

School Survey on Crime and Safety (SSOCS)
Incident Count Check Cognitive Interviews

Appendix C – Questionnaire Handouts

OMB #1850-0803 v.284

Submitted by
National Center for Education Statistics (NCES)
U.S. Department of Education

February 2020

ITEM TREATMENT

The focus of this study is the 11 incident types that directly overlap on the 2017–18 SSOCS and CRDC data collections. Items in the two collections are very similar. There are minor but notable differences. It is necessary to collapse some CRDC incident items to align with the corresponding SSOCS items. Table 1 provides a crosswalk between SSOCS and CRDC items.

Table 1. Crosswalk of SSOCS incident items to CRDC incident items

#	SSOCS Item		CRDC Item	
1	Number of recorded incidents of rape or attempted rape	C0310	Number of recorded incidents of rape	SCH_OFFENSE_RAPE
2	Number of recorded incidents of sexual assault other than rape (include threatened rape)	C0314	Incidents of sexual assault (other than rape)	SCH_OFFENSE_BATT
3	Number of recorded incidents of robbery (taking things by force) without a weapon	C0322	Incidents of robbery without a weapon	SCH_OFFENSE_ROBWOW
4	Number of recorded incidents of robbery (taking things by force) with a weapon	C0318	Incidents of robbery with a weapon	SCH_OFFENSE_ROBWX
			Incidents of robbery with a firearm or explosive device	SCH_OFFENSE_ROBWW
5	Number of recorded incidents of physical attack or fight without a weapon	C0330	Incidents of physical attack or fight without a weapon	SCH_OFFENSE_ATTWOW
6	Number of recorded incidents of physical attack or fight with a weapon	C0326	Incidents of physical attack or fight with a weapon	SCH_OFFENSE_ATTWX
			Incidents of physical attack or fight with a firearm or explosive device	SCH_OFFENSE_ATTWW
7	Number of recorded incidents of threats of physical attack without a weapon	C0338	Incidents of threats of physical attack without a weapon	SCH_OFFENSE_THRWOW
8	Number of recorded incidents of threats of physical attack with a weapon	C0334	Incidents of threats of physical attack with a weapon	SCH_OFFENSE_THRWX
			Incidents of threats of physical attack with a firearm or explosive device	SCH_OFFENSE_THRWW
9	Number of recorded incidents of possession of a firearm/explosive device	C0346	Incidents of possession of a firearm or explosive device	SCH_OFFENSE_POSSWX
10	Was there a school shooting?	C0308	Was there a school shooting?	SCH_FIREARM_IND
11	Did school have a homicide?	C0306	Did school have a homicide?	SCH_HOMICIDE_IND

The incident types asked about on SSOCS and CRDC range from less severe to very serious offenses and the rate of occurrence can also vary greatly between incident types. In order to examine similar incidents together, the 11 SSOCS incident types will be aggregated into three categories based on the severity and frequency of the incident. These aggregations are often used for official reporting purposes:

- (1) Serious violent, rare incidents: rape, homicides, shootings
- (2) Serious violent, not rare incidents: sexual assault, robbery with a weapon, robbery without a weapon, physical attack or fight with a weapon, threat of physical attack with a weapon
- (3) Violent (but not serious violent) incidents: physical attack or fight without a weapon, threat of physical attack without a weapon, possession of a firearm or explosive device

**Incident Items on the School Survey on Crime
and Safety (SSOCS) 2017–18 Questionnaire
Handout**

Incidents

30. Please record the number of incidents that occurred **at school*** during the 2017–18 school year for the offenses listed below. (NOTE: The number in column 1 should be greater than or equal to the number in column 2.)

☛ If none, please place an "X" in the None box.

Please provide information on:

- ☛ The number of incidents, not the number of victims or offenders.
- ☛ Recorded incidents, regardless of whether any disciplinary action was taken.
- ☛ Recorded incidents, regardless of whether students or non-students were involved.
- ☛ Incidents occurring before, during, or after normal school hours.

	Column 1	Column 2
	Total number of recorded incidents	Number reported to police or other law enforcement
a. Rape* or attempted rape*	310 <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> 0 <input type="checkbox"/> None	312 <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> 0 <input type="checkbox"/> None
b. Sexual assault* other than rape* (include threatened rape*)	314 <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> 0 <input type="checkbox"/> None	316 <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> 0 <input type="checkbox"/> None
c. Robbery* (taking things by force)		
i. With a weapon*	318 <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> 0 <input type="checkbox"/> None	320 <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> 0 <input type="checkbox"/> None
ii. Without a weapon*	322 <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> 0 <input type="checkbox"/> None	324 <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> 0 <input type="checkbox"/> None
d. Physical attack or fight*		
i. With a weapon*	326 <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> 0 <input type="checkbox"/> None	328 <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> 0 <input type="checkbox"/> None
ii. Without a weapon*	330 <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> 0 <input type="checkbox"/> None	332 <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> 0 <input type="checkbox"/> None
e. Threats of physical attack*		
i. With a weapon*	334 <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> 0 <input type="checkbox"/> None	336 <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> 0 <input type="checkbox"/> None
ii. Without a weapon*	338 <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> 0 <input type="checkbox"/> None	340 <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> 0 <input type="checkbox"/> None
f. Theft/larceny* (taking things worth over \$10 without personal confrontation)	342 <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> 0 <input type="checkbox"/> None	344 <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> 0 <input type="checkbox"/> None
g. Possession of a firearm/explosive device*	346 <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> 0 <input type="checkbox"/> None	348 <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> 0 <input type="checkbox"/> None
h. Possession of a knife or sharp object	350 <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> 0 <input type="checkbox"/> None	352 <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> 0 <input type="checkbox"/> None
i. Distribution, possession, or use of illegal drugs	354 <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> 0 <input type="checkbox"/> None	356 <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> 0 <input type="checkbox"/> None
j. Inappropriate distribution, possession, or use of prescription drugs	355 <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> 0 <input type="checkbox"/> None	357 <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> 0 <input type="checkbox"/> None
k. Distribution, possession, or use of alcohol	358 <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> 0 <input type="checkbox"/> None	360 <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> 0 <input type="checkbox"/> None
l. Vandalism*	362 <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> 0 <input type="checkbox"/> None	364 <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> 0 <input type="checkbox"/> None

***Please use the definition on the next page.**



Frequency of Crime and Violence at School

28. During the 2017–18 school year, have any of your school’s students, faculty, or staff died as a result of a homicide committed **at your school***?

306 1 Yes

2 No

29. During the 2017–18 school year, has there been at least one incident **at your school*** that involved a shooting (regardless of whether anyone was hurt)? Please include those incidents that occurred **at school***, regardless of whether a student or non-student used the **firearm***.

308 1 Yes

2 No

DEFINITIONS

The following words are bolded and marked by an asterisk (*) wherever they appear in the questionnaire. Please use these definitions as you respond.

At school/at your school – activities happening in school buildings, on school grounds, on school buses, and at places that hold school-sponsored events or activities. Unless otherwise specified, this refers to normal school hours or to times when school activities/events were in session.

Firearm/explosive device – any weapon that is designed to (or may readily be converted to) expel a projectile by the action of an explosive. This includes guns, bombs, grenades, mines, rockets, missiles, pipe bombs, or similar devices designed to explode and capable of causing bodily harm or property damage.

Physical attack or fight – an actual and intentional touching or striking of another person against his or her will, or the intentional causing of bodily harm to an individual.

Rape – forced sexual intercourse (vaginal, anal, or oral penetration). This includes sodomy and penetration with a foreign object. All students, regardless of sex or gender identity, can be victims of rape. [Counts of attempted rape should be added to counts of rapes in your reporting of item 30a.]

Sexual assault – an incident that includes threatened rape, fondling, indecent liberties, or child molestation. All students, regardless of sex or gender identity, can be victims of sexual assault. Classification of these incidents should take into consideration the age and developmentally appropriate behavior of the offender(s).

Theft/larceny (taking things worth over \$10 without personal confrontation) – the unlawful taking of another person’s property without personal confrontation, threat, violence, or bodily harm. This includes pocket picking, stealing a purse or backpack (if left unattended or no force was used to take it from owner), theft from a building, theft from a motor vehicle or of motor vehicle parts or accessories, theft of a bicycle, theft from a vending machine, and all other types of thefts.

Violence – actual, attempted, or threatened fight or assault.

Weapon – any instrument or object used with the intent to threaten, injure, or kill. This includes look-alikes if they are used to threaten others.

***Please use the definition on this page.**



**Incident Items on the Civil Rights Data
Collection (CRDC) 2017–18 Questionnaire
Handout**

OFFN: Offenses

Module Instructions

DATES

Report a cumulative count based on the entire 2017-18 regular school year, not including intersession or summer.

NOT APPLICABLE (NA) and ZERO (0) FILLS IN TABLES

The online tool remembers information that has been entered in other tables and modules and uses that information to fill related tables with either a Not Applicable (NA) code or zero (0) where appropriate. For example, if it is reported that a school does not have any females who are EL, other tables that ask for counts of females who are EL will be automatically filled with a zero.

SPECIAL INSTRUCTIONS

Count incidents that occurred before, during, or after normal school hours.

Count incidents regardless of whether any disciplinary action was taken, and regardless of whether students or non-students were involved.

Incidents that could be classified in multiple categories should be reported in the most egregious category.

KEY DEFINITIONS

Firearm or explosive device refers to any weapon that is designed to (or may readily be converted to) expel a projectile by the action of an explosive. This includes guns, bombs, grenades, mines, rockets, missiles, pipe bombs, or similar devices designed to explode and capable of causing bodily harm or property damage.

An incident refers to a specific criminal act involving one or more victims and offenders. For example, if two students are robbed without a weapon, at the same time and place, this is classified as two robbery victimizations but only one robbery without a weapon incident.

Physical attack or fight refers to an actual and intentional touching or striking of another person against his/her will, or the intentional causing of bodily harm to an individual. Physical attack or fight does not include rape.

Rape refers to forced sexual intercourse (vaginal, anal, or oral penetration). This includes sodomy and penetration with a foreign object. Both male and female students can be victims of rape. Rape is not defined as a physical attack or fight.

Robbery is taking or attempting to take anything of value that is owned by another person or organization, under confrontational circumstances by force or threat of force or violence and/or by putting the victim in fear. A key difference between robbery and theft/larceny is that robbery involves a threat or assault.

Sexual assault is an incident that includes threatened rape, fondling, indecent liberties, or child molestation. Both male and female students can be victims of sexual assault. Classification of these incidents should take into consideration the age and developmentally appropriate behavior of the offender(s).

A threat refers to an act where there was no physical contact between the offender and victim but the victim felt that physical harm could have occurred based on verbal or nonverbal communication by the offender. This includes nonverbal threats (e.g., brandishing a weapon), and verbal threats of physical harm which are made in person. Threats made over the telephone or threatening letters are excluded.

A threat of physical attack with a weapon includes displaying, brandishing, or discharging a weapon, but with no actual physical contact of any person. A threat is made in person. Threats made over the telephone or threatening letters are excluded. A threat of physical attack using words that refer to a weapon would not be considered a threat with a weapon.

A threat of physical attack without a weapon refers to a threat without any display, brandishment, or discharge of a weapon, and with no actual physical contact of any person. A threat is made in person. Threats made over the telephone or threatening letters are excluded. A threat of physical attack using words that refer to a weapon would be considered a threat without a weapon.

Items noted with an asterisk "" reflect guiding questions. Answers to these questions determine whether a school is presented with subsequent items.*

A weapon is any instrument or object used with the intent to threaten, injure, or kill. This includes look-alikes if they are used to threaten others.

OFFN-1: Offenses - Number of Incidents

All schools and justice facilities, preschool-grade 12, UG

Instructions

- Incidents at the school refer to incidents that occurred in school buildings, on school grounds, on school buses, and at places that hold school-sponsored events or activities.
- Count all incidents that occurred before, during, or after normal school hours.
- Count incidents regardless of whether any disciplinary action was taken, and regardless of whether students or non-students were involved.
- Incidents that could be classified in multiple categories should be reported in the most egregious category.

For the regular 2017-18 school year, not including intersession or summer, enter the number of documented incidents of offenses shown in the table that occurred at school.

	Number of Incidents
Rape or attempted rape	
Sexual assault (other than rape)	
Robbery with a weapon	
Robbery with a firearm or explosive device	
Robbery without a weapon	
Physical attack or fight with a weapon	
Physical attack or fight with a firearm or explosive device	
Physical attack or fight without a weapon	
Threats of physical attack with a weapon	
Threats of physical attack with a firearm or explosive device	
Threats of physical attack without a weapon	
Possession of a firearm or explosive device	

OFFN-2: Offenses - Firearm Use

All schools and justice facilities, preschool-grade 12, UG

Instructions

- Incidents at the school refer to incidents that occurred in school buildings, on school grounds, on school buses, and at places that hold school-sponsored events or activities.
- Include only incidents that occurred during normal school hours or during times when school activities/events were in session.
- Include those incidents that occurred at school, regardless of whether a student or non-student used the [firearm or explosive device](#).

Items noted with an asterisk "" reflect guiding questions. Answers to these questions determine whether a school is presented with subsequent items.*

For the regular 2017-18 school year, not including intersession or summer, was there at least one **incident** at the school that involved a shooting (regardless of whether anyone was hurt)?

	Permitted Values: Yes or No
Please select "Yes" or "No."	

OFFN-3: Offenses - Homicide

All schools and justice facilities, preschool-grade 12, UG

Instructions

- Homicides at the school refer to homicides committed in school buildings, on school grounds, on school buses, and at places that hold school-sponsored events or activities.
- Consider only homicides that occurred during normal school hours or during times when school activities/events were in session.

For the regular 2017-18 school year, not including intersession or summer, did any of the school's students, faculty, or staff die as a result of a homicide committed at your school?

	Permitted Values: Yes or No
Please select "Yes" or "No."	

Items noted with an asterisk "" reflect guiding questions. Answers to these questions determine whether a school is presented with subsequent items.*