

Table A-1. Green Power Partnership Private Sector Respondent Burden for Year 1

	Hours and Costs Per Respondent Per Activity								Total Hours and Costs		
	Lgl.* \$143.84 per Hour	Mgr.* ### per Hour	Tech.* ### per Hour	Cler.* \$51.01 per Hour	Respon. Hours/ Activity	Labor Cost/ Year	Capital/ Startup Cost	O & M Cost	Number of respondents	Total Hours/Year	Total Cost/Year
<b>INFORMATION COLLECTION ACTIVITIES</b>											
<b>Partnership Agreement <sup>a</sup></b>											
Partners											
Review and complete PA	0.13	1.30	1.70	0.00	3.13	\$356.98	\$0	\$0	60	187.8	\$21,419
Submit PA to EPA and file copy	0.00	0.00	0.00	0.25	0.25	\$12.75	\$0	\$3	60	15.0	\$945
SUBTOTAL										203	\$22,364
<b>Annual Information Reporting Forms <sup>b</sup></b>											
Verify and update pre-populated form	0.08	0.57	0.75	0.08	1.48	\$164.41	\$0	\$0	1,452	2,149.0	\$238,730
Submit form to EPA and file a copy	0.00	0.00	0.00	0.08	0.08	\$4.08	\$0	\$3	1,453	116.2	\$10,289
SUBTOTAL										2,265.2	\$249,019
<b>Green Power Leadership Award</b>											
Review and complete PA	0.00	1.00	2.00	0.00	3.00	\$335.76	\$0	\$0	30	90.0	\$10,073
Submit PA to EPA and file copy	0.00	0.00	0.00	0.08	0.08	\$4.08	\$0	\$3	30	2.4	\$122
SUBTOTAL										92.4	\$10,195
<b>Information Updates and Follow-ups</b>											
Submit contact or profile information updates via Web <sup>c</sup>	0.00	0.00	0.50	0.00	0.50	\$54.56	\$0	\$0	363	181.5	\$19,805
Clarify PA or annual information via email or telephone interview <sup>d</sup>	0.00	0.00	0.25	0.00	0.25	\$27.28	\$0	\$0	726	181.5	\$19,805
Provide additional technical information via email or telephone interview <sup>e</sup>	0.00	0.00	0.50	0.00	0.50	\$54.56	\$0	\$0	70	35.0	\$3,819
SUBTOTAL										398.0	\$43,430
<b>TOTAL</b>					<b>9.27</b>	<b>\$ 1,014.47</b>		<b>\$9</b>	<b>1,512</b>	<b>2,958.40</b>	<b>###</b>

\* Labor rates for the respondent tables are derived from national average hourly labor rate from Bureau of Labor Statistics and consultations with three current partners. Each partner offered a base hourly wage rate for legal, managerial, technical and clerical occupations. These consultations did not include benefits or overhead. A loaded labor rate to reflect benefits and overhead for the respondent organizations was calculated by applying a 60% factor to the average of the base rates received from the consultations.

<sup>a</sup> Partners only complete this form when joining. Assumes 60 partners joined in Year 1

<sup>b</sup> Only existing Partners who have been in Program for at least one year complete this form. Assumes 1453 existing partners in Year 1

<sup>c</sup> An estimated 25% of all GPP partners are likely to make web updates because there is a promotional GPP Partner Profile on each individual partner page.

<sup>d</sup> 50% of new partners will require a follow-up call for filling out the Agreement and 40% of existing partners will require follow-up to the yearly report. Each follow-up

<sup>e</sup> 70 GPP partners are expected to provide additional technical information to the Agency in Year 1

<sup>f</sup> The total number of unique respondents submitting information in Year 1 is 1512, including 1453 existing partners who submit annual forms and 60 new partners v

Table A-2. Green Power Partnership Private Sector Respondent Burden for Year 2

	Hours and Costs Per Respondent Per Activity								Total Hours and Costs		
	Lgl.* \$143.84 per Hour	Mgr.* ### per Hour	Tech.* \$109.12 per Hour	Cler.* \$51.01 per Hour	Respon. Hours/ Activity	Labor Cost/ Year	Capital/ Startup Cost	O & M Cost	Number of respondents	Total Hours/Yea	Total Cost/Year
<b>INFORMATION COLLECTION ACT</b>											
<b>Partnership Agreement <sup>a</sup></b>											
Partners											
Review and complete PA	0.25	0.83	3.06	0.00	4.14	\$467.41	\$0	\$0	60	248.4	\$28,045
Submit PA to EPA and file copy	0.00	0.00	0.00	0.25	0.25	\$12.75	\$0	\$3	60	15.0	\$945
SUBTOTAL								\$3		263	\$28,990
<b>Annual Information Reporting Forms <sup>b</sup></b>											
Verify and update pre-populated for	0.08	0.47	2.00	0.00	2.55	\$284.98	\$0	\$0	1,512	3,855.6	\$430,892
Submit form to EPA and file a copy	0.00	0.00	0.00	0.08	0.08	\$4.08	\$0	\$3	1,512	121.0	\$10,706
SUBTOTAL								\$3		3,976.6	\$441,598
<b>Green Power Leadership Award</b>											
Review and complete PA	0.00	1.00	2.00	0.00	3.00	\$335.76	\$0	\$0	30	90.0	\$10,073
Submit PA to EPA and file copy	0.00	0.00	0.00	0.08	0.08	\$4.08	\$0	\$3	30	2.4	\$122
SUBTOTAL					3.08	\$339.84		\$3		92.4	\$10,195
<b>Information Updates and Follow-ups</b>											
Submit contact or profile information updates via Web <sup>c</sup>	0.00	0.00	0.50	0.00	0.50	\$54.56	\$0	\$0	378	189.0	\$20,624
Clarify PA or annual information via email or telephone interview <sup>d</sup>	0.00	0.00	0.25	0.00	0.25	\$27.28	\$0	\$0	756	189.0	\$20,624
Provide additional technical information via email or telephone interview <sup>e</sup>	0.00	0.00	0.50	0.00	0.50	\$54.56	\$0	\$0	70	35.0	\$3,819
SUBTOTAL										413.0	\$45,067
<b>TOTAL</b>					<b>14.43</b>	<b>\$ 1,585.31</b>			<b>1,572</b>	<b>4,745.36</b>	<b>\$525,850</b>

\* Labor rates for the respondent tables are derived from national average hourly labor rate from Bureau of Labor Statistics and consultations with three current partners. Each partner offered a base hourly wage rate for legal, managerial, technical and clerical occupations. These consultations did not include benefits or overhead. A loaded labor rate to reflect benefits and overhead for the respondent organizations was calculated by applying a 60% factor to the average of the base rates received from the consultations.

<sup>a</sup> Partners only complete this form when joining. Assumes 60 partners joined in Year 2

<sup>b</sup> Only existing Partners who have been in Program for at least one year complete this form. Assumes 1512 existing partners in Year 2

<sup>c</sup> An estimated 25% of all GPP partners are likely to make web updates because there is a promotional GPP Partner Profile on each individual partner page.

<sup>d</sup> 50% of new partners will require a follow-up call for filling out the PA and 40% of existing partners will require follow-up to the yearly report. Each follow-up

<sup>e</sup> 70 GPP partners are expected to provide additional technical information to the Agency in Year 2

<sup>f</sup> The total number of unique respondents submitting information in Year 2 is 1572, including 1512 existing partners who submit annual forms and 60 new p

Table A-3. Green Power Partnership Private Sector Respondent Burden for Year 3

GPP Private Sector Respondent Burden - Year 3

INFORMATION COLLECTION ACTIVITY	Hours and Costs Per Respondent Per Activity								Total Hours and Costs		
	Lgl.* ### per Hour	Mgr.* \$117.52 per Hour	Tech.* \$109.12 per Hour	Cler.* \$51.01 per Hour	Respon. Hours/ Activity	Labor Cost/ Year	Capital/ Startup Cost	O & M Cost	Number of respondents	Total Hours/Year	Total Cost/Year
<b>Partnership Agreement <sup>a</sup></b>											
Partners											
Review and complete PA	0.25	0.83	3.06	0.00	4.14	\$467.41	\$0	\$0	60	248.4	\$28,045
Submit PA to EPA and file copy	0.00	0.00	0.00	0.25	0.25	\$12.75	\$0	\$3	60	15.0	\$945
SUBTOTAL								\$3		263	\$28,990
<b>Annual Information Reporting Forms <sup>b</sup></b>											
Verify and update pre-populated for	0.08	0.47	2.00	0.00	2.55	\$284.98	\$0	\$0	1,572	4,008.6	\$447,991
Submit form to EPA and file a copy	0.00	0.00	0.00	0.08	0.08	\$4.08	\$0	\$3	1,572	125.8	\$11,131
SUBTOTAL								\$3		4,134.4	\$459,122
<b>Green Power Leadership Award</b>											
Review and complete PA	0.00	1.00	2.00	0.00	3.00	\$335.76	\$0	\$0	30	90.0	\$10,073
Submit PA to EPA and file copy	0.00	0.00	0.00	0.08	0.08	\$4.08	\$0	\$3	30	2.4	\$122
SUBTOTAL					3.08	\$339.84		\$3		92.4	\$10,195
<b>Information Updates and Follow-ups</b>											
Submit contact or profile information updates via Web <sup>c</sup>	0.00	0.00	0.50	0.00	0.50	\$54.56	\$0	\$0	393	196.5	\$21,442
Clarify PA or annual information via email or telephone interview <sup>d</sup>	0.00	0.00	0.25	0.00	0.25	\$27.28	\$0	\$0	786	196.5	\$21,442
information via email or telephone interview <sup>e</sup>	0.00	0.00	0.50	0.00	0.50	\$54.56	\$0	\$0	70	35.0	\$3,819
SUBTOTAL										428.0	\$46,703
<b>TOTAL</b>					<b>14.43</b>	<b>\$ 1,585.31</b>			<b>1,632</b>	<b>4,918.16</b>	<b>\$545,010</b>

\* Labor rates for the respondent tables are derived from national average hourly labor rate from Bureau of Labor Statistics and consultations with three current partners. Each partner offered a base hourly wage rate for legal, managerial, technical and clerical occupations. These consultations did not include benefits or overhead. A loaded labor rate to reflect benefits and overhead for the respondent organizations was calculated by applying a 60% factor to the average of the base rates received from the consultations.

<sup>a</sup> Partners only complete this form when joining. Assumes 60 partners joined in Year 3

<sup>b</sup> Only existing Partners who have been in Program for at least one year complete this form. Assumes 1572 existing partners in Year 3

<sup>c</sup> An estimated 25% of all GPP partners are likely to make web updates because there is a promotional GPP Partner Profile on each individual partner page.

<sup>d</sup> 50% of new partners will require a follow-up call for filling out the PA and 40% of existing partners will require follow-up to the yearly report. Each follow-up call is estimated to take 15 minutes.

<sup>e</sup> 70 GPP partners are expected to provide additional technical information to the Agency in Year 3

<sup>f</sup> The total number of unique respondents submitting information in Year 3 is 1632 including 1572 existing partners who submit annual forms and 60 new partners who submit PAs.

Table A-4. Green Power Partnership Local State Government Respondent Burden for Year 1

GPP State & Local Govt Respondent Burden - Year 1

	Hours and Costs Per Respondent Per Activity							Total Hours and Costs		
	Mgr.* \$117.52 per Hour	Tech.* \$109.12 per Hour	Cler.* \$51.01 per Hour	Respon. Hours/ Activity	Labor Cost/ Year	Capital/ Startup Cost	O & M Cost	Number of respondents	Total Hours/Yea	Total Cost/Year
<b>INFORMATION COLLECTION ACTIVITY</b>										
<b>Partnership Agreement <sup>a</sup></b>										
Partners										
Review and complete PA	1.08	3.06	0.00	4.14	\$460.83	\$0	\$0	20	82.8	\$9,217
Submit PA to EPA and file copy	0.00	0.00	0.25	0.25	\$12.75	\$0	\$3	20	5.0	\$315
SUBTOTAL									88	\$9,532
<b>Annual Information Reporting Forms <sup>b</sup></b>										
Verify and update pre-populated form	0.55	2.00	0.00	2.55	\$282.88	\$0	\$0	226	576.3	\$63,930
Submit form to EPA and file a copy	0.00	0.00	0.08	0.08	\$4.08	\$0	\$3	226	18.1	\$1,600
SUBTOTAL									594.4	\$65,530
<b>Green Power Leadership Award</b>										
Review and complete PA	1.00	2.00	0.00	3.00	\$335.76	\$0	\$0	5	15.0	\$1,679
Submit PA to EPA and file copy	0.00	0.00	0.08	0.08	\$4.08	\$0	\$3	5	0.4	\$20
SUBTOTAL				3.08	\$339.84		\$3		15.4	\$1,699
<b>Information Updates and Follow-ups</b>										
Submit contact or profile information updates via Web <sup>c</sup>	0.00	0.50	0.00	0.50	\$54.56	\$0	\$0	57	28.3	\$3,083
Clarify PA or annual information via email or telephone interview <sup>d</sup>	0.00	0.25	0.00	0.25	\$27.28	\$0	\$0	113	28.3	\$3,083
Provide additional technical information via email or telephone interview <sup>e</sup>	0.00	0.50	0.00	0.50	\$54.56	\$0	\$0	10	5.0	\$546
SUBTOTAL									61.5	\$6,711
<b>TOTAL</b>				<b>14.43</b>	<b>\$1,576.62</b>			<b>246</b>	<b>759.08</b>	<b>###</b>

\* Labor rates for the respondent tables are derived from national average hourly labor rate from Bureau of Labor Statistics and consultations with three current partners. Each partner offered a base hourly wage rate for legal, managerial, technical and clerical occupations. These consultations did not include benefits or overhead. A loaded labor rate to reflect benefits and overhead for the respondent organizations was calculated by applying a 60% factor to the average of the base rates received from the consultations.

<sup>a</sup> Partners only complete this form when joining. Assumes 20 partners joined in Year 1

<sup>b</sup> Only existing Partners who have been in Program for at least one year complete this form. Assumes 226 existing partners in Year 1

<sup>c</sup> An estimated 25% of all GPP partners are likely to make web updates because there is a promotional GPP Partner Profile on each individual partner page.

<sup>d</sup> 50% of new partners will require a follow-up call for filling out the Agreement and 40% of existing partners will require follow-up to the yearly report. Each follow-up call is estimated to take 15 minutes.

<sup>e</sup> 10 GPP partners are expected to provide additional technical information to the Agency in Year 1

<sup>f</sup> The total number of unique respondents submitting information in Year 1 is 246, including 226 existing partners who submit annual forms and 20 new partners who submit PAs.

Table A-5. Green Power Partnership Local State Government Respondent Burden for Year 2

GPP State & Local Govt Respondent Burden - Year 2

	Hours and Costs Per Respondent Per Activity							Total Hours and Costs		
	Mgr.* \$117.52 per Hour	Tech.* \$109.12 per Hour	Cler.* \$51.01 per Hour	Respon. Hours/ Activity	Labor Cost/ Year	Capital/ Startup Cost	O & M Cost	Number of respondents	Total Hours/Year	Total Cost/Year
<b>INFORMATION COLLECTION ACTIVITIES</b>										
<b>Partnership Agreement <sup>a</sup></b>										
Partners										
Review and complete PA	1.08	3.06	0.00	4.14	\$460.83	\$0	\$0	20	82.8	\$9,217
Submit PA to EPA and file copy	0.00	0.00	0.25	0.25	\$12.75	\$0	\$3	20	5.0	\$315
SUBTOTAL									88	\$9,532
<b>Annual Information Reporting Forms <sup>b</sup></b>										
Verify and update pre-populated form	0.55	2.00	0.00	2.55	\$282.88	\$0	\$0	246	627.3	\$69,587
Submit form to EPA and file a copy	0.00	0.00	0.08	0.08	\$4.08	\$0	\$3	246	19.7	\$1,742
SUBTOTAL									647.0	\$71,329
<b>Green Power Leadership Award</b>										
Review and complete PA	1.00	2.00	0.00	3.00	\$335.76	\$0	\$0	5	15.0	\$1,679
Submit PA to EPA and file copy	0.00	0.00	0.08	0.08	\$4.08	\$0	\$3	5	0.4	\$20
SUBTOTAL				3.08	\$339.84		\$3		15.4	\$1,699
<b>Information Updates and Follow-ups</b>										
Submit contact or profile information updates via Web <sup>c</sup>	0.00	0.50	0.00	0.50	\$54.56	\$0	\$0	62	30.8	\$3,355
Clarify PA or annual information via email or telephone interview <sup>d</sup>	0.00	0.25	0.00	0.25	\$27.28	\$0	\$0	123	30.8	\$3,355
Provide additional technical information via email or telephone interview <sup>e</sup>	0.00	0.50	0.00	0.50	\$54.56	\$0	\$0	10	5.0	\$546
SUBTOTAL									66.5	\$7,256
<b>TOTAL</b>				<b>14.43</b>	<b>###</b>			<b>266</b>	<b>816.6800</b>	<b>###</b>

\* Labor rates for the respondent tables are derived from national average hourly labor rate from Bureau of Labor Statistics and consultations with three current partners. Each partner offered a base hourly wage rate for legal, managerial, technical and clerical occupations. These consultations did not include benefits or overhead. A loaded labor rate to reflect benefits and overhead for the respondent organizations was calculated by applying a 60% factor to the average of the base rates received from the consultations.

<sup>a</sup> Partners only complete this form when joining. Assumes 20 partners joined in Year 2

<sup>b</sup> Only existing Partners who have been in Program for at least one year complete this form. Assumes 246 existing partners in Year 2

<sup>c</sup> An estimated 25% of all GPP partners are likely to make web updates because there is a promotional GPP Partner Profile on each individual partner page.

<sup>d</sup> 50% of new partners will require a follow-up call for filling out the Agreement and 40% of existing partners will require follow-up to the yearly report. Each follow-up call is estimated to take 15 minutes.

<sup>e</sup> 10 GPP partners are expected to provide additional technical information to the Agency in Year 2

<sup>f</sup> The total number of unique respondents submitting information in Year 2 is 266, including 246 existing partners who submit annual forms and 20 new partners who submit PAs.

Table A-6. Green Power Partnership Local State Government Respondent Burden for Year 3

GPP State & Local Govt Respondent Burden - Year 3

	Hours and Costs Per Respondent Per Activity							Total Hours and Costs		
	Mgr.* \$117.52 per Hour	Tech.* \$109.12 per Hour	Cler.* \$51.01 per Hour	Respon. Hours/ Activity	Labor Cost/ Year	Capital/ Startup Cost	O & M Cost	Number of Respondents	Total Hours/Yea	Total Cost/Year
<b>INFORMATION COLLECTION ACTIVITY</b>										
<b>Partnership Agreement <sup>a</sup></b>										
Partners										
Review and complete PA	1.08	3.06	0.00	4.14	\$460.83	\$0	\$0	20	82.8	\$9,217
Submit PA to EPA and file copy	0.00	0.00	0.25	0.25	\$12.75	\$0	\$3	20	5.0	\$315
SUBTOTAL									88	\$9,532
<b>Annual Information Reporting Forms <sup>b</sup></b>										
Verify and update pre-populated for	0.55	2.00	0.00	2.55	\$282.88	\$0	\$0	266	678.3	\$75,245
Submit form to EPA and file a copy	0.00	0.00	0.08	0.08	\$4.08	\$0	\$3	266	21.3	\$1,883
SUBTOTAL									699.6	\$77,129
<b>Green Power Leadership Award</b>										
Review and complete PA	1.00	2.00	0.00	3.00	\$335.76	\$0	\$0	5	15.0	\$1,679
Submit PA to EPA and file copy	0.00	0.00	0.08	0.08	\$4.08	\$0	\$3	5	0.4	\$20
SUBTOTAL				3.08	\$339.84		\$3		15.4	\$1,699
<b>Information Updates and Follow-ups</b>										
Submit contact or profile information updates via Web <sup>c</sup>	0.00	0.50	0.00	0.50	\$54.56	\$0	\$0	67	33.3	\$3,628
Clarify PA or annual information via email or telephone interview <sup>d</sup>	0.00	0.25	0.00	0.25	\$27.28	\$0	\$0	133	33.3	\$3,628
Provide additional technical information via email or telephone interview <sup>e</sup>	0.00	0.50	0.00	0.50	\$54.56	\$0	\$0	10	5.0	\$546
SUBTOTAL									71.5	\$7,802
<b>TOTAL</b>				<b>14.43</b>	<b>\$1,576.62</b>			<b>286</b>	<b>874.28</b>	<b>\$88,384</b>

\* Labor rates for the respondent tables are derived from national average hourly labor rate from Bureau of Labor Statistics and consultations with three current partners. Each partner offered a base hourly wage rate for legal, managerial, technical and clerical occupations. These consultations did not include benefits or overhead. A loaded labor rate to reflect benefits and overhead for the respondent organizations was calculated by applying a 60% factor to the average of the base rates received from the consultations.

<sup>a</sup> Partners only complete this form when joining. Assumes 20 partners joined in Year 3

<sup>b</sup> Only existing Partners who have been in Program for at least one year complete this form. Assumes 266 existing partners in Year 3

<sup>c</sup> An estimated 25% of all GPP partners are likely to make web updates because there is a promotional GPP Partner Profile on each individual partner page.

<sup>d</sup> 50% of new partners will require a follow-up call for filling out the Agreement and 40% of existing partners will require follow-up to the yearly report. Each follow-up call is estimated to take 15 minutes.

<sup>e</sup> 10 GPP partners are expected to provide additional technical information to the Agency in Year 3

<sup>f</sup> The total number of unique respondents submitting information in Year 3 is 286, including 266 existing partners who submit annual forms and 20 new partners who submit PAs.

Table A-7. Green Power Partnership Federal Government Respondent Burden for Year 1

GPP Federal Govt Respondent Burden - Year 1

	Hours and Costs Per Respondent Per Activity							Total Hours and Costs		
	Mgr.* \$117.52 per Hour	Tech.* \$109.12 per Hour	Cler.* \$51.01 per Hour	Respon. Hours/ Activity	Labor Cost/ Year	Capital/ Startup Cost	O & M Cost	Number of respondents	Total Hours/Year	Total Cost/Year
<b>INFORMATION COLLECTION ACTIVITY</b>										
<b>Partnership Agreement <sup>a</sup></b>										
Partners										
Review and complete PA	1.08	3.06	0.00	4.14	\$460.83	\$0	\$0	2	8.3	\$922
Submit PA to EPA and file copy	0.00	0.00	0.25	0.25	\$12.75	\$0	\$3	2	0.5	\$32
<b>SUBTOTAL</b>									9	\$953
<b>Annual Information Reporting Forms <sup>b</sup></b>										
Verify and update pre-populated for	0.55	2.00	0.00	2.55	\$282.88	\$0	\$0	10	25.5	\$2,829
Submit form to EPA and file a copy	0.00	0.00	0.08	0.08	\$4.08	\$0	\$3	10	0.8	\$71
<b>SUBTOTAL</b>									26.3	\$2,900
<b>Green Power Leadership Award</b>										
Review and complete PA	1.00	2.00	0.00	3.00	\$335.76	\$0	\$0	0	1.2	\$134
Submit PA to EPA and file copy	0.00	0.00	0.08	0.08	\$4.08	\$0	\$3	0	0.0	\$2
<b>SUBTOTAL</b>				3.08	\$339.84		\$3		1.2	\$136
<b>Information Updates and Follow-ups</b>										
Submit contact or profile information updates via Web <sup>c</sup>	0.00	0.50	0.00	0.50	\$54.56	\$0	\$0	2	1.0	\$109
Clarify PA or annual information via email or telephone interview <sup>d</sup>	0.00	0.25	0.00	0.25	\$27.28	\$0	\$0	5	1.3	\$136
Provide additional technical information via email or telephone interview <sup>e</sup>	0.00	0.50	0.00	0.50	\$54.56	\$0	\$0	2	1.0	\$109
<b>SUBTOTAL</b>									3.3	\$355
<b>TOTAL</b>				<b>14.43</b>	<b>\$1,576.62</b>			<b>12</b>	<b>39.562</b>	<b>\$4,343</b>

\* Labor rates for the respondent tables are derived from national average hourly labor rate from Bureau of Labor Statistics and consultations with three current partners. Each partner offered a base hourly wage rate for legal, managerial, technical and clerical occupations. These consultations did not include benefits or overhead. A loaded labor rate to reflect benefits and overhead for the respondent organizations was calculated by applying a 60% factor to the average of the base rates received from the consultations.

<sup>a</sup> Partners only complete this form when joining. Assumes 2 partners joined in Year 1

<sup>b</sup> Only existing Partners who have been in Program for at least one year complete this form. Assumes 10 existing partners in Year 1

<sup>c</sup> An estimated 25% of all GPP partners are likely to make web updates because there is a promotional GPP Partner Profile on each individual partner page.

<sup>d</sup> 50% of new partners will require a follow-up call for filling out the Agreement and 40% of existing partners will require follow-up to the yearly report. Each follow-up call is estimated to take 15 minutes.

<sup>e</sup> 2 GPP partners are expected to provide additional technical information to the Agency in Year 1

<sup>f</sup> The total number of unique respondents submitting information in Year 1 is 12 including 10 existing partners who submit annual forms and 2 new partners who submit PAs.

Table A-8. Green Power Partnership Federal Government Respondent Burden for Year 2

GPP Federal Govt Respondent Burden - Year 2

	Hours and Costs Per Respondent Per Activity							Total Hours and Costs		
	Mgr.* \$117.52 per Hour	Tech.* \$109.12 per Hour	Cler.* \$51.01 per Hour	Respon. Hours/ Activity	Labor Cost/ Year	Capital/ Startup Cost	O & M Cost	Number of respondents	Total Hours/Yea	Total Cost/Year
<b>INFORMATION COLLECTION ACTIVITY</b>										
<b>Partnership Agreement <sup>a</sup></b>										
Partners										
Review and complete PA	1.08	3.06	0.00	4.14	\$460.83	\$0	\$0	2	8.3	\$922
Submit PA to EPA and file copy	0.00	0.00	0.25	0.25	\$12.75	\$0	\$3	2	0.5	\$32
SUBTOTAL									9	\$953
<b>Annual Information Reporting Forms <sup>b</sup></b>										
Verify and update pre-populated for	0.55	2.00	0.00	2.55	\$282.88	\$0	\$0	12	30.6	\$3,395
Submit form to EPA and file a copy	0.00	0.00	0.08	0.08	\$4.08	\$0	\$3	12	1.0	\$85
SUBTOTAL									31.6	\$3,479
<b>Green Power Leadership Award</b>										
Review and complete PA	1.00	2.00	0.00	3.00	\$335.76	\$0	\$0	0	1.4	\$161
Submit PA to EPA and file copy	0.00	0.00	0.08	0.08	\$4.08	\$0	\$3	0	0.0	\$2
SUBTOTAL				3.08	\$339.84		\$3		1.5	\$163
<b>Information Updates and Follow-ups</b>										
Submit contact or profile information updates via Web <sup>c</sup>	0.00	0.50	0.00	0.50	\$54.56	\$0	\$0	4	1.8	\$191
Clarify PA or annual information via email or telephone interview <sup>d</sup>	0.00	0.25	0.00	0.25	\$27.28	\$0	\$0	6	1.5	\$158
information via email or telephone interview <sup>e</sup>	0.00	0.50	0.00	0.50	\$54.56	\$0	\$0	2	1.0	\$109
SUBTOTAL									4.2	\$458
<b>TOTAL</b>				<b>14.43</b>	<b>###</b>			<b>14</b>	<b>46.02</b>	<b>\$5,054</b>

\* Labor rates for the respondent tables are derived from national average hourly labor rate from Bureau of Labor Statistics and consultations with three current partners. Each partner offered a base hourly wage rate for legal, managerial, technical and clerical occupations. These consultations did not include benefits or overhead. A loaded labor rate to reflect benefits and overhead for the respondent organizations was calculated by applying a 60% factor to the average of the base rates received from the consultations.

<sup>a</sup> Partners only complete this form when joining. Assumes 2 partners joined in Year 2

<sup>b</sup> Only existing Partners who have been in Program for at least one year complete this form. Assumes 12 existing partners in Year 2

<sup>c</sup> An estimated 25% of all GPP partners are likely to make web updates because there is a promotional GPP Partner Profile on each individual partner page.

<sup>d</sup> 50% of new partners will require a follow-up call for filling out the Agreement and 40% of existing partners will require follow-up to the yearly report. Each follow-up call is estimated to take 15 minutes.

<sup>e</sup> 2 GPP partners are expected to provide additional technical information to the Agency in Year 2

<sup>f</sup> The total number of unique respondents submitting information in Year 2 is 14, including 12 existing partners who submit annual forms and 2 new partners who submit PAs.



Table A-9. Green Power Partnership Federal Government Respondent Burden for Year 3

GPP Federal Govt Respondent Burden - Year 3

	Hours and Costs Per Respondent Per Activity							Total Hours and Costs		
	Mgr.* \$117.52 per Hour	Tech.* \$109.12 per Hour	Cler.* \$51.01 per Hour	Respon. Hours/ Activity	Labor Cost/ Year	Capital/ Startup Cost	O & M Cost	Number of Respondents	Total Hours/Yea	Total Cost/Year
<b>INFORMATION COLLECTION ACTIVITY</b>										
<b>Partnership Agreement <sup>a</sup></b>										
Partners										
Review and complete PA	1.08	3.06	0.00	4.14	\$460.83	\$0	\$0	2	8.3	\$922
Submit PA to EPA and file copy	0.00	0.00	0.25	0.25	\$12.75	\$0	\$3	2	0.5	\$32
SUBTOTAL									9	\$953
<b>Annual Information Reporting Forms <sup>b</sup></b>										
Verify and update pre-populated for	0.55	2.00	0.00	2.55	\$282.88	\$0	\$0	24	61.2	\$6,789
Submit form to EPA and file a copy	0.00	0.00	0.08	0.08	\$4.08	\$0	\$3	24	1.9	\$170
SUBTOTAL									63.1	\$6,959
<b>Green Power Leadership Award</b>										
Review and complete PA	1.00	2.00	0.00	3.00	\$335.76	\$0	\$0	1	2.9	\$322
Submit PA to EPA and file copy	0.00	0.00	0.08	0.08	\$4.08	\$0	\$3	1	0.1	\$4
SUBTOTAL				3.08	\$339.84		\$3		3.0	\$326
<b>Information Updates and Follow-ups</b>										
Submit contact or profile information updates via Web <sup>c</sup>	0.00	0.50	0.00	0.50	\$54.56	\$0	\$0	7	3.3	\$355
Clarify PA or annual information via email or telephone interview <sup>d</sup>	0.00	0.25	0.00	0.25	\$27.28	\$0	\$0	11	2.7	\$289
information via email or telephone interview <sup>e</sup>	0.00	0.50	0.00	0.50	\$54.56	\$0	\$0	2	1.0	\$109
SUBTOTAL									6.9	\$753
<b>TOTAL</b>				<b>14.43</b>	<b>###</b>			<b>26</b>	<b>81.7568</b>	<b>\$8,991</b>

\* Labor rates for the respondent tables are derived from national average hourly labor rate from Bureau of Labor Statistics and consultations with three current partners. Each partner offered a base hourly wage rate for legal, managerial, technical and clerical occupations. These consultations did not include benefits or overhead. A loaded labor rate to reflect benefits and overhead for the respondent organizations was calculated by applying a 60% factor to the average of the base rates received from the consultations.

<sup>a</sup> Partners only complete this form when joining. Assumes 2 partners joined in Year 3

<sup>b</sup> Only existing Partners who have been in Program for at least one year complete this form. Assumes 24 existing partners in Year 3

<sup>c</sup> An estimated 25% of all GPP partners are likely to make web updates because there is a promotional GPP Partner Profile on each individual partner page.

<sup>d</sup> 50% of new partners will require a follow-up call for filling out the Agreement and 40% of existing partners will require follow-up to the yearly report. Each follow-up call is estimated to take 15 minutes.

<sup>e</sup> 2 GPP partners are expected to provide additional technical information to the Agency in Year 3

<sup>f</sup> The total number of unique respondents submitting information in Year 3 is 26, including 24 existing partners who submit annual forms and 2 new partners who submit PAs.