



Food and
Nutrition
Service

Park Office
Center

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DEC 17 2019

Pat Moore
Administrator
Food & Nutrition Services Quality Control Program
820 S. Boylan Avenue, Hargrove Building
2416 Mail Service Center
Raleigh, North Carolina 27699-2416

Dear Ms. Moore:

Thank you for your comments in response to the Quality Control (QC) Branch's inquiry on November 1, 2019 through the QC Technical Advisory Group, regarding the Office of Management and Budget collection 0584-0074, FNS 380, Worksheet for the Supplemental Nutrition Assistance Program's Quality Control Reviews.

In your comments you mentioned that thirty minutes for an interview time was too low, that it did not take into consideration time for a State QC reviewer (SQCR) to do data matches on the household, time to travel to meet the household, or time to have a second party review a case to ensure its accuracy. In determining the amount of time that is included in the burden, we exclude the following: lag time between the time it takes for the State agency to request verification from a household and the receipt of that information; travel time to and from household interviews, since that will vary based on any given SQCR's location and the mutually agreed upon location; and the time for a second party review to be done- all of this is, however, considered in the amount of days a State agency is allotted for completing cases within 115 days.

We would like to thank you for the information you provided regarding the time your State agency estimates for gathering household information, contacting households and collateral contacts, and preparing for interviews. Since we are unsure where, among the regulatory citations noted in the burden estimates you are suggesting the burden be dedicated, we will be maintaining the proposed burden estimates and ask that when these estimates are up for renewal again you or your office will offer additional comments.

Sincerely,

John McCleskey
Acting Chief
Quality Control Branch

Enclosure