



January 15, 2018

MEMORANDUM

To: Robert Siviniski, OMB
From: Maura Spiegelman, NCES
Through: Kashka Kubzdela, NCES
RE: National Teacher and Principal Survey of 2019-2020 (NTPS 2019-20) Preliminary Field Activities Change Request (OMB# 1850-0598 v.25)

The National Teacher and Principal Survey (NTPS), conducted biennially by the National Center for Education Statistics (NCES), is a system of related questionnaires that provides descriptive data on the context of elementary and secondary education. Redesigned from the Schools and Staffing Survey (SASS) with a focus on flexibility, timeliness, and integration with other ED data, the NTPS system allows for school, principal, and teacher characteristics to be analyzed in relation to one another. NTPS is an in-depth, nationally representative survey of first through twelfth grade public and private school teachers, principals, and schools. Kindergarten teachers in schools with at least a first grade are also surveyed. NTPS utilizes core content and a series of rotating modules to allow timely collection of important education trends as well as trend analysis. Topics covered include characteristics of teachers, principals, schools, teacher training opportunities, retention, retirement, hiring, and shortages.

The request to contact districts and schools in order to begin preliminary activities for NTPS 2019-20, namely: (a) contacting and seeking research approvals from special contact districts, where applicable, (b) notifying districts that their school(s) have been selected for NTPS 2019-20, and (c) notifying sampled schools of their selection for the survey and verifying their mailing addresses was approved in October 2018 (OMB# 1850-0598 v.24). This request is to modify and expand the approved contact materials to be used during the NTPS 2019-20 preliminary activities.

Namely, this request is to (1) modify the precontact letter sent to schools to create separate letters for public and private schools (Appendix A, pages 10-11), and (2) to add letters that will be sent to professional associations to seek their endorsement for the 2019-20 NTPS (Appendix A, pages 22-26). We also added a subsection B.2.1.3 to the Supporting Statement Part B (pages 8-11), describing the procedures we will use to seek endorsements for NTPS 2019-20 from various public and private school associations (the endorsements will be requested using the letters added on pages 22-26 of Appendix A).