



OVERSIGHT AND  
COMPLIANCE

**OFFICE OF THE DEPUTY CHIEF MANAGEMENT OFFICER**  
9010 DEFENSE PENTAGON  
WASHINGTON, DC 20301-9010

April 5, 2017

**MEMORANDUM FOR THE DEFENSE HUMAN RESOURCES ACTIVITY**

**SUBJECT: Justification for the Continued Use of Social Security Numbers in Standard Form (SF) 186, Federal Write-in Absentee Ballot (FWAB) – Accepted**

Thank you for completing your review of Social Security Number (SSN) use within Standard Form (SF 186), Federal Write-in Absentee Ballot (FWAB). After review, the Defense Privacy Civil Liberties, and Transparency Division (DPCLTD) has accepted your request to continue using SSNs in the form concurrent with DoDI 1000.30, enclosure 2.c. (13). Further review of the form will be required on a biennial basis and a new justification will be provided if any changes to the form occur.

While the form has been identified as still requiring the collection of the SSN, you must continue to ensure that this data is afforded the highest protections practicable through use of appropriate administrative, technical and physical safeguards. Please maintain a copy of your justification and this memo in your records.

I appreciate the additional steps taken to improve the functionality of the form and specific instructions indicating those states requiring full and partial SSN. If you have any questions, please contact Mr. Brent Bice, DPCLTD, Management Analyst at (703) 571-0075 or e-mail: [brent.j.bice@mail.mil](mailto:brent.j.bice@mail.mil)

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CC: ESD/RPDD