

U.S. DEPARTMENT OF ENERGY
BONNEVILLE POWER ADMINISTRATION
UNCLASSIFIED VISITS AND ASSIGNMENTS - FOREIGN
NATIONALS REGISTRATION (SHORT FORM)

OMB

Privacy Notice: The information on this form is requested to determine access to facilities operated by the Bonneville Power Administration (BPA) or its contractors. Access to the information collected will be provided to the Department of Energy, and may be provided to appropriate Federal agencies for law enforcement purposes. Failure to provide the information may result in denial of access to BPA or contractor facilities and personnel.

1. Name of Visitor/Assignee

First Name: _____ Middle: _____ Last: _____

2. Visit Determination Information

Citizenship: _____ Country of Employer: _____

Type of Request (check one): ☐ Visit (less than 30 days) ☐ Assignment (30 consecutive days or more) ☐ Extension of an Assignment

3. Biographical Information

Gender: ☐ Female ☐ Male Is Visitor currently in U.S.? ☐ Yes ☐ No

Country of Citizenship: _____ Date of Birth (mm/dd/yyyy): _____

Country of Birth: _____ City of Birth: _____

Additional Biographical Information: *(If known, FN will complete this section completely)*

Current U.S. Address: _____ City: _____

Street (1): _____ State: _____

Street (2): _____ Zip Code: _____

Permanent Address: _____ City: _____

Street (1): _____ State: _____

Street (2): _____ Zip Code: _____

4. Employer Information

Institution or Company Name: _____ Phone Number: _____

Street (1): _____ Fax Number: _____

Street (2): _____ Email Address: _____

City: _____ State/Province: _____

Zip Code: _____ Country of Employer: _____

Title or Position and Duties: _____

5. Visa Information

Visa Number: _____

Visa Type: Visitor Student/Exchange Visitor All Other

Exp. Date (mm/dd/yyyy): _____

6. Passport Information

Passport Number: _____

Country of Issue: _____

Exp. Date (mm/dd/yyyy): _____

OFFICIAL USE ONLY

May be exempt from public release under the Freedom of Information Act (5 U.S.C. 552), exemption number and category: _____

BPA review required before public release

Name/Org: _____ Date: _____

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7. Place of Work (if different from Employer)

Company Name: _____ Phone Number: Fax _____
Street (1): _____ Number: _____
Street (2): _____ Email Address: _____
City: _____ State: _____
Zip Code: _____ Country of Employer: _____

Title or Position and Duties: _____

Interpreter Needed? ☐ Yes ☐ No Business Type conducted by Employer: _____
Educational Background: _____ Field of Research: _____

8. Host Information

Host's First Name: _____ Middle: _____ Last: _____
Host's Citizenship: _____ Phone: _____ Mobile Phone: _____
Does the host have a clearance? ☐ Yes ☐ No

9. Visit Information

Desired Start Date (mm/dd/yyyy): _____ Desired End Date (mm/dd/yyyy): _____
Subject(s): (Choose from the drop-down menus)

Description of Visit/Assignment, including specific activities or involvement:

Purpose of visit (Choose from the drop-down menu): _____

Is the assignment for intermittent access periods? (Example: 2 days one week, 3 days the next week, 1 day on 3rd week=6 days) ☐ Yes ☐ No Number of Days On site: _____

Will there be interactions with individuals with Security Clearances? (Secret or Top Secret clearances) ☐ Yes ☐ No

List individuals:

First Name: _____ Middle: _____ Last: _____
First Name: _____ Middle: _____ Last: _____

Is this Visit for Employment? ☐ Yes ☐ No

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List Buildings and Rooms to be accessed:

Building: _____	Room: _____	Type: _____
Building: _____	Room: _____	Type: _____
Building: _____	Room: _____	Type: _____

Cost to DOE/BPA: _____

DOE/BPA Mission(s) that will be advanced by this Visit/Assignment:

Will Visitor/Assignee be granted computer access? ☐ Yes ☐ No

If granted computer access, is the access on-site or off-site? ☐ On ☐ Off

List hardware and software to which access is granted:

10. Remarks/Comments (or additional information that did not fit above)

Paperwork Reduction Act Burden Disclosure Statement

This data is being collected to the security and safety of BPA employees, contractors, and facilities. The data you supply will be used by security personnel to document all foreign nationals' purpose and dates of their intended visit/assignment. Public reporting burden for this collection of information is estimated to average .21 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining that data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Office of the Chief Information Officer, Enterprise Policy Development & Implementation Office, IM-22, Paperwork Reduction Project (enter OMB control number), U.S. Department of Energy, 1000 Independence Ave SW, Washington, DC, 20585-1290; and to the Office of Management and Budget (OMB), OIRA, Paperwork Reduction Project (enter OMB control number), Washington, DC 20503.

Notwithstanding any other provision of the law, no person is required to respond to, nor shall any person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB control number.

The Paperwork Reduction Act (PRA) of 1995 requires each Federal agency to seek and obtain approval from the Office of Management and Budget (OMB) before undertaking a collection of information directed to 10 or more persons of the general public, including persons involved in or supporting the operations of Government-owned, contractor-operated facilities.