

THIRA-SPR Unified Reporting Tool

Welcome to the Threat and Hazard Identification and Risk Assessment (THIRA) State Preparedness Report (SPR) Unified Reporting Tool. The THIRA is a standardized process for establishing capability targets. The SPR is a standardized self-assessment of current capability levels. FEMA collects THIRA and SPR data through this reporting tool.

The FY 2015 Homeland Security Grant Program (HSFGP) requires that (1) states submit an SPR to FEMA by December 31, 2015 and (2) states submit updated data and submit new THIRAs to FEMA no later than December 31, 2015. Urban areas will submit their THIRA to the designated State Administrative Agency; the State should coordinate with each eligible urban area to ensure that the urban area THIRA submissions occur in advance of the deadline, as the state must include the urban area input when conducting the statewide SPR assessments. To complete their THIRA submission, Urban Area Security Initiative (UASI) grantees are encouraged to complete an SPR and submit to 1011104.

In FY 2015, the Tribal Homeland Security Grant Program (THSGP) requires FY 2015 Tribal grantees to submit a THIRA. In FY 2015, THSGP also requires Tribal grantees to provide CPG101 and all NIMS assessments. All of Tribal assessments should be provided to FEMA by December 31, 2015. Tribal grantees are not required to submit an SPR, however they are encouraged to coordinate with their respective state partners to ensure the SPR for the state or states in which the tribe geographically resides reflects Tribal preparedness capabilities.

When completed, please email your finalized response (as a completed version of this tool) to your FEMA Regional Preparedness Coordinator (contact FEMA-SPR@fema.dhs.gov). Upon receipt, FEMA will acknowledge receipt of the submission via email.

Users must be enabled for this tool to work properly.

For a Section 508-compliant version of this survey, please contact FEMA-SPR@fema.dhs.gov

Jurisdiction Name

Assessments

Name	
Title	
Organization	
E-mail address	
Phone number	

Name	
Title	
Organization	
E-mail address	
Phone number	
Approval Date	

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FEMA Form 000-020
PAPERWORK BURDEN DISCLOSURE NOTICE
These and related information are for Assessment (THIRA)
Public reporting burden for this form is estimated to average 400 hours per response. The burden estimate includes the time for reviewing instructions, gathering existing data sources, gathering existing reports from agencies, collecting and reviewing the data to be reported, reviewing existing reports, gathering and maintaining the data needed, reviewing and collecting the data, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any aspect of this collection of information, including suggestions for reducing this burden, to Washington Headquarters Service, Paperwork Project (0182-0182), Washington, DC 20543-0182. Send comments regarding this burden estimate or any aspect of this collection of information, including suggestions for reducing this burden, to Washington Headquarters Service, Paperwork Project (0182-0182), Washington, DC 20543-0182. **NOTE: DO NOT SEND YOUR COMPLETED FORM TO THIS ADDRESS.**

Expiration Date: 08/20/2015 FEMA Form 000-020

FEMA Form 000-020
PAPERWORK BURDEN DISCLOSURE NOTICE
These and related information are for Assessment (THIRA), State Preparedness Report (SPR)
Public reporting burden for this form is estimated to average 300 hours per response. The burden estimate includes the time for reviewing instructions, gathering existing data sources, gathering existing reports from agencies, collecting and reviewing the data to be reported, reviewing existing reports, gathering and maintaining the data needed, reviewing and collecting the data, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any aspect of this collection of information, including suggestions for reducing this burden, to Washington Headquarters Service, Paperwork Project (0182-0182), Washington, DC 20543-0182. Send comments regarding this burden estimate or any aspect of this collection of information, including suggestions for reducing this burden, to Washington Headquarters Service, Paperwork Project (0182-0182), Washington, DC 20543-0182. **NOTE: DO NOT SEND YOUR COMPLETED FORM TO THIS ADDRESS.**

Overview

This tool guides users in developing their THIRAs and SPRs.

The THIRA follows a four-step process, as described in Comprehensive Preparedness Guide 201, Second Edition:

1. **Identify the Threats and Hazards of Concern.** Based on a combination of past experience, forecasting, expert opinion, and available resources, communities identify a list of the threats and hazards of primary concern to the community.
2. **Give the Threats and Hazards Context.** Communities describe the threats and hazards of concern, discussing their likely effects on the community.
3. **Establish Capability Targets.** Communities assess each threat and hazard in context to develop a specific capability target for each core capability. The capability target defines actions for the capability.
4. **Apply the Results.** For each core capability, communities estimate the resources required to meet the capability targets.

The SPR is a two-step process in which communities assess their current abilities to meet capability targets they established in Step 3 of the THIRA:

1. **Rate Current Capabilities.** For each core capability, communities rate their ability to achieve the capability target in each of the elements: planning, organization, equipment, training, and exercises.
2. **Provide Context for Capability Ratings.** Communities provide context for their assessment by rating the priority they place on each core capability, describing their current capability gaps, and recent activities, and identifying the events to which they will respond on regular basis or government-to-business.

Together, the THIRA and SPR help communities determine what they need to prepare for, what resources they require, and what their current levels of capability and capability gaps are. Communities can use this information to help them efficiently build and sustain preparedness capabilities.

User Support

For technical assistance on preparing and submitting this THIRA and/or SPR, please contact your FEMA Regional Office:

- Region I: Steven Iwert, Steven.Iwert@fema.dhs.gov, 417-823-4720
- Region II: Rich Quinlan, Rich.Quinlan@fema.dhs.gov, 417-956-7330
- Region III: Terry Flynn, Terry.Flynn@fema.dhs.gov, 214-860-8605
- Region IV: Barry Wilkins, Barry.Wilkins@fema.dhs.gov, 212-886-8164
- Region V: Mark Hude, Mark.Hude@fema.dhs.gov, 202-912-1262
- Region VI: Keith Hightower, Keith.Hightower@fema.dhs.gov, 702-220-5654
- Region VII: Willie Womack, Willie.Womack@fema.dhs.gov, 710-220-3101
- Region VIII: Vince Paris, Vince.Paris@fema.dhs.gov, 312-638-1597
- Region IX: Chad Johnson, Chad.Johnson@fema.dhs.gov, 940-898-5344
- Region X: Heather Babb, Heather.Babb@fema.dhs.gov, 813-283-7028
- Region XI: Matthew O'Brien, Matthew.O'Brien@fema.dhs.gov, 813-283-7028
- Region XII: Andrew Hines, Andrew.Hines@fema.dhs.gov, 202-223-4893
- Region XIII: Jeff Palmer, Jeff.Palmer@fema.dhs.gov, 312-627-7747
- Region XIV: Greg Tenney, Greg.Tenney@fema.dhs.gov, 808-801-7915
- Region XV: Tiffany Anderson, Tiffany.Anderson@fema.dhs.gov, 402-487-4914
- Region XVI: Andrew Hinchey, Andrew.Hinchey@fema.dhs.gov, 402-487-4914

For questions regarding your functionality and use, please use the 2015 Unified Reporting Tool User Guide, and send email to FEMA-SPR@fema.dhs.gov, or call 202-784-9574.

To request on-site technical assistance, please email FPOB.NationalPreparedness@fema.dhs.gov.