

Revised MET Burden Table: 5-day site visits

Respondent Category	Type of respondents	Instruments and Activities	Appendix	Sample Size	Responsive					Non-Responsive					Grand Total Annual Burden Estimate (hours)	Hourly Wage Rate	Total Annualized Cost of Respondent
					Number of respondents	Frequency of response	Total Annual responses	Hours per response	Annual burden (hours)	Number of Non-respondents	Frequency of response	Total Annual responses	Hours per response	Annual burden (hours)			
State, Local, and Tribal government																	
State Government	State SNAP Staff	Pre-test	R	2.0	2.0	1.0	2.0	1.3	2.5	0.0	0.0	0.0	0.0	0.0	2.5	\$57.65	\$144
	State SNAP Staff	Advance materials and preparation, including all conference and scheduling calls	C.1; C.2	6.0	6.0	1.0	6.0	1.2	7.4	0.0	0.0	0.0	0.0	0.0	7.4	\$57.65	\$427
	State SNAP Staff	In-person semi-structured interviews with SNAP Directors and E&T Managers	E	12.0	12.0	1.0	12.0	1.0	12.0	0.0	0.0	0.0	0.0	0.0	12.0	\$57.65	\$692
	Subtotal for State SNAP Staff				12.0	12.0	1.7	20.0	1.1	21.9	0.0	0.0	0.0	0.0	21.9	-	\$1,263
	State Database administrator	Pre-test	R	1.0	1.0	1.0	1.0	1.0	1.0	0.0	0.0	0.0	0.0	0.0	1.0	\$42.81	\$43
	State Database administrator	Advance materials and preparation, including consultative data call	L	6.0	6.0	1.0	6.0	3.0	18.0	0.0	0.0	0.0	0.0	0.0	18.0	\$42.81	\$771
	State Database administrator	Submit test file	L	6.0	6.0	1.0	6.0	4.0	24.0	0.0	0.0	0.0	0.0	0.0	24.0	\$42.81	\$1,027
	State Database Administrator	Submit administrative data file	L	6.0	6.0	1.0	6.0	4.7	28.2	0.0	0.0	0.0	0.0	0.0	28.2	\$42.81	\$1,207
	Subtotal for State Database Administrator				6.0	6.0	3.2	19.0	3.7	71.2	0.0	0.0	0.0	0.0	71.2	-	\$3,048
	State E&T Provider	Advance materials and preparation	NA	9.0	6.0	1.0	6.0	0.55	3.3	3.0	1.0	3.0	0.05	0.2	3.5	\$33.31	\$115
State E&T Provider	In-person semi-structured interviews with 6 E&T provider staff in 3 States	K	18.0	18.0	1.0	18.0	1.0	18.0	0.0	0.0	0.0	0.0	0.0	18.0	\$33.31	\$600	
State E&T Provider	Observations of Intake Process	I; J	6.0	6.0	1.0	6.0	1.0	6.0	0.0	0.0	0.0	0.0	0.0	6.0	\$33.31	\$200	
State E&T Provider Database administrator	Advance materials and preparation	L	2.0	2.0	1.0	2.0	2.0	4.0	0.0	0.0	0.0	0.0	0.0	4.0	\$42.81	\$171	

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					Number of respondents	Frequency of response	Total Annual responses	Hours per response	Annual burden (hours)	Number of Non-respondents	Frequency of response	Total Annual responses	Hours per response	Annual burden (hours)			
State Government (continued)	State E&T Provider Database administrator	Submit administrative data file	L	2.0	2.0	1.0	2.0	4.5	9.0	0.0	0.0	0.0	0.0	0.0	9.0	\$42.81	\$385
	Subtotal for State E&T Provider				29.0	26.0	1.3	34.0	1.2	40.3	3.0	1.0	3.0	0.05	0.2	40.5	-
Local Government	Local SNAP Office Staff	Pre-test	R	2.0	2.0	1.0	2.0	1.00	2.0	0.0	0.0	0.0	0.0	0.0	2.0	\$21.53	\$43
	Local SNAP Office Staff	Advance materials and preparation	NA	9.0	9.0	1.0	9.0	0.55	5	0.0	0.0	0.0	0.0	0.0	5	\$21.53	\$107
	Local SNAP Office staff	In-person semi-structured interviews with 3 staff in 3 sites over 3 States	F; G	27.0	27.0	1.0	27.0	1.00	27.0	0.0	0.0	0.0	0.0	0.0	27.0	\$21.53	\$581
	Local SNAP Office staff	Group mapping exercise with 5 local staff in 3 sites over 3 States	H	45.0	45.0	1.0	45.0	1.50	67.5.0	0.0	0.0	0.0	0.0	0.0	67.5.0	\$21.53	\$1,453
	Local SNAP Office staff	Observations of Intake Process	I; J	9.0	9.0	1.0	9.0	1.00	9.0	0.0	0.0	0.0	0.0	0.0	9.0	\$21.53	\$194
	Subtotal for Local office				54.0	54.0	1.7	92.0	1.2	110.5	0.0	0.0	0.0	0.0	0.0	110.5	
State/Local/Tribal Government Sub-Total				101.0	98.0	1.7	165.0	1.5	243.8	3.0	1.0	3.0	0.05	0.2	244	-	\$8,159
Business or Other For Profit																	
Business or Other For Profit	E&T Provider	Advance materials and preparation	NA	6.0	3.0	1.0	3.0	0.55	1.65	3.0	1.0	3.0	0.05	0.2	1,85	\$33.31	\$60
	E&T Provider	In-person semi-structured interviews with 3 E&T provider staff in 3 states	K	9.0	9.0	1.0	9.0	1.0	9.0	0.0	0.0	0.0	0.0	0.0	9.0	\$33.31	\$300
	Business E&T Provider Database administrator	Advance materials and preparation	L	2.0	2.0	1.0	2.0	2.0	4.0	0.0	0.0	0.0	0.0	0.0	4.0	\$42.81	\$171
	Business E&T Provider Database administrator	Submit administrative data file	L	2.0	2.0	1.0	2.0	4.5	9.0	0.0	0.0	0.0	0.0	0.0	9.0	\$42.81	\$385
	E&T Provider	Observations of Intake Process	I; J	3.0	3.0	1.0	3.0	1	3.0	0.0	0.0	0.0	0.0	0.0	3.0	\$42.81	128

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Business or Other For Profit Sub-Total				17.0	14.0	1.4	19.0	1.6	29.7	3.0	1.0	3.0	0.05	0.2	29.8	-	1,045
Not for Profit																	
Not For Profit	E&T Provider	Pretest	R	2.0	2.0	1.0	2.0	1.00	2.0	0.0	0.0	0.0	0.00	0.0	2.0	\$33.31	\$67
	E&T Provider	Advance materials and preparation	NA	9.0	6.0	1.0	6.0	0.55	3.3	3.0	1.0	3.0	0.05	0.2	3.5	\$33.31	\$115
	E&T Provider	In-person semi-structured interviews with 6 E&T provider staff in 3 states	K	18.0	18.0	1.0	18.0	1.0	18.0	0.0	0.0	0.0	0.0	0.0	18.0	\$33.31	\$600
	Not for Profit E&T Provider Database administrator	Advance materials and preparation	L	2.0	2.0	1.0	2.0	2.0	4.0	0.0	0.0	0.0	0.0	0.0	4.0	\$42.81	\$171
	Not for Profit E&T Provider Database administrator	Submit administrative data file	L	2.0	2.0	1.0	2.0	4.5	9.0	0.0	0.0	0.0	0.0	0.0	9.0	\$42.81	\$385
	Not for Profit E&T Provider Database administrator	Observations of Intake Process	I;J	6.0	6.0	1.0	6.0	1	6.0	0.0	0.0	0.0	0.0	0.0	6.0	\$42.81	\$257
Not For Profit Sub-Total				29.0	26.0	1.4	36.0	1.2	42.3	3.0	1.0	3.0	0.05	0.2	42.5	-	\$1,595
Individuals																	
Individuals	SNAP participants	Observations of Intake Process	I;J	30.0	30.0	1.0	30.0	1.0	30.0	0.0	0.0	0.0	0.00	0.0	30.0	\$7.25	\$218
SNAP Participant Sub-Total				30.0	30.0	1.0	30.0	1.0	30.0	0.0	0.0	0.0	0.00	0.0	30.0	-	\$218
TOTAL				177.0	168.0	1.5	250.0	1.4	345.8	9.0	1.0	9.0	0.05	0.5	346.2		\$11,016