

# Intranet Redesign: Page Survey Steps (select yes)

Was This Page Helpful displays at the bottom of the page.

Was This Page Helpful?

Yes

No

Form approved OMB#: 0925-0668, EXP. DATE: 02/28/2019

When the user selects "Yes" they get an opportunity to offer suggestions to improve the page.

What can we do to improve this page?

Previous

Next

Form approved OMB#: 0925-0668, EXP. DATE: 02/28/2019

A brief thank you and the survey disclaimer appear when the user presses the "Finish" button.

**We thank you for your time taking this survey.**

**Your response has been recorded.**

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#### **Burden Disclosure**

Public reporting burden for this collection of information is estimated to average 2 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: NIH, Project Clearance Branch, 6705 Rockledge Drive, MSC 7974, Bethesda, MD 20892-7974, ATTN: PRA# 0925-0668. Do not return the completed form to this address.

# Intranet Redesign: Page Survey Steps (select no)

Was This Page Helpful displays at the bottom of the page.

Was This Page Helpful?

Yes

No

Form approved OMB# 0925-0660, Exp. Date 02/20/2019

If a user selects "No" they are asked to select one or more reasons why.

I did not find this page helpful because the content on the page (check all that apply):

Had too little information

Had too much information

Was confusing

Was out-of-date

Other

Previous

Next

Form approved OMB#: 0925-0660, EXP. DATE: 02/20/2019

When the user selects "Next" they get an opportunity to offer suggestions to improve the page.

What can we do to improve this page?

Previous

Next

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A brief thank you and the burden disclosure appear when the user presses the "Finish" button.

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# Fundraising

Approved on March 17, 2018 by [Mary Doe](#)

## Overview

Resources to help understand and follow the federal Principles of Ethical Conduct in areas such as gifts in the workplace, conflicts of interest, outside activities, and compensation for teaching or speaking. Helping to achieve the goal of a federal workforce that is void of conflicts in their duties, which strengthens the public trust in the research conducted by NIAID.

## Frequently Asked Questions

The federal government offers employees the opportunity to contribute to charitable organizations through the Combined Federal Campaign. The government has also provided opportunities for special fund raising during times of national emergency or catastrophic disasters (such as September 11, 2001, or Hurricane Katrina). However, individual solicitation of funds for a specific organization by an employee, acting in his or her official capacity, is generally prohibited by the government-wide Standards of Conduct at 5 CFR § 2635.808.

### Q. What constitutes fundraising?

A. Employees (federal or non-federal) may not solicit, collect, or post a request for a monetary contribution while on government time or government owned/leased property. Prohibited activities include soliciting, collecting, or posting a request for a monetary contribution for

- Girl Scout cookies; school band chocolate bars; similar items
- Wrapping paper offered by schools or other charitable organizations for the holiday season
- Raffle tickets for schools, bands, motorcycle give-a ways, etc.
- Charitable Walk-A-Thons

A federal employee may not

- Use or allow the use of their official title, position, or authority for an organization's fundraising efforts
- Request participation or solicit donations from a special government employee
- Request participation by a prohibited source (e.g., contractors, Substantially Affected Organization)
- Solicit (either directly or indirectly) a donation/funds or other support from a subordinate

### Q. So, what can I do?

A. You are allowed to do the following:

- Contribute to any charity/organization through the Combined Federal Campaign
- Solicit non-monetary contributions (e.g., soap, shampoo for homeless shelters; canned goods for a food bank), as long as you do not violate the supervisor/employee relationship or the minimal use policy. Employees should obtain permission from their supervisor and their administrative officer (AO) to ensure compliance with applicable building/fire code regulations.
- Volunteer for an organization and/or solicit funds for an organization on your own time and in your own capacity, without using your official title or government resources.
- Post notices of events (which do not contain a solicitation for funds) in "common" areas of the workspace assuming one is provided by the building management (check with your AO first).

Was this page helpful?

 Yes
  No

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### Help & Contact Information

#### IT & Computers

- Email the IT Help Desk
- Call the IT Help Desk: 301-402-2502

#### NIAID Websites & Media

- Request New Content or Edits
- Provide Website Feedback

### Building Information

5601 Fishers Lane  
5601 Fishers Lane, Rockville, MD 20852

NIH Main Campus  
9000 Rockville Pike, Bethesda, MD 20892

Rocky Mountain Laboratories (RML)  
903 S 4th St, Hamilton, MT 59840

### Related Websites

- myNIAID
- NIAID Public Website
- NIH Public Website
- NIH Intranet

## Ethics:

Fundraising

Gifts in the Federal Workplace

Widely Attended Gatherings

Financial Disclosure

Political Activity (Hatch Act)

Gambling in the Federal Workplace

Conflicts of Interest

Outside Activities

NIH &amp; HHS Ethics Office Resources

Cheat Sheet of Ethics Laws Applicable to Contracting with Former Employees

Ethics Forms

How to File an Ethics Document

Ethics Compliance Dashboard

Ethics Contacts

Working at NIAID &gt; Ethics &gt; Fundraising

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