Attachment 8: Technical Assistance (TA) Satisfaction Instrument-screenshots



Technical Assistance Satisfaction Instrument

Form Approved OMB No. 0920-1099 Exp. Date: XX/XX/XXXX

Thank you for participating in a capacity building assistance (CBA) technical assistance event delivered by the Centers for Disease Control and Prevention (CDC) or one of our CBA providers. The Capacity Building Branch of the Division of HIV/AIDS Prevention of the CDC would like to get your feedback on your experience with CBA services. We also want to gather suggestions on how to improve the program. Please be candid in your responses; your comments are extremely important to us and will be used to ensure that the CBA program meets the needs of our consumers.

Your responses will be kept secure; results will only be shared in aggregate form. Therefore, CBA providers will not know how you, personally, rated their services. Your participation in the assessment is completely voluntary, and failure to participate will not jeopardize their employment or CDC funding of their organization.

On the following pages, you will be asked questions about a specific CBA event. Completing this instrument should take approximately 15 minutes.

Thank you in advance for your time and assistance!

Start

Public reporting burden of this collection of information is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. An agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a currently valid OMB control number. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to CDC/ATSDR Reports Clearance Officer; 1600 Clifton Road NE, MS D-74, Atlanta, Georgia 30333; Attn: OMB-PRA (0920-1099)

Technical Assistance Information

Start Date of Technical Assistance Delivery: 2/26/2014 End Date of Technical Assistance Delivery: 2/26/2014

Service Type: Non Clinical Setting

Request Type: CBA for Community Based Organizations

Delivery Mechanism: TA and/or Training

Component: Prevention with High Risk HIV-Negative Persons

Content Area: Cultural competance

Behavioral, Structural, or Biomedical Intervention:

 Venue:
 Offsite (local)

 CBA Provider:
 A PROVIDER ORG

 CBA Request Number:
 201402-190

100 % Complete

Question 1 of 22

Your Confidential Identifier is the first two letters of your first name (FN), the first two letters of your last name (LN), the month of your birth (MM), and the day of your birth (DD). For example, John Smith, May 29 would be JOSM0529. (NOTE: Survey responses are confidential and security measures will be taken to protect your identity).

1. Please enter your Confidential Identifier:

BOFL1005

FNFNLNLNMMDD

Next

Start Date of Technical Assistance Delivery:	2/26/2014
End Date of Technical Assistance Delivery:	2/26/2014
Service Type:	Non Clinical Setting
Request Type:	CBA for Community Based Organizations
Delivery Mechanism:	TA and/or Training
Component:	Prevention with High Risk HIV-Negative Persons
Content Area:	Cultural competance
Behavioral, Structural, or Biomedical Intervention	ı:
Venue:	Offsite (local)
CBA Provider:	A PROVIDER ORG
CBA Request Number:	201402-190
95 % Complete	
Question 2 of 22	
2. Is the information above accurate?	you recently received. Please review the details above and answer the questions that follow.
Yes (Skip to Question 4)	
● No	
O Don't Know (Skip to Question 4)	
Previous Next	Save and Quit

Technical Assistance Information

Start Date of Technical Assistance Delivery: End Date of Technical Assistance Delivery: Service Type: Request Type: Delivery Mechanism: Component: Content Area: Behavioral, Structural, or Biomedical Intervention:	2/26/2014 2/26/2014 Non Clinical Setting CBA for Community Based Organizations TA and/or Training Prevention with High Risk HIV-Negative Persons Cultural competance
Venue:	Offsite (local)
CBA Provider:	A PROVIDER ORG
CBA Request Number:	201402-190
95 % Complete	
	٦
Question 3 of 22	
3. Please correct the information about your TA request b	pelow:
Start Date of Technical Assistance Delivery:	
End Date of Technical Assistance Delivery:	
Service Type:	
Request Type:	
Delivery Mechanism:	
Component:	
Content Area:	
Behavioral, Structural, or Biomedical Intervention:	
Venue:	
CBA Provider:	

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CBA Request Number:

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Technical Assistance Information

Start Date of Technical Assistance Delivery:	2/26/2014
End Date of Technical Assistance Delivery:	2/26/2014

Service Type: Non Clinical Setting

Request Type: CBA for Community Based Organizations

Delivery Mechanism: TA and/or Training

Component: Prevention with High Risk HIV-Negative Persons

Content Area: Cultural competance

Behavioral, Structural, or Biomedical Intervention:

Venue: Offsite (local)
CBA Provider: A PROVIDER ORG
CBA Request Number: 201402-190

100 % Complete

Question 4 of 22

4. Please rank your preferred methods of receiving technical assistance.

Rank	Preferred Method
First choice	Phone
Second choice	E-mail V
Third choice	E-mail 🔻

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Start Date of Technical Assistance Delivery: End Date of Technical Assistance Delivery: Service Type: Request Type: Delivery Mechanism: Component: Content Area: Behavioral, Structural, or Biomedical Intervention: Venue:	2/26/2014 2/26/2014 Non Clinical Setting CBA for Community Based Organizations TA and/or Training Prevention with High Risk HIV-Negative Persons Cultural competance Offsite (local)
CBA Provider: CBA Request Number:	A PROVIDER ORG 201402-190
100 % Complete	
Question 5 of 22	
5. What did you expect to gain from the technical assista	nce? Check all that apply.
New knowledge and skills	
Opportunities to apply new knowledge and skills	
✓ Basic training	
Advanced training	
☐ TA tailored to my specific needs	
Guidance about which evidence-based intervention would	d be best for my organization
☐ I had no expectations [Skip to Question 8]	
Other (please specify):	
Previous Next	Save and Quit

Start Date of Technical Assistance Delivery: End Date of Technical Assistance Delivery: Service Type: Request Type: Delivery Mechanism: Component: Content Area:	2/26/2014 2/26/2014 Non Clinical Setting CBA for Community Based Organizations TA and/or Training Prevention with High Risk HIV-Negative Persons Cultural competance
Behavioral, Structural, or Biomedical Intervention:	outural composition
Venue: CBA Provider: CBA Request Number:	Offsite (local) A PROVIDER ORG 201402-190
100 % Complete	
Question 6 of 22	
6. To what extent did the technical assistance meet your e.	xpectations?
Exceeded my expectations [Skip to Question 8]	•
Met my expectations [Skip to Question 8]	
Somewhat met my expectations	
O Met few of my expectations	
O Did not meet my expectations at all	
Other (please specify): [Skip to Question 8]	
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Start Date of Technical Assistance Delivery:

7.

Technical Assistance Satisfaction Instrument

Technical Assistance Information

2/26/2014

End Date of Technical Assistance Delivery: Service Type: Request Type:	2/26/2014 Non Clinical Setting CBA for Community Based Organizations	
Delivery Mechanism:	TA and/or Training	
Component:	Prevention with High Risk HIV-Negative Persons	
Content Area:	Cultural competance	
Behavioral, Structural, or Biomedical Intervention:		
Venue:	Offsite (local)	
CBA Provider:	A PROVIDER ORG	
CBA Request Number:	201402-190	
100 % Complete	_	
Question 7 of 22		
In what way(s) were your expectations NOT met?		
More text		
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Previous Next	Save and Quit	
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Technical Assistance Information

Start Date of Technical Assistance Delivery:	2/26/2014
End Date of Technical Assistance Delivery:	2/26/2014
Service Type:	Non Clinical Setting
Request Type:	CBA for Community Based Organizations
Delivery Mechanism:	TA and/or Training
Component:	Prevention with High Risk HIV-Negative Persons
Content Area:	Cultural competance
Behavioral, Structural, or Biomedical Intervention:	
Venue:	Offsite (local)
CBA Provider:	A PROVIDER ORG
CBA Request Number:	201402-190

Question 8 of 22

${\it 8. \ } {\it Have you used any of the information you gained from the technical assistance?}$
Yes
O No [Skip to Question 10]

100 % Complete

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Start Date of Technical Assistance Delivery:	2/26/2014
End Date of Technical Assistance Delivery:	2/26/2014
Service Type:	Non Clinical Setting
Request Type:	CBA for Community Based Organizations
Delivery Mechanism:	TA and/or Training
Component:	Prevention with High Risk HIV-Negative Persons
Content Area:	Cultural competance
Behavioral, Structural, or Biomedical Intervention	:
Venue:	Offsite (local)
CBA Provider:	A PROVIDER ORG
CBA Request Number:	201402-190
400 N/ Complete	
100 % Complete	
Question 9 of 22	
430000000000000000000000000000000000000	
9. How have you used the information gained from the	technical assistance? Check all that apply.
7	
✓ In day-to-day work with clients	
In outreach, recruitment, or retention efforts	
To refine my organization's goals and objectives	
To modify my organization's protocols	
Shared information with coworkers or partner organization	itions
✓ Other (please specify):	
Other use	
•	
Previous Next	Save and Quit

Start Date of Technical Assistance Delivery:	2/26/2014
End Date of Technical Assistance Delivery:	2/26/2014
Service Type:	Non Clinical Setting
Request Type:	CBA for Community Based Organizations
Delivery Mechanism:	TA and/or Training
Component:	Prevention with High Risk HIV-Negative Persons
Content Area:	Cultural competance
Behavioral, Structural, or Biomedical Intervention:	
Venue:	Offsite (local)
CBA Provider:	A PROVIDER ORG
CBA Request Number:	201402-190
100 % Complete	
Question 10 of 22	
10. What barriers are preventing you from applying info	ormation gained from technical assistance? Check all that apply.
☐ The information from the technical assistance was not	······
I am not in a position to use this information as part of r	пу јов
Lack of funding or resources	
✓ Lack of support from managers	
Have not had time to apply	
Have not yet had a need to apply	
Forgot about the TA information received	
Other (please specify):	
* **	
Previous Next	Save and Quit

Start Date of Technical Assistance Delivery:	2/26/2014
End Date of Technical Assistance Delivery:	2/26/2014
Service Type:	Non Clinical Setting
Request Type:	CBA for Community Based Organizations
Delivery Mechanism:	TA and/or Training
Component: Content Area:	Prevention with High Risk HIV-Negative Persons Cultural competance
Behavioral, Structural, or Biomedical Intervention	
Venue:	Offsite (local)
CBA Provider:	A PROVIDER ORG
CBA Request Number:	201402-190
100 % Complete	
100 % Complete	
100 % Complete Question 11 of 22	
Question 11 of 22	
Question 11 of 22 What components of this technical assistance ever	ent did you find most helpful?
Question 11 of 22 What components of this technical assistance ever	ent did you find most helpful?
	ent did you find most helpful?

Start Date of Technical Assistance Delivery.	2/20/2014
End Date of Technical Assistance Delivery:	2/26/2014
Service Type:	Non Clinical Setting
Request Type:	CBA for Community Based Organizations
Delivery Mechanism:	TA and/or Training
Component:	Prevention with High Risk HIV-Negative Persons
Content Area:	Cultural competance
Behavioral, Structural, or Biomedical Intervention:	
Venue:	Offsite (local)
CBA Provider:	A PROVIDER ORG
CBA Request Number:	201402-190
100 % Complete	
Question 12 of 22	
12. What would have made the technical assistance you	received more useful? Check all that apply.
_	
More time spent with the technical assistance provider(s)
TA better tailored to my needs	
✓ More materials and resources provided during technical	assistance
Technical assistance provided through another method ((e.g., via email, in person)
□ Not sure	(
There is no need for improvement	
Other (please specify):	
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ricvious	Save and Quit

Start Date of Technical Assistance Delivery:

13.

Technical Assistance Satisfaction Instrument

Technical Assistance Information

2/26/2014

End Date of Technical Assistance Delivery:	2/26/2014	
Service Type:	Non Clinical Setting	
Request Type:	CBA for Community Based Organizations	
Delivery Mechanism:	TA and/or Training	
Component:	Prevention with High Risk HIV-Negative Persons	
Content Area:	Cultural competance	
Behavioral, Structural, or Biomedical Intervention:		
Venue:	Offsite (local)	
CBA Provider:	A PROVIDER ORG	
CBA Request Number:	201402-190	
100 % Complete		
•		
Question 13 of 22		
What additional training needs do you have related	to this topic?	
Additional training		
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Previous Next	Save and Quit	

Technical Assistance Information

Start Date of Technical Assistance Delivery: 2/26/2014 End Date of Technical Assistance Delivery: 2/26/2014

Service Type: Non Clinical Setting

Request Type: CBA for Community Based Organizations

Delivery Mechanism: TA and/or Training

Component: Prevention with High Risk HIV-Negative Persons

Content Area: Cultural competance

Behavioral, Structural, or Biomedical Intervention:

Venue: Offsite (local)
CBA Provider: A PROVIDER ORG
CBA Request Number: 201402-190

100 % Complete

Question 14 of 22

Please rate the technical assistance provider(s) on the following:

				Neutral			
		1	2	3	4	5	
14. Knowledgeable about subject matter	Not knowledgeable	0	0	0	0	0	Very knowledgeable
15. Clear communication of information	Not clear	0	0	0	0	0	Very clear
16. Gave appropriate guidance and suggestions	Not at all appropriate	0	0	0	0	0	Very appropriate
17. Accessible	Not at all accessible	0	0	0	0	0	Very accessible
18. Responsive to questions	Not responsive	0	0	0	0	0	Very responsive
19. Took into consideration the cultural background of the people served by my organization	Did not take into account at all	0	0	0	0	0	Very much took into account
20. Overall effectiveness	Not effective	0	0	0	0	0	Very effective

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Technical Assistance Information

Start Date of Technical Assistance Deliver End Date of Technical Assistance Deliver Service Type: Request Type: Delivery Mechanism: Component: Content Area: Behavioral, Structural, or Biomedical Intervenue: CBA Provider: CBA Request Number:	ery: 2/26/2014 Non Clinic CBA for Co TA and/or Prevention Cultural co tervention: Offsite (loc A PROVIDI	y: 2/26/2014 Non Clinical Setting CBA for Community Based Organizations TA and/or Training Prevention with High Risk HIV-Negative Persons Cultural competance					
100 % Complete							
Question 15 of 22							
Please rate the technical assistance cont	ent and materials on the	e following	:				
				Neutral			
		1	2	3	4	5	
21. Content tailored to me	Not at all tailored	0	0	0	0	0	Very tailored
22. Usefulness of materials	Not at all useful	0	0	0	0	0	Very useful
23. Relevance of materials to me	Not at all relevant	0	0	0	0	0	Very relevant
24. Overall usefulness of TA	Not at all useful	0	0	0	0	0	Very useful

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25. Overall relevance of TA to me

26. Overall effectiveness

Next

Not relevant

Not effective

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Very relevant

Very effective

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Technical Assistance Information

Start Date of Technical Assistance Delivery:	2/26/2014
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Service Type: Non Clinical Setting

Request Type: CBA for Community Based Organizations

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Behavioral, Structural, or Biomedical Intervention:

Venue: Offsite (local)

CBA Provider: A PROVIDER ORG

CBA Request Number: 201402-190

100 % Complete

Question 16 of 22

Please rate the technical assistance in the following areas:

		1	2	3	4	5	
27. TA length	Much too long	0	0	•	0	0	Much too short
28. TA complexity	Much too basic	0	•	0	0	0	Much too complex

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Start Date of Technical Assistance Delivery:

Technical Assistance Satisfaction Instrument

Technical Assistance Information

2/26/2014

End Date of Technical Assistance Delivery:	2/26/2014
Service Type:	Non Clinical Setting
Request Type:	CBA for Community Based Organizations
Delivery Mechanism:	TA and/or Training
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Content Area:	Cultural competance
Behavioral, Structural, or Biomedical Intervention:	
Venue:	Offsite (local)
CBA Provider:	A PROVIDER ORG
CBA Request Number:	201402-190
95 % Complete	
Question 17 of 22	_
Quotion 11 5122	
29. To what extent did the technical assistance meet yo	ur needs?
O More than met my needs [Skip to Question 31]	
O Met my needs [Skip to Question 31]	
Somewhat met my needs	
O Met few of my needs	
O Did not meet my needs at all	
Previous Next	Save and Quit

Start Date of Technical Assistance Delivery:	2/26/2014					
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Service Type:	Non Clinical Setting CBA for Community Based Organizations					
Request Type:						
Delivery Mechanism:	TA and/or Training					
Component:	Prevention with High Risk HIV-Negative Persons					
Content Area: Cultural competance						
Behavioral, Structural, or Biomedical Intervention	n:					
Venue:	Offsite (local)					
CBA Provider:	A PROVIDER ORG					
CBA Request Number:	201402-190					
95 % Complete						
95 % Complete Question 18 of 22						
Question 18 of 22						
Question 18 of 22						
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Service Type:	Non Clinical Setting
Request Type:	CBA for Community Based Organizations
Delivery Mechanism:	TA and/or Training
Component:	Prevention with High Risk HIV-Negative Persons
Content Area:	Cultural competance
Behavioral, Structural, or Biomedical Intervention	:
Venue:	Offsite (local)
CBA Provider:	A PROVIDER ORG
CBA Request Number:	201402-190
100 % Complete Question 19 of 22	
31. If the need arises, how likely is it that you will be in	sterested in working with this CBA provider again?
○ Likely	
O Somewhat likely	
O Not likely	
O Not at all likely	
Not sure	

Technical Assistance Information

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Delivery Mechanism:	TA and/or Training
Component:	Prevention with High Risk HIV-Negative Persons
Content Area:	Cultural competance
Behavioral, Structural, or Biomedical Intervention:	
Venue:	Offsite (local)
CBA Provider:	A PROVIDER ORG
CBA Request Number:	201402-190
100 % Complete	_
Question 20 of 22	

O Very satisfied		
Satisfied		
O Somewhat satisfied		
O Not very satisfied		
O Not at all satisfied		
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32. Overall, how satisfied are you with the technical assistance you received?

Technical Assistance Information

Start Date of Technical Assistance Delivery: 2/26/2014 End Date of Technical Assistance Delivery: 2/26/2014

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Delivery Mechanism: TA and/or Training

Component: Prevention with High Risk HIV-Negative Persons

Content Area: Cultural competance

Behavioral, Structural, or Biomedical Intervention:

Venue: Offsite (local)
CBA Provider: A PROVIDER ORG
CBA Request Number: 201402-190

100 % Complete

Question 21 of 22

Please rate the level of importance of the following aspects of technical assistance in determining your overall level of satisfaction with the technical assistance.

	Not at all important		Neutral		Very Important
	1	2	3	4	5
33. Quality of content/materials	0	0	0	0	0
34. Quality of technical assistance provider	0	0	0	0	0
35. Technical assistance delivery method	0	0	0	0	0
36. Match of technical assistance with your needs	0	0	0	0	0
37. The relevance of the technical assistance content to your/your organization's needs	0	0	0	0	0
38. The technical assistance's emphasis on the most important information	0	0	0	0	0
39. The extent to which the technical assistance prepared you to perform newly learned skills?	0	0	0	0	0
40. Other (please specify):	0	0	0	0	0

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100 % Complete

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41. How many years of professional experience do you have in the field of HIV prevention?

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End of Survey.

Thank you for your time and assistance in completing this instrument.

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