

Appendix A-7c: Email to Confirm Pretest Interview Appointment, English, D.C. area

[This assumes that we obtain email addresses from individuals who will participate in the pretest.]

This email is to confirm your appointment for [DAY and TIME] to participate in a discussion about the survey instrument to be used for the **Survey of SNAP and Work**. This survey will develop an understanding of the needs and challenges of SNAP participants. The survey will ask SNAP participants about their employment experience and challenges faced in finding and keeping employment. Your responses will be kept private, except as otherwise required by law.

Participation in this study is voluntary. You can skip any survey or interview question and stop the interview at any time. Stopping the interview or choosing not to participate will have no impact on your SNAP benefits.

If you have any questions about this study, please call [NAME] at [PHONE NUMBER].

If you have questions about your rights and welfare as a research participant, please call the Westat Human Subjects Protections office at 1-888-920-7631. Please leave a message with your full name, the name of the research study that you are calling about “Survey of SNAP and Work,” and a phone number beginning with the area code. Someone will return your call as soon as possible.

Public reporting burden for this collection of information is estimated to average 2 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: U.S. Department of Agriculture, Food and Nutrition Services, Office of Policy Support, 3101 Park Center Drive, Room 1014, Alexandria, VA 22302 ATTN: PRA (0584-0606). Do not return the completed form to this address.