

Table A1. Mean Hourly Wages, Benefits, and Total Compensation

Eligible applicants	Mean Hourly Wage	Mean Hourly Benefits	Total Compensation	BLS Occupational Group
State & local governments (including schools)				
managerial	\$40.83	\$19.54	\$60.37	Management, professional, and related
technical	\$19.47	\$10.43	\$29.90	Transportation and material moving
clerical	\$18.25	\$8.80	\$27.05	Office and administrative support
Bureau of Labor Statistics Economic News Release <i>Table 4. State and local government, by occupational and industry group</i> , March 2018. http://www.bls.gov/news.release/ecec.t02.htm				
Private fleets				
managerial	\$41.71	\$19.03	\$60.74	Management, professional, and related
technical	\$19.36	\$10.11	\$29.47	Transportation and material moving
clerical	\$18.03	\$8.00	\$26.03	Office and administrative support
Bureau of Labor Statistics Economic News Release <i>Table 9. Private industry, goods-producing and service-providing industries, by occupational group</i> , March 2018. https://www.bls.gov/news.release/ecec.t09.htm				

Table A2. State Government Burden Calculation (per Response)

Task	Estimated Time to Complete (hr)	Contribution of Each Worker to the Task			Weighted Average Cost	Respondent Type	Reporting Frequency	No. Responses / Respondent / year	Type of Activity (OMB)	Type of Activity (EPA classification)	Obligation of Response (OMB)	Affected Public (OMB)
		Management	Technical	Clerical								
Task 1: Rebate Application - Part I												
1a. Review instructions	1.00	0.25	0.75	0.00	\$37.52	All applicants	As needed	1	Reporting	Application	Voluntary	Government, non-profit, business
1b. Gather information about existing vehicle(s) to replace or retrofit	1.50	0.00	1.50	0.00	\$44.85	All applicants	As needed	1	Reporting	Application	Voluntary	Government, non-profit, business
1c. Fill out Application to Reserve Funds	0.40	0.00	0.40	0.00	\$11.96	All applicants	As needed	1	Reporting	Application	Voluntary	Government, non-profit, business
1d. Sign and submit to EPA	0.10	0.10	0.00	0.00	\$6.04	All applicants	As needed	1	Reporting	Application	Voluntary	Government, non-profit, business
1e. Submit Purchase Order to EPA within 60 days of application approval	0.50	0.10	0.25	0.15	\$17.57	Approved Applicants	As needed	1	Reporting	Application	Voluntary	Government, non-profit, business
Task 1 Total	3.50	0.45	2.90	0.15	\$117.93							
Task 2: Rebate Application Form - Part II												
2a. Review instructions	0.50	0.00	0.50	0.00	\$14.95	Approved Applicants	As needed	1	Reporting	Application	Voluntary	Government, non-profit, business
2b. Gather invoices and information for new vehicle(s) and/or equipment	1.00	0.00	1.00	0.00	\$29.90	Approved Applicants	As needed	1	Reporting	Application	Voluntary	Government, non-profit, business
2c. Fill out Application for Payment Request, Sign, Submit to EPA	0.50	0.10	0.40	0.00	\$18.00	Approved Applicants	As needed	1	Reporting	Application	Voluntary	Government, non-profit, business
2d. Record keeping	0.50	0.10	0.00	0.40	\$16.86	Approved Applicants	As needed	1	Reporting	Application	Voluntary	Government, non-profit, business
Task 2 Total	2.50	0.20	1.90	0.40	\$79.70							

Table A3. Local Government Burden Calculation (per Response)

Task	Estimated Time to Complete (hr)	Contribution of Each Worker to the Task			Weighted Average Cost	Respondent Type	Reporting Frequency	No. Responses / Respondent / year	Type of Activity (OMB)	Type of Activity (EPA classification)	Obligation of Response (OMB)	Affected Public (OMB)
		Management	Technical	Clerical								
Task 1: Rebate Application - Part I												
1a. Review instructions	1.20	0.35	0.85	0.00	\$46.54	All applicants	As needed	1	Reporting	Application	Voluntary	Government, non-profit, business
1b. Gather information about existing vehicle(s) to replace or retrofit	1.70	0.00	1.70	0.00	\$50.83	All applicants	As needed	1	Reporting	Application	Voluntary	Government, non-profit, business
1c. Fill out Application to Reserve Funds	0.60	0.00	0.60	0.00	\$17.94	All applicants	As needed	1	Reporting	Application	Voluntary	Government, non-profit, business
1d. Sign and submit to EPA	0.30	0.30	0.00	0.00	\$18.11	All applicants	As needed	1	Reporting	Application	Voluntary	Government, non-profit, business
1e. Submit Purchase Order to EPA within 60 days of application approval	0.70	0.20	0.30	0.20	\$26.45	Approved Applicants	As needed	1	Reporting	Application	Voluntary	Government, non-profit, business
Task 1 Total	4.50	0.85	3.45	0.20	\$159.88							
Task 2: Rebate Application Form - Part II												
2a. Review instructions	0.60	0.00	0.60	0.00	\$17.94	Approved Applicants	As needed	1	Reporting	Application	Voluntary	Government, non-profit, business
2b. Gather invoices and information for new vehicle(s) and/or equipment	1.15	0.00	1.15	0.00	\$34.39	Approved Applicants	As needed	1	Reporting	Application	Voluntary	Government, non-profit, business
2c. Fill out Application for Payment Request, Sign, Submit to EPA	0.65	0.10	0.55	0.00	\$22.48	Approved Applicants	As needed	1	Reporting	Application	Voluntary	Government, non-profit, business
2d. Record keeping	0.60	0.10	0.00	0.50	\$19.56	Approved Applicants	As needed	1	Reporting	Application	Voluntary	Government, non-profit, business
Task 2 Total	3.00	0.20	2.30	0.50	\$94.37							

Table A5. Private Fleet Burden Calculation (per Response)

Task	Estimated Time to Complete (hr)	Contribution of Each Worker to the Task			Weighted Average Cost	Respondent Type	Reporting Frequency	No. Responses / Respondent / year	Type of Activity (OMB)	Type of Activity (EPA classification)	Obligation of Response (OMB)	Affected Public (OMB)
		Management	Technical	Clerical								
Task 1: Rebate Application - Part I												
1a. Review instructions	1.00	0.25	0.75	0.00	\$37.29	All applicants	As needed	1	Reporting	Application	Voluntary	Government, non-profit, business
1b. Gather information about existing vehicle(s) to replace or retrofit	1.50	0.00	1.50	0.00	\$44.21	All applicants	As needed	1	Reporting	Application	Voluntary	Government, non-profit, business
1c. Fill out Application to Reserve Funds	0.40	0.00	0.40	0.00	\$11.79	All applicants	As needed	1	Reporting	Application	Voluntary	Government, non-profit, business
1d. Sign and submit to EPA	0.10	0.10	0.00	0.00	\$6.07	All applicants	As needed	1	Reporting	Application	Voluntary	Government, non-profit, business
1e. Submit Purchase Order to EPA within 60 days of application approval	0.50	0.10	0.25	0.15	\$17.35	Approved Applicants	As needed	1	Reporting	Application	Voluntary	Government, non-profit, business
Task 1 Total	3.50	0.45	2.90	0.15	\$116.70							
Task 2: Rebate Application Form - Part II												
2a. Review instructions	0.50	0.50	0.00	0.00	\$30.37	Approved Applicants	As needed	1	Reporting	Application	Voluntary	Government, non-profit, business
2b. Gather invoices and information for new vehicle(s) and/or equipment	1.00	0.50	0.50	0.00	\$45.11	Approved Applicants	As needed	1	Reporting	Application	Voluntary	Government, non-profit, business
2c. Fill out Application for Payment Request, Sign & Submit to EPA	0.50	0.10	0.15	0.25	\$17.00	Approved Applicants	As needed	1	Reporting	Application	Voluntary	Government, non-profit, business
2d. Recordkeeping	0.25	0.00	0.00	0.25	\$6.51	Approved Applicants	As needed	1	Reporting	Application	Voluntary	Government, non-profit, business
Task 2 Total	2.25	1.10	0.65	0.50	\$98.98							

Table A6. Typical Rebate Program Respondent Burden

	Number of Responses	Hours per Response	Cost per Response	Total Hours	Total Cost
Task 1 - Rebate Application					
State governments	28	3.5	\$117.93	98.0	\$3,302.15
Local govts (incl school districts)	519	4.5	\$159.88	2,335.5	\$82,977.46
Private Fleets	82	3.5	\$116.70	287.0	\$9,569.44
Task 1 - Total	629			2,721	\$95,849.05
Task 2 - Payment Request					
State governments	4	2.5	\$79.70	10.0	\$318.82
Local govts (incl school districts)	64	3	\$94.37	192.0	\$6,039.62
Private Fleets	10	2.25	\$98.98	22.5	\$989.85
Task 2 Total	78			224.5	\$7,348.28
Total Respondent Burden	707		\$ 145.97	2,945	\$103,197.33

Table A6. Task Breakdown

Local

	Number of Responses	Hours	Cost
Task 1 - Local	519	2,335.50	\$ 82,977.46
Task 2 - Local	64	192.0	\$ 6,039.62
Reporting		153.6	\$ 4,831.69
Record Keeping		38.4	\$ 1,207.92
Local Total Task 1 & 2	583	2,527.5	\$ 89,017.08
Previous Local	725	2,493.5	\$ 90,105.34

Private

	Number of Responses	Hours	Cost
Task 1 - Private	82	287	\$ 9,569.44
Task 2 - Private	10	22.5	\$ 989.85
Reporting		20.0	\$ 879.77
Record Keeping		2.5	\$ 109.97
Private Task 1 & 2 Total	92	309.5	\$ 10,559.29
Previous Private	98	333	\$ 10,429.27

State

	Number of Responses	Hours	Cost
Task 1 - State	28	98	\$ 3,302.15
Task 2 - State	4	10	\$ 318.82
Reporting		8	\$ 255.05
Record Keeping		2	\$ 63.76
State Task 1 & 2 Total	32	108	\$ 3,620.97
Previous state estimate was combined with local, see "Previous Local" above			

Cost per Hour	
\$	35.53
\$	31.46

Cost per Hour	
\$	33.34
\$	43.99

Cost per Hour	
\$	33.70
\$	31.88

Table A7. EPA Burden Calculation

Task	Estimated Time to Complete (hr)	Number of Responses / year	Total Hours	Total Labor Cost ¹	Respondent Type	Reporting Frequency	Type of Activity (OMB)	Type of Activity (EPA classification)	Obligation of Response (OMB)	Affected Public (OMB)
Task 1: Rebate Application - Part I										
1a. Review Application to Reserve Funds for eligibility with program requirements	0.50	629	314.5	\$14,822.39	EPA	As needed	Reporting	Application	Voluntary	EPA
1b. Enter updated vehicle and/or equipment information into tracking database	0.50	629	314.5	\$14,822.39	EPA	As needed	Reporting	Application	Voluntary	EPA
Task 1 Total	1.00		629	\$29,644.77						
Task 2: Rebate Application Form - Part II										
2a. Review Application for Payment Request to confirm compliance with program guidance	0.50	78	39	\$1,838.07	EPA	As needed	Reporting	Application	Voluntary	EPA
2b. Enter new vehicle and/or equipment information into tracking database	0.50	78	39	\$1,838.07	EPA	As needed	Reporting	Application	Voluntary	EPA
2c. Release funds to applicant	0.50	78	39	\$1,838.07	EPA	As needed	Reporting	Application	Voluntary	EPA
Task 2 Total	1.50		117	\$5,514.21						
Total EPA Burden		707	746	\$35,158.98						
Previous EPA Burden in 2015 ICR Renewal		823	849	\$35,878.74						

Notes:
 1. 2018 Labor Rate for Federal is \$47.13/hr. This figure is based on a GS-13 Step 10 employee. Step 10 is assumed to account for overhead.

Respondent Name	Estimated Burden Hours for Rebate Application
Fremont Unified School District	4
Aransas County Independent School District	10

Estimated Burden Hours for Rebate Payment Materials	
	4
	5