

**Request for Approval under the “Fast Track Generic Clearance for the Collection of Routine Customer Feedback” (OMB Control Number: 0704-0553)**

**TITLE OF INFORMATION COLLECTION:** Boating Survey for Lake Stakeholders

**PURPOSE:**

USACE, Fort Worth District, has an important outdoor recreation and public safety mission at its 25 operational lakes. Many of these lakes provide very popular boating opportunities and are heavily used by boaters during the peak recreation season of approximately May through August. The purpose of the survey is to better understand the perceptions, opinions, and needs of key recreational boating stakeholders including State and local officials responsible for law enforcement and emergency response related to recreational boating safety and enjoyment. The survey results will be contrasted with the survey results from the Boat Ramp Exit Survey and Marina Tenant Survey (separate justifications), as well as boating count results to provide a complete picture of the state of recreational boating at the lake. This information will in turn result in better decision making regarding proposals that would increase or decrease direct access to the water such as additional boat ramps and parking lots, or wet or dry boat storage slips at marina concessions and private docks. For each lake surveyed, multiple instruments (boating exit, marina, and stakeholder) will be used as appropriate for that lake during the same timeframe. The other instruments are approved under separate justifications per OMB guidance for 0705-0553. Fort Worth District has a need to conduct the survey at two lakes during calendar year 2019; Lewisville and Joe Pool, both located in the Dallas-Fort Worth Metro area.

**DESCRIPTION OF RESPONDENTS:**

Responding stakeholders will be marina owner/operators, and city, county, and state officials having a role in recreation area management, law enforcement and emergency services.

**TYPE OF COLLECTION:** (Check one)

- |                                                                        |                                                                  |
|------------------------------------------------------------------------|------------------------------------------------------------------|
| <input type="checkbox"/> Customer Comment Card/Complaint Form          | <input checked="" type="checkbox"/> Customer Satisfaction Survey |
| <input type="checkbox"/> Usability Testing (e.g., Website or Software) | <input type="checkbox"/> Small Discussion Group                  |
| <input type="checkbox"/> Focus Group                                   | <input type="checkbox"/> Other: _____                            |

**CERTIFICATION:**

I certify the following to be true:

1. The collection is voluntary.
2. The collection is low-burden for respondents and low-cost for the Federal Government.
3. The collection is non-controversial and does not raise issues of concern to other federal agencies.
4. The results are not intended to be disseminated to the public.
5. Information gathered will not be used for the purpose of substantially informing influential policy decisions.
6. The collection is targeted to the solicitation of opinions from respondents who have experience with the program or may have experience with the program in the future.

Name: Brandon Mobley, Chief, Natural Resources and Recreation Management Section, Fort Worth District.

To assist review, please provide answers to the following question:

**Personally Identifiable Information:**

1. Is personally identifiable information (PII) collected?  Yes  No
2. If Yes, will any information that is collected be included in records that are subject to the Privacy Act of 1974?  Yes  No
3. If Yes, has an up-to-date System of Records Notice (SORN) been published?  Yes  No

**Gifts or Payments:**

Is an incentive (e.g., money or reimbursement of expenses, token of appreciation) provided to participants?  Yes  No

**BURDEN HOURS**

Category of Respondent	No. of Respondents	Participation Time	Burden
State and Local Governments	90	10 minutes each	15 hours
<b>Totals</b>	90	10 minutes each	15 hours

**PUBLIC COST:** The estimated annual cost to the public is \$274.00. This cost was calculated using 2017 Census Bureau data (median per capita income for Denton County, Texas).

**If you are conducting a focus group, survey, or plan to employ statistical methods, please provide answers to the following questions:**

**The selection of your targeted respondents**

1. Do you have a customer list or something similar that defines the universe of potential respondents and do you have a sampling plan for selecting from this universe?  

Yes       No

**Sampling Plan:**

A cooperative agreement is in place with Colorado State University (CSU) to administer the survey. USACE has provided a Scope of Work which requires the survey to be mailed to a pre-determined minimum number of stakeholders. The number of surveys to be mailed is estimated to be 80 for Lewisville Lake and 40 for Joe Pool Lake. USACE maintains a list of stakeholders for each lake and will provide the list to CSU. The survey will be sent to stakeholders during the summer boating recreation season so responses will be made in approximately the same time frame as responses from Boat Ramp Exit Interview Surveys and Marina Tenant Surveys. CSU proposes to use a modified Dillman approach to mail-back surveys. Approximately 10 days after the initial mailing any survey recipients who have not responded will be sent a reminder postcard. Approximately three weeks after sending the post card, replacement surveys will be sent to remaining respondents. This strategy should provide an anticipated response rate of 75%.

**Administration of the Instrument**

1. How will you collect the information? (Check all that apply)
  - Web-based or other forms of Social Media
  - Telephone
  - In-person
  - Mail
  - Other, Explain
  
2. Will interviewers or facilitators be used?  Yes  No