**7 CFR 1944-N “Housing Preservation Grant”**

**OMB No. 0575-0115**

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| **Reports Filed: Annually/Semi-Annually/Quarterly** **Date Prepared: November 30, 2018** |
| **Section of****Regulation****(A)** | **Title****(B)** | **Form****Number****(C)** | **Estimated****No. of****Respondents****(D)** | **Reports Filed****Annually****(E)** | **Total****Annual****Responses****(D) x (E)****(F)** | **Hours****Per****Response****(G)** | **Total****Annual****Hours****(F) x (G)****(H)** | **Wage****Class****(per hour)****(I)** | **Cost to the****Public****(H) x (I)****(J)** |
| **REPORTING REQUIREMENTS – NO FORMS** |
| 1944.651(d) | Applicants must inform Agency if there is any known relationship of association with a RHS employee.- Local/State Governments (Native American Indian Tribes)- Nonprofit organization | Narrative | 23 | 11 | 23 | 0.160.16 | 11 | $16.00$16.00 | $16.00$16.00 |
| 1944.658(a)(3)1944.666(b)(7)1944.666(e)1944.670(a)1944.676(b)(1)(x)1944.688(e)1944.689(a)(3)  | 7 CFR 3015, 7 CFR 3016, andOMB Circular A-122- Local/State Governments (Native American Indian Tribes)- Nonprofit organization | Narrative | 4358 | 11 | 4358 | 88 | 344464 | $16.00$16.00 | $5,504$7,424 |
| 1944.661(a)1944.661(b) | HPG recipient (individual Homeowners)evidence of income and ownership- Local/State Governments (Native American Indian Tribes)- Nonprofit organization | Grantee formdocumentation | 460633 | 22 | 9201,266 | 11 | 9201,266 | $16.00$16.00 | $14,720$20,256 |
| 1944.662(a) | HPG recipient (rental property owner orCo-op) requirements of evidence ofownership- Local/State Governments (Native American Indian Tribes)- Nonprofit organization | Grantee formdocumentation | 4358 | 11 | 4358 | 0.50.5 | 2229 | $16.00$16.00 | $352$464 |

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| **REPORTING REQUIREMENTS – NO FORMS** |
| 1944.662(b) | HPG recipient (tenant in rental property or co-op owner) of income eligibility- Local/State Governments (Native American Indian Tribes)- Nonprofit organization | Grantee fromand/ordocumentation | 460633 | 11 | 460633 | 0.50.5 | 230317 | $16.00$16.00 | $3,680$5,072 |
| 1944.663  | Ownership agreement between HPGGrantee and Rental Property Owner orCo-op- Local/State Governments (Native American Indian Tribes)- Nonprofit organization | Non-standardform bygrantee | 2231 | 11 | 2231 | 11 | 2231 | $16.00$16.00 | $352$496 |
| 1944.665 | Final Inspection Report- Local/State Governments (Native American Indian Tribes)- Nonprofit organization | Non-standard | 460633 | 11 | 460633 | 0.50.5 | 230317 | $16.00$16.00 | $3,680$5,072 |
| 1944.667 | Relocation and displacement- Local/State Governments (Native American Indian Tribes)- Nonprofit organization | Narrative instatement ofactivities | 4358 | 11 | 4358 | 0.330.33 | 1419 | $16.00$16.00 | $224$304 |

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| **REPORTING REQUIREMENTS – NO FORMS** |
| 1944.672(e)1944.6731944.676(d)(e) | Documentation of historic preservationprocess, determination if unit is located in floodplain/wetland, or an archeological property- Local/State Governments (Native American Indian Tribes)- Nonprofit organization | Narrative andExhibit F-2 | 460633 | 11 | 460633 | 0.160.16 | 74101 | $16.00$16.00 | $1,184$1,616 |
| 1944.674(c)1944.676(e-g) | Documentation that statement of activities submitted to State single point of contact- Local/State Governments (Native American Indian Tribes)- Nonprofit organization | Narrative | 88122 | 11 | 88122 | 0.160.16 | 1121 | $16.00$16.00 | $224$320 |
| 1944.676(b) | Statement of Activities (Pre-application Requirement)- Local/State Governments (Native American Indian Tribes)- Nonprofit organization | Narrative | 88122 | 11 | 88122 | 88 | 704976 | $16.00$16.00 | $11,264$15,616 |
| 1944.683(b)1944.688(a) | Quarterly and Final Performance Reports- Local/State Governments (Native American Indian Tribes)- Nonprofit organization | Exhibit E-1 | 4358 | 44 | 172232 | 22 | 344464 | $16.00$16.00 | $5,504$7,424 |

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| 1944.684(d) | Amendment to Grant AgreementExtension and/or Revision- Local/State Governments (Native American Indian Tribes)- Nonprofit organization | Exhibit B | **21****23** | 11 | 2123 | 0.50.5 | 1112 | $16.00$16.00 | $176$192 |
| **REPORTING REQUIREMENTS – FORMS** |
|  |  |  |  |  |  |  |  |  |  |
| 1944.654(b) | Certification Regarding Drug-FreeWorkplace Requirements (Grants)Alternative I – for Grantees Other ThanIndividuals- Local/State Governments (Native American Indian Tribes)- Nonprofit organization | AD 1049 | 88122 | 11 | 88122 | 0.250.25 | 2231 | $16.00$16.00 | $352$496 |
|  | **REPORTING TOTAL (Burden)** |  |  |  | **6,904** |  | **6,998** |  |  |

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| **BURDENS AND FORMS APPROVED UNDER OTHER OMB NUMBERS** |
| 1944.682{c) | Request for Advance or Reimbursement- Local/State Governments (Native American Indian Tribes)- Nonprofit organization | SF 270(0348-0004) | 4358 | 44 | 172232 | 0.50.5 | 86116 | $16.00$16.00 | $1,376$1,856 |
| 1944.683(a-b) | Financial Status Report- Local/State Governments (Native American Indian Tribes)- Nonprofit organization | SF 425(4040-0014) | 4358 | 44 | 172232 | 0.50.5 | 86116 | $16.00$16.00 | $1,376$1,856 |
| 1944.672(a)1944.676(c) | Environmental Report- Local/State Governments (Native American Indian Tribes)- Nonprofit organization | Written(0575-0197) | 88122 | 11 | 88122 | 66 | 528732 | $16.00$16.00 | $8,448$11,712 |
| 1944.676{a) | Pre-Application for Federal Assistance- Local/State Governments (Native American Indian Tribes)- Nonprofit organization | SF 424(4040-0004) | 88122 | 11 | 88122 | 0.50.5 | 4461 | $16.00$16.00 | $704$976 |

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| 1944.676(h) | Equal Opportunity Agreement- Local/State Governments (Native American Indian Tribes)- Nonprofit organization | Form RD 400-1(0575-0018) | 88122 | 11 | 88122 | 0.160.16 | 2231 | $16.00$16.00 | $224$320 |
| 1944.676(h) | Assurance Agreement- Local/State Governments (Native American Indian Tribes)- Nonprofit organization | Form RD 400-4(0575-0018) | 88122 | 11 | 88122 | .25.25 | 2231 | $16.00$16.00 | $352$496 |
| 1944.681 | Application for Federal Assistance- Local/State Governments (Native American Indian Tribes)- Nonprofit organization | SF 424(4040-0004) | 4358 | 11 | 4358 | 0.50.5 | 2229 | $16.00$16.00 | $352$464 |

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| 1944.682(c) | Federal Cash Transactions Report- Local/State Governments (Native American Indian Tribes)- Nonprofit organization | SF 272(0348-0003) | 4358 | 44 | 172232 | 0.50.5 | 86116 | $16.00$16.00 | $1,376$1,856 |
| **RECORDKEEPING REQUIREMENTS (under this collection)** |
| 1944.682(a) | Grant Agreement- Local/State Governments (Native American Indian Tribes)- Nonprofit organization | Exhibit A | 4358 | 11 | 4358 | 0.50.5 | 2229 | $16.00$16.00 | $352$464 |
|  | **RECORDKEEPING TOTAL** |  |  |  |  **101** |  |  **51** |  | **816** |
|  |  |  |  |  |  |  |  |  |  |
|  | **REPORTING TOTAL**  |  |  |  | **6,904** |  | **6,998** |  |  |
|  | **TOTAL BURDEN** **for this Collection** |  |  |  | **7,005** |  | **7,049** |  | **127,232** |