OMB Number: 0583-XXXX

Exp. Date:

Hello Mr./Ms. ---,

Thank you for participating in the federal collaborative effort to enhance federal outreach and information sharing in support of retail food safety, specifically, the control of *Listeria monocytogenes* *(Lm)* in grocery delicatessens. Your contributions and organization’s involvement are valuable to help these agencies better understand the complexity and diversity of information needs.

This calendar invite is for a focus group that will be conducted online and via telephone, using the Adobe Connect platform. Each session is planned for 90 minutes, including several breaks. Please contact us in advance if you have a scheduling conflict or anticipate a technical difficulty.

We will ask for your thoughts about the overall distribution and availability of retail food safety related communications, and questions about *Lm*-specific communications and tools that are currently available.

The focus group data will remain private to the extent permitted by law. You have been grouped with participants from similar organizations. Any comments you make will not be attributed to you by name or your specific organization. We request that participants not share with others what other participants say in the focus groups.

We look forward to your participation, and please contact a member of the team if you have any further questions.

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Strategic Planning and Evaluation Staff,

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United States Department of Agriculture

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0583-XXXX. The time required to complete this information collection is estimated to average 105 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.