

Discussion Guide

Interviewer will start the interview by reading the following statement:

Under the Paperwork Reduction Act, a federal agency may not conduct or sponsor, and a person is not required, to respond to collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a current valid OMB Control number. The OMB Control Number for this information collection is 2127-NEW (expiration date: MM/DD/YYYY). The average amount of time to complete the interview is one hour. All responses to this collection of information are voluntary. If you have comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden send them to Information Collection Clearance Officer, National Highway Traffic Safety Administration, 1200 New Jersey Ave, S.E., Washington, DC, 20590.

SECTION A: DEMOGRAPHICS

1. From the following list, which best describes the agency you represent?

- Driver licensing
- Highway Safety Office
- Law enforcement
- Courts
- Correctional services/Probation
- Other:

SECTION B: LEGISLATION

2. Has one or more pieces of ignition interlock legislation (including amendments to existing laws) been passed in the state within the last five years?

- If yes: obtain information about the legislation/date it was passed
- If no: obtain the last known date of legislative change

3. What are the most challenging aspects associated with introducing and passing ignition interlock legislation in your state?

4. Does your state allow DWI offenders to obtain a hardship license?

- If yes: obtain information about whether that license requires an interlock and if a restriction is noted on their physical license.

5. What is the minimum length of time an offender must have an interlock installed on their vehicle for the:

- First offence
- Second offence
- Third offence

- o Fourth/subsequent offence
- 6. Are there special provisions within the ignition interlock program for young drivers under the age of 21?**
- 7. What are the exit requirements for the interlock program (e.g., compliance based)?**
- 8. Is there a hard suspension period in your state?**
 - o If yes: obtain information about the length of the suspension period for each offence.
- 9. What is the look back period in your state?**
- 10. What is being worked on for program improvement?**

SECTION C: PROGRAM DEVELOPMENT

- 11. What type of program is in place in your state? (e.g., administrative, judicial, hybrid)**
- 12. Who has the authority for the device selection and approval?**
 - o What are the device certification requirements?
 - o Is the interlock device required to have a camera or GPS?
 - o When were the last revisions or updates made to the administrative rules?
- 13. Is the interlock program available within rural areas?**
 - o What measures are taken to ensure this?
- 14. Is your program mandatory or permissive?**
- 15. What types of data are collected?**
- 16. How are data collected and managed pertaining to ignition interlocks?**
 - o What agency collects data?
 - o Is it standardized?
 - o How is it being used?
 - o Is it paper-based or automated?
 - o How far back do data go?
 - o If no data are collected, is there a specific reason (i.e., resources, funding, personnel)?
 - o Are the data shared, or partially shared between all agencies?
 - If no, why not (i.e., confidentiality, limited resources)?
 - o Are installation and removal rates of the interlock collected?
 - o Are violation and monitoring rates collected?
 - o What is the approximate ignition interlock program participation rate?

- What is the denominator for this rate?

17. Are there any public education campaigns that promote the use of ignition interlocks?

- o Additional questions if yes:
 - What medium is used for the campaigns (i.e., TV or radio commercials, billboards)?
 - Please provide examples if available
 - Who is responsible for funding these campaigns?

18. What agencies receive training about the interlock program?

- o What training do they receive?
- o Who administers or provides the training?

SECTION D: DELIVERY OF SERVICES

19. Is there any monitoring for program compliance?

- o Who has the authority to monitor program participants?
- o What does the monitoring consist of?

20. Is there communication and information sharing on program participants between the court systems and licensing agency?

- o Additional questions (if required):
 - How is information shared between the two agencies?
 - Are there regularly scheduled meetings?
 - What are some of the reasons for lack of and/or weak communication among agencies?

21. Is there a designated staff unit whose sole responsibility is the ignition interlock program?

- o If yes:
 - What are their responsibilities?
 - Approximate number of employees?
 - Are they employed by the court or licensing agency?
 - Do they monitor interlock offenders for non-compliance (i.e., violations?)
- o If no:
 - Are there any staff members assigned to work with the interlock program *in addition* to other tasks?
 - If yes: Do they receive training specific to interlocks?
 - If no: Who oversees the interlock program?

22. How is the interlock program funded (i.e., offender fees, state)?

- o Is the program self-sustaining?
 - Who has the authority to require interlock fees?
- o Has funding declined within the past five years?

23. Who oversees the vendors in the interlock program?

- o Is there a vendor certification process?
 - If yes: Who is responsible for this?
- o What are the tasks and roles for the vendors?
- o Are the tasks and roles universal for all vendors?

24. Are there treatment programs available for offenders?

- o If yes:
 - Is it mandatory?
 - Is it part of the interlock program?

25. Is there a pre-trial program for offenders?

- o Does the program use an interlock as a requirement of the program?
- o If yes: Are the program interlock numbers counted in the statewide interlock counts?

26. Do the DWI court programs use interlocks as a requirement of the program?

- o If yes: Are the DWI court interlock numbers counted in the statewide interlock counts?

27. Does the ignition interlock program have reciprocity with other states (i.e., 'guest clause')?

- o What main states are included within the reciprocity?
- o What are the reciprocity agreements?

28. Is there indigent funding?

- o How is this funded?
- o What are the eligibility requirements?

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