INSTRUCTIONS FOR COMPLETING APPLICATION FOR THE PROGRAM OF COMPREHENSIVE ASSISTANCE FOR FAMILY CAREGIVERS

Please Read Before You Start...

What is VA Form 10-10CG used for?

To apply for VA's Program of Comprehensive Assistance for Family Caregivers. VA will use the information on this form to assist in determining your eligibility. An eligible Veteran may appoint one (1) Primary Family Caregiver and up to two (2) Secondary Family Caregivers. On average, it will take 15 minutes to complete the application including the time it will take you to read instructions, gather the necessary facts and fill out the form. Each time a new caregiver is appointed a new Form 10-10CG is required.

Where can I get help filling out the form and answers to questions?

You may use ANY of the following to request assistance: Ask VA to help you fill out the form by calling us at 1-877-222-VETS (8387). Access VA's website at http://www.va.gov and select "Contact Us". Locate and contact the Caregiver Support Coordinator at your nearest VA health care facility. A Caregiver Support Coordinator locator is available at http://www.va.gov and select "Contact Us". Locate and contact the Caregiver Support Coordinator at your nearest VA health care facility. A Caregiver Support Coordinator locator is available at http://www.caregiver.va.gov/. Contact the National Caregiver Support Line by calling 1-855-260-3274 or a Veterans Service Organization.

Definitions of terms used in this form

Caregiver Support Coordinator (CSC):

A VA clinical professional who connects caregivers of Veterans with VA and community resources offering supportive programs and services. Caregiver Support Coordinators are located at every VA medical center and are designated specialists in caregiving issues.

Family Member:

A member of the Veteran's or Servicemember's family (including a parent, a spouse, a son or daughter, a step-family member, and an extended family member), or an individual who lives full-time with the Veteran or Servicemember, or will do so if approved as a Primary or Secondary Family Caregiver.

Injured in the Line of Duty (LOD):

An injury incurred or aggravated during active military service, unless the injury resulted from the Veteran's or Servicemember's willful misconduct or abuse of alcohol or drugs, or it occurred while that individual was avoiding duty by desertion, or absent without leave which materially interfered with the performance of military duty.

Power of Attorney (POA):

A Power of Attorney is an authorization for someone to act on the Veteran's or Servicemember's behalf when completing this form.

Primary Family Caregiver:

A Family Member (defined herein), who is designated as a "primary provider of personal care services" under 38 U.S.C. §1720G(a)(7)(A); and who meets the requirements of 38 C.F.R. §71.25.

Representative:

Refers to a Veteran's or Servicemember's court-appointed legal guardian or special guardian, Durable POA for Health Care, or other designated health care agent. Attach POA/Representation documents to the application if applicable.

Secondary Family Caregiver:

An individual approved as a "provider of personal care services" for the eligible Veteran under 38 U.S.C. §1720G(a)(7)(A); meets the requirements of 38 C.F.R. §71.25; and generally serves as a back-up to the Primary Family Caregiver.

Stipend:

An allowance given to a Primary Family Caregiver in acknowledgement of the sacrifices they are making to care for a seriously injured eligible Veteran (as defined in 38 C.F.R §71.15).

Who should apply for VA's Program of Comprehensive Assistance for Family Caregivers?

IF THE INDIVIDUAL IS A:	AND	AND	THEN
Veteran	Requires on-going supervision or assistance	Requires at least 6 months	The Veteran or Servicemember
or		of continuous caregiver	may meet the criteria for VA's
Servicemember	life due to a serious injury or mental disorder (including traumatic brain injury, psychological	support	Program of Comprehensive Assistance for Family Caregivers.
who has been issued a	trauma or other mental disorder) incurred or		Complete this form to apply
date of medical discharge	aggravated in the line of duty on or after		
from the military	September 11, 2001		

VA MISSION Act of 2018 expands eligibility to Family Caregivers of eligible Veterans of all eras and VA will announce when applications are able to be considered under the expanded eligibility. Until such announcement is made, eligibility is limited to Veterans and Servicemembers who incurred or aggravated a serious injury in the line of duty on or after September 11, 2001.

Veterans and Servicemembers who do not meet the criteria for VA's Program of Comprehensive Assistance for Family Caregivers may be eligible for VA health benefits and other caregiver support services. To find out about other caregiver support services, contact the Caregiver Support Coordinator (CSC) at your local VA health care facility. To obtain the name of your local CSC, contact the Caregiver Support Line at 1-855-260-3274 or go to http://www.caregiver.va.gov/. and use the Find Your Local Caregiver Support Coordinator option.

Getting Started:

Answer all questions on the form. If you are not enrolled in VA's health care system or are currently Active Duty undergoing medical discharge, submit VA Form 10-10EZ "Application for Health Benefits" with this form. Enrolled Veterans may submit VA Form 10-10EZR "Health Benefits Renewal Form" with their completed VA Form 10-10CG to provide information updates. Do NOT exceed the designated spaces (e.g., do NOT extend Last Name into First Name area). The Veteran's or Servicemember's representative or POA may complete this application; however the POA/Representation documents must be provided with this application.

SECTION I --VETERAN AND SERVICEMEMBER GENERAL INFORMATION

Directions for Section I --Veteran/Servicemember, representative or POA, please answer all questions, sign and date.

SECTION II -- PRIMARY FAMILY CAREGIVER GENERAL INFORMATION

Directions for Section II --Primary Family Caregiver applicant, please answer all questions, including health insurance information, sign and date.

SECTION III --SECONDARY FAMILY CAREGIVER(S) GENERAL INFORMATION

Directions for Section III --Secondary Family Caregiver applicant(s) please answer all questions, **sign, and date.** A Veteran/Servicemember may appoint up to two Secondary Family Caregivers but this is not required. If a Veteran/Servicemenber elects to appoint a Secondary Family Caregiver at a later time, Sections I and III in a new 10-10CG must be completed.

Submitting your application:

- 1. Read Paperwork Reduction and Privacy Act Information.
- 2. The Veteran or an individual delegated as the Veteran's representative/POA must sign and date the form.
- 3. Attach POA/Representation documents to the application, if applicable.
- 4. Submit the completed form to the Health Eligibility Center using the address below or submit the form to your local VA Medical Center Caregiver Support Coordinator. If you do not know the name and address of your local Caregiver Support Coordinator(s) you can go to <u>http://www.caregiver.va.gov</u> and use the Find Your Local Caregiver Support Coordinator feature. You may also contact the Caregiver Support Line at 1-855-260-3274.

Program of Comprehensive Assistance for Family Caregivers Health Eligibility Center 2957 Clairmont Road NE, Ste 200 Atlanta, GA 30329-1647

If you prefer to present or take this application in person, you may hand carry the printed and signed application to your local VA Medical Center Caregiver Support Coordinator (CSC). To obtain the name of your local CSC, contact the Caregiver Support Line at **1-855-260-3274** or go to <u>http://www.caregiver.va.gov</u> and use the Find Your Local Caregiver Support Coordinator option.

THE PAPERWORK REDUCTION ACT

This information collection is in accordance with the clearance requirements of section 3507 of the Paperwork Reduction Act of 1995. Public reporting burden for this collection of information is estimated to average 15 minutes per response, including the time to read instructions, gather necessary data, and fill out the form. Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number. Completion of this form is mandatory for eligible Veterans who wish to participate in the Caregiver Program.

PRIVACY ACT INFORMATION

Privacy Act Information: VA is asking you to provide the information on this form under 38 U.S.C. Sections 101, 5303A, 1705, 1710, 1720B, and 1720G, in order for VA to determine your eligibility for medical benefits. Information you supply may be verified through a computer-matching program. VA may disclose the information that you put on the form as permitted by law. VA may make a "routine use" disclosure of the information as outlined in the Privacy Act systems of records, "Patient Medical Records -- VA" (24VA19), "Enrollment and Eligibility Records --VA" (147VA16), and "Health Administration Center Civilian Health and Medical program Records--VA" (54VA17) and in accordance with the VHA Notice of Privacy Practices. Providing the requested information, including Social Security Number, is voluntary, but if any or all of the requested information is not provided, it may delay or result in denial of your request for health care benefits. Failure to furnish the information will not have any effect on any other benefits to which you may be entitled. If you provide VA your Social Security Number, VA will use it to administer your VA benefits. VA may also use this information to identify Veterans and persons claiming or receiving VA benefits, and their records, and for other purposes authorized or required by law.

Estimated Burden: 15 min. OMB Number 2900-0768 Expiration Date: 04/30/2018

Department of Veterans Affairs	APPLICATION FOR COMPREHENSIVE ASSISTANCE FOR FAMILY CAREGIVERS PROGRAM				
Attention: Complete the application (print or typew Eligibility Center, 2957 Clairmont Road NE, Ste Support Coordinator (CSC) for processing. At this Service members and Family Caregivers living in a	200, Atlanta, GA 3 time, VA does not	30329-164	7. You may also, mail or ha	nd carry it to your local VA Medical Center Caregiver	
	SECTION I -	VETERA	N/SERVICEMEMBE	2	
Last Name	First Name			Middle Name	
Social Security Number/Tax Identification Nu	mber	Date of	Birth (MM/DD/YYYY)	Sex	
Current Street Address					
City	State			Zip Code	
Primary Telephone Number (Including Area C	Code)		Alternate Telephone N	umber (Including Area Code)	
Email Address			I		
Name of VA medical center or clinic where yo	ou receive or plar	n to receiv	ve health care services:		
Name of facility where you last received medi	cal treatment:			Hospital Clinic	
Federal Laws (18 USC 287 and 1001) provide for	r criminal penaltie	es for kno	wingly submitting false, fi	ictitious or fraudulent statements or claims	
	he Program of (Comprehe		care services for me upon being approved as amily Caregivers. I certify that the information	
Veteran/Servicemember/Representative/POA Signature				Date	
	SECTION II - P	RIMAR	Y FAMILY CAREGIVE	ER	
Last Name	First Name			Middle Name	
Social Security Number/Tax Identification Number Date		Date of	Birth (MM/DD/YYYY)	Sex	
Current Street Address					
City	State			Zip Code	
Primary Telephone Number (Including Area Code)		Alternate Telephone Number (Including Area Code)			
Email Address		Relationship to Veteran (e.g., Spouse, Parent, Child, Other)			
Currently enrolled in Medicaid? Yes No			Currently enrolled in Medicare?		
Currently enrolled in Tricare?			Currently enrolled in CHAMPVA? Yes No		
Other Health Insurance? Yes No Name:					
Federal Laws (18 USC 287 and 1001) provide for	r criminal penaltie	es for kno	wingly submitting false, fi	ictitious or fraudulent statements or claims	

SECTION II - PRIMARY FAMILY CAREGIVER (continued)						
I certify that I am at least 18 years of age.						
Check one:						
I certify that I am a family member of	the Veteran or	Servicem	ember named in this ap	plication.		
OR						
I certify I am not a family member and	d I reside with t	he Vetera	an or Servicemember or	will do so upon approval.		
I agree to perform personal care services as th	e Primary Fam	ily Caregi	iver for the Veteran or So	ervicemember named on this application.		
I understand that the Veteran or Veteran's surro immediately revoke this designation if I fail to co						
I understand that participation in the Program or relationship with the Department of Veterans A		ive Assist	ance for Family Caregiv	ers does not create an employment		
I certify that the information above is correct ar	nd true to the be	est of my	knowledge and belief.			
				-		
Primary Family Caregiver Signature				Date		
		EGIVER	R (Complete if appoir	nting a Secondary Caregiver)		
Last Name	First Name			Middle Name		
Social Security Number/Tax Identification Num	iber	Date of	Birth (MM/DD/YYYY)	Sex		
				🗌 Male 🔄 Female 🔄 Unknown		
Current Street Address						
City	State			Zip Code		
Primary Telephone Number (Including Area Code) Alternate Telephone Number (Including Area Code)						
Email Address Relationship to Veter			Relationship to Vetera	n (e.g., Spouse, Parent, Child, Other)		
Federal Laws (18 USC 287 and 1001) provide for criminal penalties for knowingly submitting false, fictitious or fraudulent statements or claims						
I certify that I am at least 18 years of age.						
Check one:						
I certify that I am a family member of the Veteran or Servicemember named in this application.						
OR						
I certify I am not a family member and I reside with the Veteran or Servicemember or will do so upon approval.						
I agree to perform personal care services as the Secondary Family Caregiver for the Veteran or Servicemember named on this application.						
I understand that the Veteran or Veteran's surrogate may initiate my revocation as a Secondary Family Caregiver at any time and that the VA may immediately revoke this designation if I fail to comply with the Program requirements for continued participation in the Program.						
I certify that the information above is correct and true to the best of my knowledge and belief.						
Secondary Caregiver Signature				Date		

SECTION III - SECONDARY FAMILY CAREGIVER (Continued) (Complete if appointing more than one Secondary Caregiver)						
Last Name	First Name		· · · · · · · · · · · · · · · · · · ·	Middle Name		
Social Security Number/Tax Identification Number Date		Date of	Birth (MM/DD/YYYY)	Sex		
				Male Female Unknown		
Current Street Address						
City	State			Zip Code		
Primary Telephone Number (Including Area Code)		Alternate Telephone Number (Including Area Code)				
Email Address		Relationship to Veteran (e.g., Spouse, Parent, Child, Other)				
Federal Laws (18 USC 287 and 1001) provide fo	r criminal penaltie	es for kno	wingly submitting false, f	ictitious or fraudulent statements or claims		
I certify that I am at least 18 years of age.						
Check one:						
I certify that I am a family member of the Veteran or Servicemember named in this application.						
OR						
I certify I am not a family member and	I reside with the	e Veteran	or Servicemember or w	ill do so upon approval.		
I agree to perform personal care services as the Secondary Family Caregiver for the Veteran or Servicemember named on this application.						
I understand that the Veteran or Veteran's surrogate may initiate my revocation as a Secondary Family Caregiver at any time and that the VA may immediately revoke this designation if I fail to comply with the Program requirements for continued participation in the Program.						
I certify that the information above is correct a	nd true to the be	est of my	knowledge and belief.			
Secondary Corregiver Signature				Date		
Secondary Caregiver Signature			Date			