

Center Locations and Contacts

THE PAPERWORK REDUCTION ACT OF 1995 (Pub. L. 104-13)

Public reporting burden for this collection of information is estimated to average 0.25 hours per response, including the time for reviewing instructions, gathering and maintaining the data needed, and reviewing the collection of information.

An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number.

Edit Center Name and Information:


Click the  for a section if you want more information. Click it a second time to hide the help.

All fields marked with * are mandatory.

Center Information

Center Name: *	<input type="text" value="Laurens Head Start"/>
Address Line 1:	<input type="text" value="55 Main St"/>
Address Line 2:	<input type="text" value="Laurens Central School"/>
City:	<input type="text" value="Laurens"/>
State:	<input type="text" value="NY"/>
ZIP + 4:	<input type="text" value="13796 - 1117"/>
County:	<input type="text" value="Otsego County"/>
Congressional District:	<input type="text" value="NY-019"/>

[edit location](#)

Is this a child care partner site, defined as a child care center or family child care provider where Head Start/Early Head Start children receive services under a partnership agreement, either as a contractor or sub-recipient?	<input type="radio"/> Yes <input checked="" type="radio"/> No
Is this center owned by the program?	<input type="checkbox"/> Yes
Is there federal interest in this center? 	<input type="checkbox"/> Yes
Has the federal interest been filed?	<input type="checkbox"/> Yes

Edit Location:

Edit Address

- Errors found:
 - The postal code does not exist and could not be determined by the city/municipality and state/province.
 - Minimum required input of address/city/state or address/ZIP not found.

Correct the errors identified above and click on the "continue" link below.
Clicking on "continue without standardizing address" will allow you to proceed without fixing the errors (not recommended).

Address Line 1:*

Address Line 2:

City:*

State:*

ZIP + 4:* -

[continue](#) | [continue without standardizing address](#) | [cancel](#)

Edit Address

- The system has standardized the address.
 - Address matched to postal database

When finished, click on the "continue" link. The system will then run a checking process, and if it can identify the county and congressional district from the address, it will skip that step.

Address Line 1:*

Address Line 2:

City:*

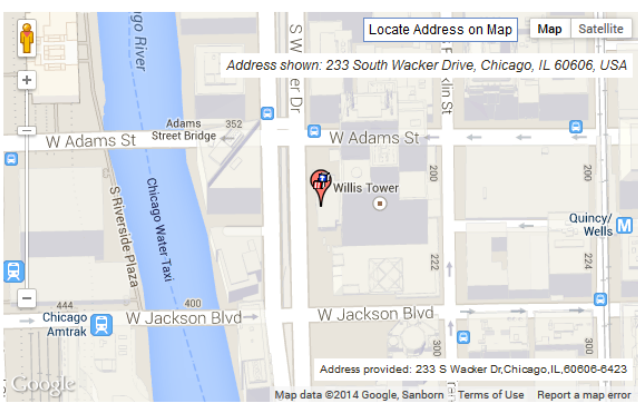
State:*

ZIP + 4:* -

[continue](#) | [cancel](#)

Validate address location on map


- If the location is not accurate, move the marker in the map to the exact location by left clicking your mouse and holding down on the marker while moving it.
- Click "Satellite" in the top right corner if the satellite view would be helpful.
- Click on the "finish" link below to continue.



[finish](#) | [back](#) | [cancel](#)

Edit Programs and Their Class/Group Information:

Programs and Their Class/Group Information

000 - Chicago Department Of Family & Support Services										
Program Type:	Head Start									
Phone Number:	<input type="text"/>	<input type="text"/>	<input type="text"/>	-	<input type="text"/>					
Classes / Groups 										
Class / Group Name*	Program Option*	Program Option Variation*	Slots*	Schedule*						
				M	T	W	T	F	S	S
<input type="text" value="enter class/group name"/>	<input type="text" value="Choose One"/>	Not Applicable	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Add Class / Group										

Contacts page in Edit mode:

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All fields marked with * are mandatory.

Head Start Contact Information						
	Prefix	First Name	Last Name	Suffix	Email	Phone
Authorizing Official/Board Chair:*	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/> - <input type="text"/>
Title:	<input type="text"/>					
CEO/Executive Director:*	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/> - <input type="text"/>
Title:	<input type="text"/>					
Chief Financial Officer:*	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/> - <input type="text"/>
Policy Council Chair:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/> - <input type="text"/>
Head Start Director:*	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/> - <input type="text"/>

Early Head Start Contact Information						
	Prefix	First Name	Last Name	Suffix	Email	Phone
Authorizing Official/Board Chair:*	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/> - <input type="text"/>
Title:	<input type="text"/>					
CEO/Executive Director:*	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/> - <input type="text"/>
Title:	<input type="text"/>					
Chief Financial Officer:*	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/> - <input type="text"/>
Policy Council Chair:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/> - <input type="text"/>
Early Head Start Director:*	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/> - <input type="text"/>

Updated on 03/06/2014 01:07 PM, EST