**Affected Public/Type of Respondents:** Individuals and Households, Private Sector Businesses and Non-Profit Organizations

**Estimated Annual Number of Respondents:** 425 per year

**Estimate of Annual Burden Per Response:** 0.75 hour for interviews, 1.5 hours for focus groups.

**Estimated Annual Number of Responses per Respondent:** 1 response/respondent

**Estimated Total Annual Burden on Respondents:**226 hours

Table 1 Annualized Burden Estimates

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | | | **RESPONDENTS (R)** | | | | **NON-RESPONDENTS (NR)** | | | |  |
| (a)  Description of the Collection Activity  *Assume 40% response rate for both methods* | (b)  Total Number of Contacts (sample size) | (c)  Number of Responses Annually per Respondent and Non-Respondent | (d)  Number of Respondents | (e)  Total Annual Responses  (c x d) | (f)  Estimate of Burden Hours per Responses | (g)  Annual Burden Hours for Responses  (e x f) | (h) Number of Non-Respondents | (i)  Total Annual Responses  (c x h) | (j)  Estimate of Burden Hours per Non-Responses | (k)  Annual Burden Hours for Non-Responses  (i x j) | (l)  Total Annual Burden Hours for Respondents and Non-Respondents  (g + k) |
| In-depth interviews Guide | 125 | 1 | 50 | 50 | .75 | 37.5 | 75 | 75 | .033 | 2.5 | 40 |
| Focus Groups Guide | 300 | 1 | 120 | 120 | 1.5 | 180 | 180 | 180 | .033 | 6 | 186 |
| **TOTAL** | **425** |  | **170** | **170** |  | **217.5** | **255** | **255** |  | **8.5** | **226** |