



## U.S. Department of Labor

U.S. Bureau of Labor Statistics

January 2018

Dear Employer,

To save tax dollars, the Multiple Worksite Report (MWR) has been **redesigned** and will be returned and scanned at a central facility.

You also have the option to **GO PAPERLESS** and report your data on the web. For web reporting instructions, please go to this website:  
<http://www.bls.gov/cew/cewmwr05.htm>

The MWR collects employment and wage data by worksite location from employers who conduct business at more than one location within the State. These data are necessary to prepare summaries of economic conditions and business activities by geographical area and industry within your State. Other uses of the data can be found at [www.bls.gov](http://www.bls.gov). Data are shared with the U.S. Department of Labor's Bureau of Labor Statistics as part of a Federal/State cooperative effort to reduce employer reporting burden and will be used for statistical and Unemployment Insurance program purposes and other purposes in accordance with law.

This report is **mandatory** in accordance with the State law referenced at the top of the enclosed form and is authorized by 29 U.S. Code, Section 2. Please provide employment and wages for each worksite (e.g., store, plant, office). Please review and update the worksite information on the attached report. Provide any missing information for each of the listed worksites, add any omitted worksites, and indicate worksites that are inactive, closed, or have been sold. A computer generated listing which includes all of the worksite information requested on the Multiple Worksite Report is acceptable in lieu of the form.

If you have any questions, please contact the State Agency listed on the enclosed form.

Thank you for your cooperation.

Sincerely,

Emily L. Thomas  
U.S. Bureau of Labor Statistics

### Enclosures

1. Multiple Worksite Report (BLS 3020-MWR)
2. Business Reply Mail Envelope