

AGENCY DISCLOSURE NOTICE

The public reporting burden for this collection of information, OMB No 0702-0129, is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or burden reduction suggestions to the Department of Defense, Washington Headquarters Services, at whs.mc-alex.esd.mbx.dd-dod-information-collections@mail.mil. Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number.

PLEASE DO NOT RETURN YOUR RESPONSE TO THE ABOVE ADDRESS.

Responses should be sent to your local Human Resources Office that provided you the form.

PRIVACY ACT STATEMENT

AUTHORITY: Title 10 U.S.C. §3013; Title 20 U.S.C. §8013, Army Regulation 215-8/AFI 34-211(I), and Executive Order 9397 (SSN).

PRINCIPAL PURPOSES(S): This form collects the information necessary to process your request to obtain privileges as an authorized patron of the Exchange.

ROUTINE USE(S): Your records may be disclosed outside of DoD pursuant to Title 5 U.S.C. §552a(b)(3) regarding DoD "Blanket Routine Uses" published at <http://dpcl.d.defense.gov/Privacy/SORNsIndex/BlanketRoutineUses.aspx>. This includes disclosure to Federal agencies, and state, local and territorial governments.

DISCLOSURE: Voluntary, however, failure to provide all the requested information may result in the denial of your application for inadequate data.

INSTRUCTIONS

1. Print all information in ink. Make sure the information is complete and accurate.
2. Have your sponsor complete Section I, Section II, the Affidavit for Lost and Stolen Card, and sign and date the form.
3. Section III will be completed by an Exchange Human Resource Associate. Do not place any information in this section.
4. Complete Section IV, the Dependent Relationship to Sponsor, and Sign and Date under the Dependent Relationship.
5. Present the form to the Human Resource associate.
6. Do not complete section V until directed by the Human Resource associate after you receive your privilege card.

