



Food and  
Nutrition  
Service

Park Office  
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DEC 18 2019

Denise Lamere  
Administrator  
Bureau of Improvement & Integrity  
Quality Assurance & Federal Eligibility Review Unit  
129 Pleasant Street  
Concord, New Hampshire 03301

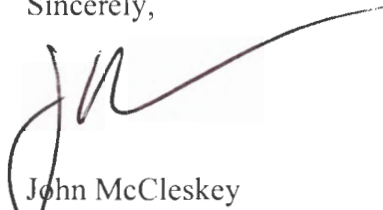
Dear Ms. Lamere:

Thank you for your comments in response to the Quality Control Branch's inquiry on November 1, 2019, through the QC Technical Advisory Group, regarding Office of Management and Budget (OMB) collection 0584-0074, FNS 380, Worksheet for the Supplemental Nutrition Assistance Program's (SNAP) Quality Control (QC) Reviews.

In your comments you mentioned that thirty minutes for an interview time was not reasonable and that it does not take into consideration time for a State QC reviewer (SQCR) to travel to meet the household. You are correct in that the current interview estimate does not include travel time, in fact it never has. In determining the amount of time that is included in the burden, our office excludes the following: lag time between the time it takes for the State agency to request verification from a household and the receipt of that information; travel time to and from household interviews, since that will vary based on any given SQCR's location and the mutually agreed upon location; and the time for a second party review to be done- all of this is, however, considered in the amount of days a State agency is allotted for completing cases within 115 days. The exclusion of the aforementioned items allow us to offer a more accurate estimate for filling out the FNS 380 worksheet nationwide. Unfortunately, from the suggestions you did make, we cannot determine how much burden time you suggest is more accurate for completing the actual interactive household interview and as such, we will be maintaining the proposed burden estimates.

We appreciate your comments and the time you took to provide us with your feedback and hope that in the future, when these estimates are up for renewal again you or your office will offer additional comments.

Sincerely,



John McCleskey  
Acting Chief  
Quality Control Branch