.12)/7CR(5310.16), collection 1140- 0018, due to the fact ATF changed the bank that processes our applications:

1. Page 4, large instruction box – delete old bank address and replace with new address

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| EACH RESPONSIBLE PERSON MUST COMPLETE AND SIGN A SEPARATE QUESTIONNAIRE/ATF FORM 7/7CR PART B | |
| Federal Firearms Licensing Center PO Box 6200-20 Portland, OR 97228-6200 | If applying for a NEW FFL: Mail application, fingerprint cards, photographs, and application fees, including a separate questionnaire/Part B for <u>EACH</u> Responsible Person, to: Bureau of Alcohol, Tobacco, Firearms and Explosives P.O. Box 409567 Atlanta, GA 30384-9567 If only adding a RP to an existing FFL: Each Responsible Person being added must complete a separate questionnaire/ATF Form 7/7CR Part B |

2. Instructions page, #14 – delete old bank address and replace with new address

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| EACH RESPONSIBLE PERSON MUST COMPLETE AND SIGN A SEPARATE QUESTIONNAIRE/ATF FORM 7/7CR PART B | |
| Federal Firearms Licensing Center PO Box 6200-20 Portland, OR 97228-6200 | If applying for a NEW FFL: Mail application, fingerprint cards, photographs, and application fees, including a separate questionnaire/Part B for <u>EACH</u> Responsible Person, to: Bureau of Alcohol, Tobacco, Firearms and Explosives P.O. Box 409567 Atlanta, GA 30384-9567 If only adding a RP to an existing FFL: Each Responsible Person being added must complete a separate questionnaire/ATF Form 7/7CR Part B |

ATF requests the following 2 changes to the Part B Supplement for ATF Form 7(5310.12)/7CR(5310.16), collection 1140-0018, due to the fact ATF changed the bank that processes our applications:

1. Page 2, large instruction box – delete old bank address and replace with new address

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| EACH RESPONSIBLE PERSON MUST COMPLETE AND SIGN A SEPARATE QUESTIONNAIRE/ATF FORM 7/7CR PART B | |
| Federal Firearms Licensing Center PO Box 6200-20 Portland, OR 97228-6200 | If applying for a NEW FFL: Mail application, fingerprint cards, photographs, and application fees, including a separate questionnaire/Part B for <u>EACH</u> Responsible Person, to: Bureau of Alcohol, Tobacco, Firearms and Explosives P.O. Box 409567 Atlanta, GA 30384-9567 If only adding a RP to an existing FFL: Each Responsible Person being added must complete a separate questionnaire/ATF Form 7/7CR Part B |

2. Page 4, instruction #14 – delete old bank address and replace with new address

14. **Where to Send Application** - MAKE A COPY OF YOUR COMPLETED APPLICATION FOR YOUR RECORDS, THEN FORWARD THE APPLICATION WITH FEE, ONE ATF FORM 7/7CR PART B, RESPONSIBLE PERSON QUESTIONNAIRE, FOR EACH RESPONSIBLE PERSON (WITH PROPERLY IDENTIFIED PHOTO ATTACHED), AND FINGERPRINT CARD(S) TO:

~~BUREAU OF ALCOHOL, TOBACCO, FIREARMS AND EXPLOSIVES~~
~~P.O. BOX 400567~~
~~ATLANTA, GA 30384-0567~~

FEDERAL FIREARMS LICENSING CENTER
P.O. BOX 6200-20
PORTLAND, OR 97228-6200