

# Claim for Lost, Stolen, or Destroyed United States Savings Bonds



IMPORTANT: Follow instructions in filling out this form. Making any false, fictitious, or fraudulent claim or statement to the United States is a crime. Print in ink or type all information.

## 1. DESCRIPTION OF BONDS

Describe the missing bonds in the spaces below. If you don't know the bond serial numbers, provide all of the information requested below and also indicate the total number of bonds that are missing.

ISSUE DATE (Specific month and year of purchase)	FACE AMOUNT	BOND NUMBER	INSCRIPTION (Provide complete Social Security Number [for example, 123-45-6789], names, including middle names or initials, and addresses [street, city, state] on the bonds. If a bond was received as a gift, provide the purchaser's Social Security Number.)

*(If you need more space, attach either FS Form 3500 (see [www.treasurydirect.gov/forms/sav3500.pdf](http://www.treasurydirect.gov/forms/sav3500.pdf)), a plain sheet of paper, or a photocopy of this section of the form.)*

## 2. DETAILS OF THE LOSS – Mark the appropriate boxes and provide complete details of the loss.

The bonds were:

Lost  Stolen ⇒ Date of Theft: \_\_\_\_\_  Destroyed ⇒ **Send any remaining pieces with this form.**

Was a police report filed?  Yes  No **If Yes, attach copy of the report.**

When was the loss discovered? \_\_\_\_\_

Who had the bonds last and why? \_\_\_\_\_

Who had access to the bonds? \_\_\_\_\_

What was the result of your inquiry to the person(s) who had access? \_\_\_\_\_

Where were the bonds last placed? \_\_\_\_\_

When were the bonds last seen? \_\_\_\_\_

Were any identification documents also lost or stolen?  Yes  No

If **Yes**, please list them: \_\_\_\_\_

Have you received reimbursement because of the loss?  Yes  No

If **Yes**, please explain including details of any court proceedings pending or contemplated \_\_\_\_\_

**3. AUTHORITY** – Provide details regarding your authority to complete a claim for the missing bonds.

Are you named on the bonds?  Yes  No If **Yes**, skip to Item 4. If **No**, provide the following information:

Describe your authority: \_\_\_\_\_  
(Show authority: i.e., parent, guardian, conservator, legal representative, administrator, executor, etc.)

Are you court appointed?  Yes  No (If **Yes**, see “**LEGAL REPRESENTATIVE**” in the instructions.)

**4. MINORS** – Provide details regarding any minor named on the bonds. (See “**MINORS**” in the instructions.)

Is there a minor named on the bonds?  Yes  No If **No**, skip to Item 5. If **Yes**, fully complete the following:

What is the minor’s:  
Name: \_\_\_\_\_ DOB? \_\_\_\_\_  
Social Security Number? \_\_\_\_\_

What is your relationship to the minor? \_\_\_\_\_

Does the minor live with you?  Yes  No

If **No**, with whom? \_\_\_\_\_  
(Name) (Relationship to Minor)  
\_\_\_\_\_  
(Address)

Who provides the minor’s chief support?  
\_\_\_\_\_  
(Name) (Relationship to Minor)  
\_\_\_\_\_  
(Address)

Are both parents able to sign the application for relief?  Yes  No

If **Yes**, skip to Item 5. If **No**, fully complete the following:

Why are you unable to obtain the signature? \_\_\_\_\_

Did that parent have access to the bonds?  Yes  No

Could that parent have possession of the bonds?  Yes  No

**5. RELIEF REQUESTED** – Indicate whether you want substitute bonds or payment. **NOTE:** *Substitute bonds can’t be issued in some cases, including if a bond is within one full calendar month of its final maturity.*

**A. Series EE or Series I Bonds**

I/We hereby request:  Payment by Direct Deposit

**B. Series HH Bonds**

I/We hereby request:  Substitute Paper Bonds  Payment by Direct Deposit

**6. DELIVERY INSTRUCTIONS**

**A. For Substitute Paper Bonds—Series HH**

**Mail Bonds To:**

\_\_\_\_\_  
(Name)  
\_\_\_\_\_  
(Number and Street, Rural Route, or P O Box) (City) (State) (ZIP Code)



**Sign in ink in the presence of a certifying officer and provide the requested information.**

**Sign Here:** \_\_\_\_\_

\_\_\_\_\_ (Print Name) \_\_\_\_\_ (Social Security Number)

**Home Address** \_\_\_\_\_ (Number and Street or Rural Route) \_\_\_\_\_ (Daytime Telephone Number)

\_\_\_\_\_ (City) \_\_\_\_\_ (State) \_\_\_\_\_ (ZIP Code) \_\_\_\_\_ (Email Address)

**Instructions to Certifying Officer:** 1. Name(s) of the person(s) who appeared and date of appearance **MUST** be completed. 2. If a Medallion stamp is used an original signature is required. 3. Person(s) must sign in your presence.

I CERTIFY that \_\_\_\_\_, whose identity(ies)  
(Names of Persons Who Appeared)

is/are known or proven to me, personally appeared before me this \_\_\_\_\_ day of \_\_\_\_\_  
(Month/Year)

at \_\_\_\_\_ and signed this form.  
(City, State)

\_\_\_\_\_  
(Signature and Title of Certifying Officer)

\_\_\_\_\_  
(Name of Financial Institution)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(City, State, ZIP code)

\_\_\_\_\_  
(Telephone)

(OFFICIAL STAMP OR SEAL)

(Notary certification is NOT acceptable.)

I CERTIFY that \_\_\_\_\_, whose identity(ies)  
(Names of Persons Who Appeared)

is/are known or proven to me, personally appeared before me this \_\_\_\_\_ day of \_\_\_\_\_  
(Month/Year)

at \_\_\_\_\_ and signed this form.  
(City, State)

\_\_\_\_\_  
(Signature and Title of Certifying Officer)

\_\_\_\_\_  
(Name of Financial Institution)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(City, State, ZIP code)

\_\_\_\_\_  
(Telephone)

(OFFICIAL STAMP OR SEAL)

(Notary certification is NOT acceptable.)

I CERTIFY that \_\_\_\_\_, whose identiy(ies)  
 \_\_\_\_\_  
 (Names of Persons Who Appeared)

is/are known or proven to me, personally appeared before me this \_\_\_\_\_ day of \_\_\_\_\_  
 \_\_\_\_\_  
 (Month/Year)

at \_\_\_\_\_ and signed this form.  
 \_\_\_\_\_  
 (City, State)

\_\_\_\_\_  
 (Signature and Title of Certifying Officer)

\_\_\_\_\_  
 (Name of Financial Institution)

\_\_\_\_\_  
 (Address)

\_\_\_\_\_  
 (City, State, ZIP code)

\_\_\_\_\_  
 (Telephone)

(OFFICIAL STAMP  
OR SEAL)

(Notary certification is NOT acceptable.)

## INSTRUCTIONS

**IF YOU LIVE IN A DECLARED DISASTER AREA:** You need to complete only parts 1, 5, 6.B. and 7. Write the word “DISASTER” on the top of the first page of the form and on the front of the envelope.

**PURPOSE OF FORM** – Use this form to apply for relief on account of the loss, theft, or destruction of United States Savings Bonds. "Bonds," as used on this form, refers to Savings Bonds, Savings Notes, Retirement Plan Bonds, or Individual Retirement Bonds.

**WHO MAY APPLY** – This form must be completed and signed by all persons named on the bonds, or by an authorized representative.

**ATTACHMENTS** – If you need more space for any item, attach either a plain sheet of paper, a photocopy of the relevant section, or, for Part 1, a “Continuation Sheet for Listing Securities” (FS Form 3500), available at <http://www.treasurydirect.gov/forms/sav3500.pdf>.

**PROOF OF DEATH** – If a registrant is deceased, you must submit with this form a certified copy of his or her official death certificate.

**LEGAL REPRESENTATIVE** – If you were appointed as legal representative because:

- the owner is deceased (with no surviving coowner or beneficiary named on the bonds), or
- the owner or coowner is a minor, or
- the owner or coowner is incapacitated,

complete the form and submit a court certificate or certified copy of your letters of appointment, under court seal and dated within one year of submission, showing the appointment is still in full force. If your name and official capacity are shown in the registration of the bonds, evidence of your appointment is **not** necessary.

If no legal representative has been appointed for a deceased or incompetent owner, advise the Bureau of the Fiscal Service and additional instructions will be provided.

**MINORS** – A minor (who does not have a court-appointed guardian) who is requesting payment or who is named on Series HH bonds may complete and sign the form on his or her own behalf if, in the opinion of the certifying officer, he or she is of sufficient competency and understanding to comprehend the nature of the transaction. If, in the opinion of the certifying officer, the minor is not of sufficient competency and understanding the parents must sign on behalf of the minor. If the minor does not reside with either parent, the form must be completed and signed by the individual who furnishes the minor's chief support.

**AMOUNT OF BONDS EXCEEDS \$5,000** – If the amount of the bonds involved exceeds \$5,000 and an investigation was made by a law enforcement agency or an insurance, transportation, or similar business organization, provide a copy of the report.

**COMPLETION OF FORM** – Print clearly in ink or type all information requested.

**ITEM 1.** Describe the missing bonds by bond serial number. If you don't know the bond serial numbers, you **must** provide the specific month and year of purchase, and the Social Security Number, name (including middle name or initial), and complete address (street, city, state) that appear on the bonds. Also state the total number of missing bonds. If you need more space, attach either a “Continuation Sheet for Listing Securities” (FS Form 3500), available at <http://www.treasurydirect.gov/forms/sav3500.pdf>, a plain sheet of paper, or a photocopy of this section of the form.

**ITEM 2.** Mark the appropriate boxes and provide complete details of the loss, theft, or destruction.

**ITEM 3.** Provide details regarding your authority to complete a claim for the missing bonds. If you have been court-appointed, see "LEGAL REPRESENTATIVE" above.

**ITEM 4.** Complete this item if a minor is named on the bonds and he or she is not of sufficient competency and understanding to complete the form on his or her own behalf. Provide the minor's name, date of birth, Social Security Number, and all other requested information. See "MINORS" above for more information.

**ITEM 5.** Indicate whether you want substitute bonds or payment by direct deposit. If substitute bonds are requested and a bond is within less than one full calendar month of reaching its final maturity, or has reached final maturity, payment will be made instead.

**ITEM 6.** Complete either section A or B. Which section is appropriate for you depends on which series of bonds you have and whether you want payment or substitute bonds.

**CERTIFICATION** – Each person whose signature is required must appear before and establish identification to the satisfaction of an authorized certifying officer. The signatures to the form must be signed in the officer's presence. The certifying officer must affix the seal or stamp which is used when certifying requests for payment. Authorized certifying officers are available at financial institutions, including credit unions, in the United States. Certification by a notary isn't acceptable. Examples of acceptable seals and stamps:

- The financial institution's official seal or stamp, including: Signature Guaranteed seal or stamp; Endorsement Guaranteed seal or stamp; Corporate seal or stamp (a corporate resolution isn't required); or Issuing or paying agent seal or stamp (including name, location, and four-digit identification number or nine-digit routing number)
- The seal or stamp of Treasury-recognized Signature Guarantee Programs or other Treasury-approved Medallion Programs

**WHERE TO SEND** – Send this form and any additional information to the appropriate address below. Legal evidence or documentation you submit cannot be returned.

- For HH or H savings bonds – Treasury Retail Securities Site, P.O. Box 2186, Minneapolis, MN 55480-2186
- For E, EE, or I savings bonds – Treasury Retail Securities Site, P.O. Box 214, Minneapolis, MN 55480-0214

**For Bond-Related Inquiries:**

- Email: SavBonds@bpd.treas.gov
- Phone: 844-284-2676 (toll free)
- Fax: 612-629-4285

**NOTICE UNDER PRIVACY ACT AND PAPERWORK REDUCTION ACT**

The collection of the information you are requested to provide on this form is authorized by 31 U.S.C. CH. 31 relating to the public debt of the United States. The furnishing of a Social Security Number, if requested, is also required by Section 6109 of the Internal Revenue Code (26 U.S.C. 6109).

The purpose of requesting the information is to enable the Bureau of the Fiscal Service and its agents to issue securities, process transactions, make payments, identify owners and their accounts, and provide reports to the Internal Revenue Service. Furnishing the information is voluntary; however, without the information, the Fiscal Service may be unable to process transactions.

Information concerning securities holdings and transactions is considered confidential under Treasury regulations (31 CFR, Part 323) and the Privacy Act. This information may be disclosed to a law enforcement agency for investigation purposes; courts and counsel for litigation purposes; others entitled to distribution or payment; agents and contractors to administer the public debt; agencies or entities for debt collection or to obtain current addresses for payment; agencies through approved computer matches; Congressional offices in response to an inquiry by the individual to whom the record pertains; as otherwise authorized by law or regulation.

We estimate it will take you about 20 minutes to complete this form. However, you are not required to provide information requested unless a valid OMB control number is displayed on the form. Any comments or suggestions regarding this form should be sent to the Bureau of the Fiscal Service, Forms Management Officer, Parkersburg, WV 26106-1328. **DO NOT SEND completed form to this address; send to the appropriate address shown in "WHERE TO SEND" in the Instructions.**