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Attachment A-3 Confirmation Form for Focus Group Participants (English)

<DATE>

Dear <NAME>,

Thank you for agreeing to participate in this voluntary focus group research. Edge Research is conducting this research on behalf of the United States Department of Agriculture (USDA) to inform them how USDA can best provide information to support people in healthful eating. All of the information you provide will be used only for research purposes and will not be disclosed or used, in identifiable form, for any other purpose except as required by law (The Privacy Act 1974).

You have been scheduled to participate in a focus group study at <TIME> on <DATE>. The discussion will take place virtually and will last no more than two hours. To thank you for your time, you will receive a \$90 gift card as a token of appreciation.

The focus group discussion will take place virtually. To participate, <INSERT LOG-IN INSTRUCTIONS>.

If you have any further questions, please contact

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703-842-0223

Privacy Act Statement:

Legal Authority: The United States Department of Agriculture (USDA) Food and Nutrition Service (FNS) is authorized to collect this information under Section 19 of the Child Nutrition Act of 1966 (42 U.S.C. 1787), Section 5 of the Richard B. Russell National School Lunch Act (42 U.S.C. 1754) and Section 11(f) of the Food and Nutrition Act of 2008 (7 U.S.C.2020).

Purpose: This information will be used in to inform the 2020-2025 Dietary Guidelines for Americans about how Americans make food choices and think about health-related issues.

Routine Use: Information may be disclosed for any routine uses listed in the published System of Record Notice titled FNS-8 USDA/FNS Studies and Reports Federal Register published on April 25, 1991, Volume 56, Number 80, on pages 19078 discusses the terms of protections that will be provided to respondents.; the SORNs can be found at:

<https://tile.loc.gov/storage-services/service/ll/fedreg/fr056/fr056080/fr056080.pdf>.

Disclosure: All information collected will be collected privately and only reported anonymously, without any associated with your information or personal information. Any information which would permit identification of the individual will be safeguarded and will be used only by persons engaged in and for the purpose of the survey, except as otherwise required by law.

Participation in this research is voluntary and there are no penalties for refusing to answer any question. However, your cooperation in obtaining this much needed information is extremely important in order to insure the completeness of the results.