

**H-1B Registration Tool
USCIS**

H-1B Registration Filed by a Petitioner

Petitioners must set up a USCIS online account using the ICAM information collection (OMB control number 1615-0122) in order to access the H-1B registration process.

Petitioner's Information

First Name

Last Name

Phone Number

Company Name

Doing Business As

FEIN

Petitioner's Primary Office Address

Country

Address Line 1

Address Line 2

City or Town

State/Province

ZIP Code/Postal Code

Beneficiary's Information

Given Name (First Name)

Middle Name

Family Name (Last Name)

Country of Citizenship

Date of Birth

Passport Number

Designate under which cap this beneficiary is being registered (select only one):

Regular Cap

Master's Cap

Details:

- Petitioner information must be entered one time only.
- Information can be updated until the point that the H-1B Registration is received by USCIS.
- Any registrations submitted through the petitioner's account will be associated with that petitioner.

Details:

- Beneficiary information must be provided individually for each registration the petitioner wishes to file.
- A petitioner may only submit one registration per beneficiary for the same fiscal year.
- Information for multiple beneficiaries can be submitted at one time, although each will count as an individual registration.
- Beneficiary information can be edited up until the H-1B Registration is received by USCIS.

Employment Start Date
Are you filing within the initial registration period?
Yes/No

[Initial registration period:]
Are you requesting a start date for the first day of the fiscal year?

[If registration period remains open:]
If you are not filing in the initial registration period, are you registering no more than six months before the requested start date?

H-1B Registration Filed by Attorney on Behalf of Petitioner

Attorneys filing on behalf of a petitioner must set up a USCIS online account using the ICAM information collection (OMB control number 1615-0122) in order to access the H-1B registration process.

Petitioner's Information

First Name
Last Name
Phone Number
Company Name
Doing Business As
FEIN

Petitioner's Primary Office Address

Country
Address line 1
Address line 2
City or Town
State/Province
ZIP Code/Postal Code

Beneficiary's Information

Given Name (First Name)

Details:

- After creating or signing in to their USCIS online account, will be able to fill out Form G-28, Notice of Entry of Appearance as Attorney or Accredited Representative (covered under OMB control number 1615-0105), electronically. The attorney will also fill out the H-1B Registration information.
- Before being able to submit the registrations to USCIS, the attorney will receive a code to share with their client (the petitioner). The petitioner will create or sign into their USCIS online account, enter the code to access the G-28 and H-1B Registration information, review it, and confirm the filing.
- The attorney will receive the confirmation and be able to submit the G-28 and the H-1B Registrations to USCIS on behalf of the petitioner.

<p>Middle Name Family Name (Last Name) Country of Citizenship Date of Birth Passport Number</p> <p>Designate under which cap this beneficiary is being registered (select only one): <input type="checkbox"/> Regular Cap <input type="checkbox"/> Master's Cap</p>	
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