

Dear Colleague,

The *National Defense Strategy* makes clear that strategy must include continuous assessment and adaptation in the face of a dynamic and competitive environment. Congress also mandated an annual assessment of the National Defense Strategy. On **DATE TBD**, I am hosting a State of the Strategy session to seek your views as part of that assessment process.

Thank you for participating in that process. I value your critical and candid insights. Before our discussion on **DATE TBD**, I would appreciate if you would take a few minutes to respond to the attached questions at the unclassified level. These will help us frame the conversation and inform the Department.

Your answers will remain confidential. You do not need to provide your name and my team will ensure your responses remain anonymous. The Department is interested in your initial reactions, so there is no need to re-read the *National Defense Strategy*. The questions should take approximately 10-15 minutes to answer.

Please send your responses to **DESIGNATED ACTION OFFICERS**.

I appreciate your time, and look forward to discussing these issues with you soon.

Sincerely,

**NAME OF HOSTING OFFICIAL**