

**TRAVEL SURVEY**

1. Review the information at <https://www.justice.gov/legal-careers/honors-program-interviews> thoroughly.
2. Submit by email to [DOJHonorsProgram@usdoj.gov](mailto:DOJHonorsProgram@usdoj.gov) with subject line: **Last Name, First Name – Travel Survey**.
3. **DO NOT** submit multiple surveys. Contact Kim Person at [Kim.Person@usdoj.gov](mailto:Kim.Person@usdoj.gov) for assistance.
4. If you have a disability or special need that affects your travel or interview, email [Deana.Willis@usdoj.gov](mailto:Deana.Willis@usdoj.gov) to request a reasonable accommodation.
5. Full name (as listed on government-issued photo ID), date of birth, and gender are required by TSA. See Privacy Act notice at end of form.
6. Interview schedules and travel itineraries will be sent to the e-mail address listed on your application. Add [mail@avuedigitalservices.com](mailto:mail@avuedigitalservices.com) to your contacts to prevent this information from being sent to a junk mail box.

Full name (as listed on gov't photo ID): First: Middle: Last:

Name on application (if different):

Gender: Male Female Date of Birth (mm/dd/year):

Telephone Number: Emergency contact info (voluntary):

Departing from (city, state/country):

*If you are outside the United States, in Alaska, or Hawaii, or a U.S. territory, or travel costs are high, we may offer an alternative form of interview.*

**MODE OF TRAVEL INFORMATION:**

\_\_\_\_\_ Initial here if DOJ-scheduled commercial air or train travel is **not** required (e.g., you live in the metropolitan area where your interviewing component is located and local commuter travel options are available). For interview locations, see <https://www.justice.gov/legal-careers/component-contacts-pre-interview-submissions-honors-program-summer-law-intern-program>.

- EOIR OCIJ interviews in Atlanta; Chicago; Dallas; Los Angeles; San Francisco; New York; Arlington, VA; and Falls Church, VA. All other EOIR components interview in Falls Church, VA.
- U.S. Attorneys' Offices interview in their respective districts.

Preferred commercial airport:

Other accessible airports:

List city and state (or country) for airports if air travel is likely. Please list reasonably accessible airports: it may be less costly to drive to a major airport than to fly from a smaller airport and change planes.

AMTRAK: Check the box if AMTRAK is a regular travel option from your home to your interview location.

Washington, DC      New York, NY      Other locations (e.g., Chicago, Los Angeles, Sacramento, San Francisco)

If you had a choice, is AMTRAK more convenient than air travel? (Yes or No)

Your preferred Amtrak station (for departures):

If you are interviewing outside your normal commuting area, do you wish to travel using your personal vehicle (POV)?

Yes      No      Comment:

*List the locations to which you wish to drive in the space above. POV travel must meet Federal Travel Regulation requirements. Lodging will not be authorized to accommodate POV travel if costs exceed commercial travel. See HP Interviews website for details.*

## INTERVIEW DATES:

List **all** dates between October 18 and November 7, 2018 that you are **unavailable** for interviews **or** travel. Once travel is booked, we will not reschedule except in case of emergency or DOJ error.

I am unavailable to travel or interview on: \_\_\_\_\_

**Preferred Interview Days:** Rank up to five dates “1, 2, 3, 4, 5”. There are 15 possible interview days as listed below. We will try to accommodate your request, subject to availability.

Review <https://www.justice.gov/legal-careers/honors-program-interviews> for component availability restrictions before listing your top five preferred dates.

Day 1 – Oct 18: _____	Day 3 – Oct 22: _____	Day 8 – Oct 29: _____	Day 13 - Nov 5: _____
Day 2 – Oct 19: _____	Day 4 – Oct 23: _____	Day 9 – Oct 30: _____	Day 14 – Nov 6: _____
	Day 5 – Oct 24: _____	Day 10 – Oct 31: _____	Day 15 – Nov 7: _____
	Day 6 – Oct 25: _____	Day 11 – Nov 1: _____	
	Day 7 – Oct 26: _____	Day 12 – Nov 2: _____	

If you wish to extend your interview travel at your own expense (e.g., arrive early, stay late), or there are matters we should consider when scheduling, provide specific details below. If you have a TSA number, contact the airline after you receive your itinerary.

List each hiring component or office that selected you for an interview (including section/branch/city, as appropriate). If selected by multiple sections/branches within a single component, list each separately (e.g., Civil Division – Fed Programs; EOIR-OCIJ; Tax-Criminal). A complete list of participating components is at <https://www.justice.gov/legal-careers/honors-program-participating-components>.

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_  
4. \_\_\_\_\_ 5. \_\_\_\_\_ 6. \_\_\_\_\_

If you are an EOIR-OCIJ candidate interviewing ONLY with OCIJ (and no other EOIR office or DOJ hiring office in Washington, DC), please identify the interviewing Immigration Court nearest to you from the list below. Candidates interviewing with other EOIR offices (e.g., OGC, BIA, OCAHO), will interview in Falls Church, VA.

- Atlanta, GA \_\_\_\_\_
- Dallas, TX \_\_\_\_\_
- Los Angeles, CA \_\_\_\_\_
- San Francisco, CA \_\_\_\_\_
- Chicago, IL \_\_\_\_\_
- New York, NY \_\_\_\_\_
- Arlington/Falls Church, VA \_\_\_\_\_

**PRIVACY ACT STATEMENT** This information is provided pursuant to the Privacy Act of 1974, 5 U.S.C. §552a(e)(3): This form requests personal information that is relevant and necessary to schedule your travel to Washington, DC, or other locations, for interview(s) with components participating in the Attorney General’s Honors Program. The Office of Attorney Recruitment and Management (OARM) collects this information in order to prepare travel authorization forms, to schedule commercial travel, and to schedule interviews. OARM has the authority to request this information pursuant to 5 U.S.C. §301, and 28 C.F.R. Part 0.15(b)(2). This information can be shared in accordance with routine uses as published in system of record notice OPM/GOVT-1, General Personnel Records, 71 FR 35342, as modified by 77 FR 73694. Because accepting an interview with the Department of Justice is a voluntary action, you are not required to provide any personal information. Failure to provide the information necessary to authorize and schedule commercial travel to and from your interview may result in forfeiting your government-funded travel and/or not being reimbursed for travel expenses you incur in the interview process.