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PTO Form 2133 (09/30/2012) OMB No. 0651-0051 (Exp. 09/30/2012)



United States Patent and Trademark Office

Response to Notice of Irregularity

INSTRUCTIONS FOR RESPONDING TO AN IRREGULARITY NOTICE

NOTE: If you have installed Anti-Spam filters or software on your email service, please ensure that legitimate emails from <u>TEAS@uspto.gov</u> are not falsely identified as spam or junk.

1. To navigate through each separate section of this form Do not use your browser's "Back" or "Forward" buttons. Instead, use the "< Previous" or "Next >" buttons at the bottom of each section of the form. As you navigate through the sections, each section is validated before the next section is displayed. If there are any errors, you must fix them before proceeding to the next section. To save data already entered within a section, you must first click on "Next" prior to using the "Previous" button to return to any previous section.

2. To file the form electronically, please complete the following steps:

- Complete all fields for which information is known. Fields prefaced with an asterisk (*) are required fields for filing purposes and must be completed.
- Use the Submit button at the bottom of the Validation Page. After submission, you will receive a confirmation screen if your transmission was successful.
- You will also receive an e-mail acknowledgement of your submission providing a summary of your filing. Please contact <u>TEAS@uspto.gov</u> within 24 hours of transmission (or by the next business day) if you do **not** receive this e-mail acknowledgement.

3. Help Instructions:

Each field name links to the relevant section of the "HELP" instructions that will appear at the bottom of the screen.

Check here if you do **not** want the scrolling help to display automatically at the bottom of each screen in the instructions page, AND/OR if the screen reader must allow the filer to enter the information with no problems.

4. Contact Information:

If you need help resolving technical glitches, you can e-mail us at TEAS@uspto.gov. For general information about the Madrid Protocol, please contact the Madrid Processing Unit at MPU@uspto.gov, or (571) 272-8910. Please include your telephone number in your e-mail so we can talk to you directly, if necessary. Or, to view the information provided by the International Bureau concerning the Madrid System for the international registration of marks, click Madrid System for the International Registration of Marks.

5. Browser Requirement:

IMPORTANT: To use this form successfully, please note the following requirements:

- 1. You must use one of the following browsers: Internet Explorer 5.5+; Netscape 7.0+; Mozilla/FireFox 1.0+. You can **NOT** use Netscape 4.x;
- 2. You must have the cookies and javascript features of your browser enabled;
- 3. Do **NOT** use your browser's "**BACK**" or "**FORWARD**" buttons at any time to navigate through any portion of this form. Always use the navigational tools provided specifically at the bottom of the form pages; and
- 4. If you have installed Anti-Spam filters or software on your email service, please ensure that legitimate emails from TEAS@uspto.gov are not falsely identified as spam or junk.

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6. Other:

NOTE: This form has a session time limit of 60 minutes. A session begins once you create and enter the form via the Form Wizard. If you exceed the 60 minute time limit, the form will not validate and you must begin the entire process again; however, you can extend the time limit. You are encouraged to have all information required to complete the form available prior to starting your session.

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Response to Notice of Irregularity **Irregularity** Validation To navigate this form, use the "Previous" or "Next" buttons at the bottom of this page. IRREGULARITY SECTION *Document ID Number: Enter the number with NO punctuation or other symbols included. *USPTO Reference Enter the number with NO punctuation or other symbols included. Number: If the Irregularity Notice requires a textual response, please enter your response in **Irregularity** Response: the following free-text area: (Optional) WARNING - RESPONSE PERIOD: The USPTO will forward a response to an irregularity notice to the International Bureau (IB) as expeditiously as possible. However, the IB must receive the response before the end of the response period set forth in the IB's notice. Submission of the response to the USPTO does not toll this time period. Therefore, because the USPTO cannot guarantee that the IB will timely receive any response that you submit to the USPTO toward the very end of the response period, you should submit your response as soon as possible after receiving the IB's notice. WARNING - FEES OR FEE PROCESSING INFORMATION: You must submit any fees required by an irregularity notice directly to the IB, even if you are filing a response with the USPTO to correct other irregularities. The USPTO will not accept or forward fees or IB current account information to the IB. See 37 C.F.R. 7.14(c); TMEP 1902.07(b)(i). **Image File:** If you wish to attach an image of the mark that is identical to the image attached to (Optional) the international application, click on the 'Browse' button to select a properly-sized JPG/JPEG image file from your local drive.

	NOTE: This option should only be used if you are responding to a notice of irregularity in which the International Bureau has indicated that the reproduction of the mark in the international application is unclear. NOTE: The file name excluding the image extension (e.g., .jpg) must not exceed 34 characters, or include commas. Browse
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Privacy Policy Statement

The information collected on this form allows an applicant to file response to a notice of irregularity in an international application through the USPTO to the International Bureau of the World Intellectual Property Organization. This collection of information is required by 37 CFR 7.14. All information collected will be made public. Gathering and providing the information will require an estimated 15 minutes. Please direct comments on the time needed to complete this form and/or suggestions for reducing this burden to the Chief Information Officer, USPTO, P.O. Box 1450, Alexandria, VA 22313. Under the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number.